



NCCDD
North Carolina Council on
Developmental Disabilities

Quarterly Council Meeting
May 12 & 13, 2016
Hilton Garden Inn
Cary, NC



**Hilton Garden Inn
131 Columbus Avenue
Cary, NC 27518**

**Phone: 919-377-0440
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**NCCDD
STAFF ON CALL
JoAnn Toomey**

(919) 377-0440 - Hotel Front Desk

**Please call the hotel front desk
and ask them to call JoAnn Toomey.**



NCCDD
North Carolina Council on
Developmental Disabilities





2016 COUNCIL COMMITTEE MEMBERSHIP

EXECUTIVE COMMITTEE

Ronald Reeve: Chair	Parent of Child with DD
Adonis Brown: Vice-Chair	Individual with DD
Katie Holler: Vice-Chair	Parent of Child with DD
Ann Cunningham: Secretary	Parent of Child with DD
Amanda Bergen: Recommended Chair, Financial Asset Development	Parent of Child with DD
Kerri Eaker: Recommended Chair, Community Living	Parent of Child with DD
Nessie Siler: Recommended Chair, Advocacy Development	Individual with DD

Staff: Chris Egan

FINANCIAL ASSET DEVELOPMENT COMMITTEE

Amanda Bergen, Recommended Chair	Parent of Child with DD
Caroline Ambrose	Individual with DD
Wayne Black; Alternate: Jack Rogers	Agency: Div. of Social Services
Adonis Brown	Individual with DD
Anna Cunningham	Parent of Child with DD
Crystal Foreman	Individual with DD
William Hussey; Alternate: Dreama McCoy	Agency: Dept. Public Instruction
Wing Ng, M.D.	Parent of Child with DD
Dave Richard, Deputy Secretary; Alternate: VACANT	Agency: DHHS
Jim Swain; Alternate: Gina Price	Agency: Div. of Voc. Rehabilitation
Senator Tommy Tucker	Other: Legislative
David White	Parent of Child with DD
Paula Woodhouse	Parent of Child with DD

Staff: Philip Woodward

COMMUNITY LIVING COMMITTEE

Kerri Eaker, Recommended Chair	Parent of Child with DD
Lisa Byrd	Individual with DD
Courtney Cantrell; Alternate: Mya Lewis	Agency: Div. of MH/DD/SAS
Christina Carter; Alternate: Andrea Misenheimer	Non-Profit Agency
Joshua Gettinger	Parent of Child with DD
Michael Groves	Individual with DD
Desiree Peterson	Individual with DD
Joe Piven, M.D.; Alternate: Deb Zuver	Agency: Carolina Institute for DD
I. Azell Reeves	Parent of Child with DD
Vicki Smith	Agency: Disability Rights NC
Peggy Terhune, Ph.D.	Local Non-Governmental Agency
Sandra Terrell; Alternate: Deb Goda	Agency: Div. Medical Assist.
Kelly Woodall	Individual with DD

Staff: Steve Strom

ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Recommended Chair
Karen Armstrong
Wendy Boyd
Eric Chavis
Mary Edwards; Alternate: Joseph Breen
Jason Faircloth
Lourdes M. Fernandez
Katie Holler
Representative Verla Insko
Cheryl Powell
Clare Shocket
VACANT Alternate:/Danielle Matula
VACANT

Staff: Melissa Swartz

STAFF

Chris Egan
Cora Gibson
Steve Strom
Melissa Swartz
JoAnn Toomey
Yadira Vasquez
Shar'ron Williams
Philip Woodward
Letha Young

Individual with DD
Public at Large
Parent of Child with DD
Individual with DD
Agency: Div. of Aging & Adult Servs.
Individual with DD
Parent of Child with DD
Parent of Child with DD
Other: Legislative
Individual with DD
Parent of Child with DD
Agency: Women's and Children Hlth
Dept. of Public Safety

Executive Director
Administrative Assistant
Systems Change Manager
Systems Change Manager
Director of Operations
Business Officer
Business Services Coordinator
Systems Change Manager
Office Assistant

