

NC Council on Developmental Disabilities

FINAL

Executive Committee Minutes

Date: July 17, 2023

Time: 10:30AM – 12:30PM

Members Present: Bryan Dooley (Chair), Aldea LaParr, Charlean Mapson, D. Min., Marjorie Serralles-Russell, Nessie Siler, Donna Spears

Members Absent: Tony Hall, Ryan Rotundo

Staff Present: Pam Dempsey, David Ingram, Irlanda Ruiz, Melissa Swartz, La'Quadia Smith, Talley Wells, Tamira White, Shar'ron Williams, Letha Young

Guests/Council members Present: Keith Carney, Amy Eaton

I. Call to Order

Bryan Dooley called the meeting to order and welcomed the members calling in.

II. Approval of Minutes

MOTION: Marjorie Serralles-Russell made a motion to approve the draft minutes for the June 19, 2023 Executive Committee meeting.

Aldea LaParr seconded the motion. The motion was approved by unanimous vote.

III. ED Update

Talley Wells provided updates on the following:

- Federal and state budget
- Initiatives
- NACDD Conference
- Council Membership
- Council Awards
- Secretary Kinsley will hold a Townhall at Council Meeting on Thursday, August 10th at 6:00PM.

- The following motions were approved:

Update and vote on Community Living Mini-Grant(s)

MOTION: Nessie Siler made a motion to amend the May 2023 motion on one-year Mini-Grants to instead read: Motion to Authorize NCCDD's staff to draft a Request for Applications (RFA) for open-ended Mini-Grants initiatives of no less than \$5,000 that advance NCCDD's Community Living goal in its Five-Year State Plan to start as early as October 1, 2023 and end no later than September 30, 2024. The Executive Committee shall have the authority to determine the number and dollar amount(s) of awards based on the Application Review Committee's recommendations. NCCDD staff shall have the ability to adjust the dates included in the eventual RFA release, the Mini-Grants initiative dates (i.e., the dates of each NCCDD subrecipient's contract in relation to this Mini-Grant Initiative), and the overall funding amount, up to \$125,000, as necessary.

Donna Spears seconded the motion. The motion was approved by unanimous vote.

Amendment to Hispanic/Latina Liaison Budget Vote

MOTION: Aldea LaParr made a motion to approve the Amendment to Hispanic/Latino Liaison Budget.

Amend the May 2022 Council Meeting Motion on Hispanic/Latinx Liaison and Resource Contractor Proposal to also include allowable costs for resources related to the work of the Hispanic/Latinx Liaison and Resource Contractor and for the overall costs to be no more than \$95,319 in costs, overall, through September 30, 2024, rather than up to \$48,000 per year, still with required minimum matching non-federal funds waived by ACL.

Marjorie Serralles-Russell seconded the motion. The motion was approved by unanimous vote.

Ad Hoc Leadership Awards Committee

MOTION: Dr. Charlrean Mapson made a motion to establish an Ad Hoc Committee for the Annual NC Leadership Awards, composed of Donna Spears as the Chair and Pam Hunter Dempsey, Systems Change Manager, as the Staff Support. The Ad Hoc Committee shall have authority to determine the award(s) recipients on behalf of the Executive Committee.

Donna Spears seconded the motion. The motion was approved by unanimous vote.

IV. Financial Report and Expenses/Match Update

The fiscal report was reviewed by Shar'ron Williams.

V. Council Meeting/Member Survey Review

Draft August Council Meeting Agenda was reviewed and discussed by David Ingram.

VI. Adjourn

MOTION: Marjorie made a motion to adjourn the Executive Committee meeting. Nessie seconded the motion. The motion was approved by unanimous vote. The meeting adjourned at 11:35AM.