NC COUNCIL ON DEVELOPMENTAL DISABILITIES NEW COMMITTEES AND INITIATIVE ASSIGNMENTS

GRANTEE NAME	INITIATIVE NAME
FINANCIAL ASSET DEVELOPMENT	
CHILDREN'S HOSPITAL MEDICAL	PROJECT SEARCH
NATIONAL DISABILITY INSTITUTE	UPWARD FINANCIAL STABILITY
WESTERN CAROLINA UNIVERSITY	LEARNING & EARNING AFTER HIGH SCHOOL
COMMUNITY LIVING	
COASTAL HORIZON CENTER, INC.	SAFETY AND SECURITY: DOMESTIC VIOLENCE
DISABILITY RIGHTS, NC	ADULT CARE HOME TRANSITION TO THE COMM.
DIVISION OF AGING & ADULT SRVC.	GUARDIANSHIP
EASTER SEALS	MEDICAL & HEALTH HOMES
NC DEPT. OF PUBLIC SAFETY	EMERGENCY PREPAREDNESS
ADVOCACY DEVELOPMENT	
ADVOCACY INSTITUTE	PARTNERS IN POLICYMAKING
ALLIANCE OF DISABILITY ADVOCATES	NC ADA NETWORK - FISCAL AGENT/INTER.
BENCHMARKS	NC CHAPTER OF THE NCADSP
FIRST IN FAMILIES	SIBLING SUPPORT
IN-HOUSE	NC ADA NETWORK
NASDDDS	MEDICAL REFORM SEG
UNIVERSITY OF DELAWARE	ADVANCING STRONG LEADERS
CROSS CUTTING	
IN-HOUSE	CONFERENCE FUNDING
IN-HOUSE	COUNCIL DEVELOPMENT FUND
IN-HOUSE	JEAN WOLFF-ROSSI FUND
IN-HOUSE	PROGRAM MANAGEMENT/QM
IN-HOUSE	PUBLIC POLICY
O'NEILL PUBLIC RELATIONS	NCCDD COMMUNICATIONS
ADMINISTRATION	
NCCDD ADMINISTRATIVE BUDGET	ADMIN. STAFF & COUNCIL EXPENSES



NCCDD

North Carolina Council on
Developmental Disabilities



**Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary NC**

**DRAFT
AGENDA
Thursday, May 12, 2016
Bradford Ballroom**

9:00 – 10:30 AM MEMBER ORIENTATION AND REFRESHER-OPEN TO ALL MEMBERS

10:30 – 10:45 AM BREAK

10:45 – 11:00 AM WELCOME AND AGENDA REVIEW

11:00 – 12:00 PM INITIATIVE UPDATES AND CONTINUATION FUNDING:
11:00-11:30 O'Neill Communications Update and Continuation Funding
11:30-11:50 Administrative/Program/Rossi Fund Budgets and Fiscal Report
11:50-12:00 COUNCIL REVIEW

12:00 – 1:00 PM LUNCH PROVIDED/BREAK

1:00 – 3:30 PM INITIATIVE UPDATES AND CONTINUATION FUNDING:
1:15-1:35 National Disability Institute/Upward to Financial Stability
1:35-1:45 FINANCIAL ASSET DEVELOPMENT COMMITTEE REVIEW
1:45-2:05 Dept. of Public Safety/Emergency Preparedness
2:05-2:25 Easter Seals/Medical & Health Homes Cost Extension
2:25-2:45 Permission to Draft Supported Living RFA
2:45-3:00 COMMUNITY LIVING COMMITTEE REVIEW
3:00-3:20 First in Families/Sibling Support
3:20-3:30 ADVOCACY DEVELOPMENT COMMITTEE REVIEW

3:30 – 4:00 PM BREAK

4:00 – 5:30 PM COMMITTEE MEETINGS:
Financial Asset DevelopmentBradford C
Community LivingBradford B
Advocacy Development.....Bradford A.

5:30 – 6:45 PM BUFFET DINNER –Bradford D
Public Policy Update
Governance Ad Hoc Committee Policy Updates



Meeting: NC Council on Developmental Disabilities
Location: Hilton Garden Inn, Cary NC

DRAFT
AGENDA
Friday, May 13, 2016
Bradford C&D

8:30 – 8:35 AM	WELCOME/ CONFLICT OF INTEREST/ SAFETY AND PREPAREDNESSRon Reeve
8:35 – 9:05 AM	NEW MEMBER AFFIRMATIONSRon Reeve
9:05 – 9:10 AM	ROLL CALLAnna Cunningham
9:10 – 9:15 AM	APPROVAL OF MINUTESRon Reeve
9:15 – 9:30 AM	DIRECTOR'S REPORT Chris Egan
9:30 – 9:35 AM	FINANCE REPORTRon Reeve
9:35 – 10:00 AM	LEGISLATIVE UPDATESenator or Representative
10:00 – 10:15 AM	PUBLIC COMMENT*Ron Reeve
10:15 – 10:45 AM	BREAK
10:45 – 11:20 AM	COMMITTEE REPORTS: a) Executive Committee.....Ron Reeve b) Financial Asset DevelopmentAmanda Bergen c) Community LivingKerri Eaker d) Advocacy DevelopmentNessie Siler
11:20 – 11:45 AM	AD HOC COMMITTEE UPDATES: ~Governance Ad Hoc Committee Update.....Peggy Terhune/Crystal Foreman ~Membership & Development Ad Hoc Committee Update.....Carrie Ambrose ~Communications Ad Hoc Committee Update...Crystal Foreman/Anna Cunningham ~Five Year State Plan Development Ad Hoc Committee Update.....Nessie Siler
11:45 – 12:25 PM	NEW BUSINESS ~In-House Jean Wolff Rossi Participant Involvement Fund Approval ~O'Neill Public Relations/NCCDD Communications Initiative ~Administrative/Program Budgets Approval
12:25 – 12:30 PM	OLD BUSINESS
12:30 PM	ADJOURN

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

Executive Committee



NCCDD
North Carolina Council on
Developmental Disabilities



**NC Council on Developmental Disabilities (NCCDD)
FINAL**

Executive Committee Minutes

Monday, January 11, 2016

9:00 AM – 11:00 AM

Members Present: Carrie Ambrose, Adonis Brown, Katie Holler, I. Azell Reeves, Ron Reeve

Members Absent: Anna Cunningham

Staff present: Chris Egan, JoAnn Toomey, Yadira Vasquez

Chairman Ron Reeve began the meeting by sharing his disappointment that Sam Miller was not reappointed but informed the members that he was pleased to announce that Sam's replacement is Paula Woodhouse. Azell Reeves asked if we had received a reason from Boards and Commissions why Sam was not reappointed and Ron stated we hadn't and that we usually don't receive that information. He did let the members know of Paula Woodhouse's qualifications and experience that she will bring to the Council.

I. Approval of Minutes:

The draft minutes of the December 18, 2015 Executive Committee meetings were discussed.

MOTION: Adonis Brown made a motion to approve the December 18, 2015 minutes. Carrie Ambrose seconded the motion. The motion was approved.

II. Financial Update:

Yadira Vasquez reviewed the financial reports for the NCCDD. There was discussion on the 2014-2016 FFY balances and initiative expenditures. Members were also provided FFYs 2017-2019 budget summaries and detail reports as requested. There was some discussion about the current initiatives and which ones would be coming up for continuation funding at the February Council meeting. Ron asked the members if there were any further questions or comments and there were none.

III. Conference Funding Requests:

The members reviewed a request from the Frank Porter Graham Child Development Institute for the 2016 National Early Childhood Inclusion

Institute – being held May 10-12, 2016 at the Friday Center for Continuing Education, Chapel Hill, NC. The request is to fund one speaker for up to \$2,485.

MOTION: Katie Holler made a motion to approve the request from the Frank Porter Graham Child Development Institute for the 2016 National Early Childhood Inclusion Institute – being held May 10-12, 2016 at the Friday Center for Continuing Education, Chapel Hill, NC to fund one speaker for up to \$2,485. Carrie Ambrose seconded the motion. The motion was approved.

The members next reviewed a request from The Arc of Davidson County for the Fourth Annual Self Advocates Conference, "Riding the Wave to My Future" being held March 19, 2016 at the Great Wolf Lodge, Concord, NC. The request is to fund one speaker for up to \$1,650. Adonis Brown recused himself from the discussion and motion since he sits on the board of the Arc.

MOTION: I. Azell Reeves made a motion to approve the request from The Arc of Davidson County for the Fourth Annual Self Advocates Conference, "Riding the Wave to My Future" being held March 19, 2016 at the Great Wolf Lodge, Concord, NC to fund one speaker for up to \$1,650. Carrie Ambrose seconded the motion. The motion was approved.

IV. Update on the 5-Year Plan:

Adonis Brown asked Chris Egan to update the members on the progress of the Five Year Plan. Chris gave some examples of the public comments received to date and they are mostly positive. He does not anticipate any changes made to the proposed goals and objectives. There will be new committee preference forms handed out at the February Council meeting that will give a description of the new committees with the new committee names. The Executive Committee will review the preference forms at their March meeting and will decide on new standing committee chairs and the members who will be in each of the three committees.

V. Ad Hoc Committee Updates:

Five Year Plan Ad Hoc – Adonis Brown reiterated the progress made earlier in the meeting and stated that the committee will set a date to meet prior to the February Council meeting.

Governance Ad Hoc – Azell Reeves and JoAnn Toomey updated the members that the next meeting will be scheduled soon to review the updated policies with the Executive Committee and then the full Council.

Membership and Development Ad Hoc – Carrie Ambrose stated that the committee will schedule a new meeting to review membership and discuss possible member development ideas.

Communications Ad Hoc – Chris Egan updated the members that the committee continues to look at the website for accessibility and they have scheduled another meeting for February 4, 2016.

VI. Review February Council Meeting draft agenda:

The members reviewed the draft agenda and suggested that the new/revised committee preference forms, along with a brief description of each committee, be put in the committee packets for the members to review and fill out after the discussion in the afternoon. Adonis Brown offered to be the interim chair of the Disability Systems Change Committee in February.

VI. Other:

Chris Egan informed the members that we are looking to continue member orientations with at least two dates this year. A possible member development opportunity will be to have a parliamentarian come in to review with members the role of boards, etc. He updated the members that the year-end reports to AIDD were submitted on time and that staff have also been working on a DHHS Strategic Plan/SWOT analysis that is due to the department on January 13th. A copy will be sent to the members.

It was suggested by I. Azell Reeves that we have webinars or create YouTube videos that can be seen across the state of the impact NCCDD has had on initiatives and outreach and that it be emphasized that we are also the funders – especially on initiatives that are ending.

Ron Reeve adjourned the meeting.

NC Council on Developmental Disabilities (NCCDD)

FINAL

Executive Committee Minutes

Wednesday, March 30, 2016

10:30 AM – 12:30 PM

Members Present: Carrie Ambrose, Katie Holler, Ron Reeve, I. Azell Reeves

Members Absent: Adonis Brown, Anna Cunningham

Staff Present: Chris Egan, JoAnn Toomey

Guests Present: Trish Farnham, Jack Rogers, Peggy Terhune

Chairman Ron Reeve welcomed the members to the meeting.

I. Approval of Minutes:

The draft minutes of the January 11, 2016 Executive Committee meeting was discussed.

MOTION: Katie Holler made a motion to approve the January 11, 2016 minutes. Carrie Ambrose seconded the motion. The motion was approved.

II. Financial Update:

JoAnn Toomey reviewed the financial reports for the NCCDD. There was discussion on the 2014-2016 FFY balances and initiative expenditures. Members were also provided FFYs 2017-2019 budget summaries and detail reports as requested. Chris Egan explained to the members the new funding allocation formula that AIDD is using, that reduces the NCCDD allocation back to the 2015 level for FFY 2017, to \$1,976,156. The formula is based on total population, need for services and financial need of the state or territory. Ron asked the members if there were any questions and Chris Egan responded to a question regarding future possibility of changes in the formula used by AIDD.

III. Standing Committee Assignments and Initial Chair Assignments:

The members reviewed the recommended committee assignments and recommended initial chair assignments and discussed the suggestion of vice-chairs. Recommended chairs will lead their new committees during the May meeting with a Friday vote of the members to establish chair responsibilities. During the August meeting of the Council, the committees

will each select a vice-chair. They reviewed and discussed the members that expressed interest to serve as a committee chair. Chris Egan let the members know that 90% of the committee preference forms were honored for the member's first choice of committee with only four members receiving their second choice.

Azell Reeves suggested that there be a meeting or call before the May meeting to prepare the proposed chairs so that they know the responsibilities and expectations of committee chairs; i.e. that they are members of the Executive Committee that meet the months the Council does not and that they lead the committee meetings and report the minutes and motions from those meetings to the full Council. Chris and Ron will also meet with them before the May meeting.

MOTION: Carrie Ambrose made a motion to recommend Amanda Bergen as Chair for the Financial Asset Development Committee, Kerrie Eaker as Chair for the Community Living Committee and Nessie Siler as Chair for the Advocacy Development Committee. Katie Holler seconded the motion. The motion was approved.

IV. Conference Funding Request:

The members reviewed a request from Disability Rights North Carolina to fund one speaker for up to \$1,621 for the 2016 Disability Advocacy Conference being held April 20, 2016 at the Friday Center for Continuing Education, Chapel Hill, NC.

MOTION: Carrie Ambrose made a motion to approve the request from Disability Rights North Carolina for the 2016 Disability Advocacy Conference being held April 20, 2016 at the Friday Center for Continuing Education, Chapel Hill, NC. The request is to fund one speaker for up to \$1,621. Katie Holler seconded the motion. The motion was approved.

V. Amendment to Medical and Health Homes Initiative:

The members reviewed a request from Easter Seals UCP for a cost extension to their Year 3 of 3 contract to extend the contract to end December 31, 2016 with additional funding of \$30,920. The members tabled the request and asked that the request be brought to the May Council meeting for the Community Living Committee to review and make a recommendation.

VI. February Member Survey Review:

The members reviewed the electronic and hard copy surveys submitted by Council members. They agreed that they were favorable overall, and most were very pleased with the current venue for the quarterly meetings.

VI. Ad Hoc Committee Updates:

Governance Ad Hoc – Peggy Terhune joined the call at this time and with Azell Reeves they discussed the process of updating and streamlining 11 policies and one new policy that are ready to be presented to the full Council in May. There will be one more new policy on Council Meetings that will be finalized for the Executive Committee to review in April.

Communications Ad Hoc – Chris Egan reminded the members that O'Neill Communications will be updating the full Council in May for continuation funding. The website is looking very good and Spanish translation is now available for most sections within the website. There has been good press for the NCCDD recently in conjunction with Developmental Disabilities Awareness Month with the Time Warner piece on the Beach wheelchairs at Fort Macon State Park and an article in the Triangle Business Journal in January.

Chris also reviewed with the members the communications ad hoc committee recommendations for additional awards the Council might want consider adding with the annual awards ceremony. The members felt that the two we currently have are prestigious and more awards might "water down" the current awards. The recommendation by the EC is to use social media efforts to highlight successes and examples of accomplishments.

VIII. Discussion of Ending Initiatives:

Chris Egan reminded the members that the ASLiDD and Partners in Policymaking contracts will be ending September 30, 2016. Ideas for a strategic plan for advocacy were discussed and how these programs can be more of a reflection of the Council. They'd like this put on the agenda for the Advocacy Development Committee in May.

IX. Preparations for Secretary Brajer in April:

Secretary Brajer will be coming to the NCCDD office for the next Executive Committee meeting on April 18th from 10:00 to 11:15 a.m. Members are encouraged to come to this meeting in person. They will start at 9:00 a.m.

to begin the business portion of the meeting and will continue after Secretary Brajer leaves if there are more agenda items to cover.

X. Review May Council Meeting Draft Agenda:

The members reviewed the draft agenda and made some suggestions including starting the Thursday meeting at 9:00 a.m. to include another break during the day and to include other agenda items. They made a recommendation to reach out to Dee Jones who is the Chief Operating Officer of the new DHHS Division on Health Benefits to provide information about the NCCDD and to invite her to a future Council meeting.

XI. Supported Living RFA Draft:

Trish Farnham joined the call and updated members on a potential collaboration between DMA/MFP and the NCCDD on Supported Living. Ms. Farnham provide a brief overview of the history and efforts of the federally funded Money Follows the Person (MFP) in NC. The opportunity for collaboration focuses on expanding the knowledge and capacity for supported living for people with I/DD in a person-centered inclusive manner. This opportunity coincides with the new Innovations Waiver service definition that will better support inclusive living situations. This also complements the direction of CMS regarding new expectations for home and community elements associated with the use of waiver funds for people with I/DD. Ms. Farnham explained that the funds identified for this initiative come from the enhanced federal match savings to the state that are to be used for efforts to increase community living options. This potential initiative complements Goal 2 of the new Five Year Plan goals and objectives. The NCCDD, as a partner in this effort could consider funding a portion of this three-year initiative. This will be presented during the May meeting to the members and Community Living Committee to consider approval to draft the RFA.

XII. Other:

Chris Egan reminded the members that the first listening session on the 1115 demonstration waiver was tonight in Raleigh. He also let the members know that staff are meeting regularly on the Five Year Plan and will continue working with the Five Year Plan Ad Hoc Committee to complete the remaining components of the plan, and staff will include the timeline calendar in the May mail out.

It is also time for the Executive Director's performance review and they will get in touch with Anna Cunningham to review the survey from last year and see if any changes might be needed before sending to the Council members. This process should be completed no later than the end of May.

Since the chart of current initiatives in the new committees wasn't reviewed, it will be put on the April agenda for the Executive Committee.

Ron Reeve adjourned the meeting.

NC Council on Developmental Disabilities (NCCDD)

DRAFT

Executive Committee Minutes

Wednesday, March 30, 2016

10:30 AM – 12:30 PM

Members Present: Adonis Brown, Anna Cunningham, Ron Reeve, I. Azell Reeves

Members Absent: Carrie Ambrose, Katie Holler

Staff Present: Chris Egan, Melissa Swartz, JoAnn Toomey, Yadira Vasquez

Guests Present: Amanda Bergen

Chairman Ron Reeve welcomed I. Azell Reeves and guest Amanda Bergen to the meeting. The order of the agenda was rearranged to wait for Adonis Brown and Anna Cunningham to join the meeting in order to reach a quorum for business items.

I. Member Vacancies:

There are two upcoming member vacancies, including a Person with I/DD and a Parent of a Person with I/DD, who will be completing their second term on June 30, 2016. Chris Egan stated that there is a banner prominently placed on the NCCDD website calling for new member applications to be submitted by May 15, 2016. Staff will compile the new applications, as well as the applications on file, that fit the current demographic and diversity requirements. Those applications will be presented for review to the Membership and Development Ad Hoc Committee and the Executive Committee once the deadline for new applications has passed. Recommendations for the vacant positions will be made to Boards and Commissions in June, 2016.

III. Initiatives in New Committees:

A chart of the current NCCDD initiatives in their new committee assignments was reviewed and discussed. It was suggested that a similar list be included in the May Council meeting mail out.

At this point in the meeting, a quorum was reached.

III. Approval of Minutes:

The draft minutes of the March 30, 2016 Executive Committee meeting was discussed.

MOTION: Adonis Brown made a motion to approve the March 30, 2016 minutes. Azell Reeves seconded the motion. The motion was approved.

IV. Financial Update:

Yadira Vasquez reviewed the financial reports for the NCCDD. There was discussion on the 2014-2016 FFY balances and initiative expenditures. Members were also provided FFYs 2017-2019 budget summaries and detail reports as requested. Anna Cunningham requested that an extra column be added in the Current and Projected Budgets and Expenses by Federal Fiscal Years spreadsheet that would total the unexpended balances that were pending and available. Ron asked the members if there were any other questions or comments and there were none.

IV. Conference Funding Request:

The members reviewed a request from the Triangle Disability Awareness Council for their conference entitled "Hidden: The Silent Pain of Mental Illness" being held June 27, 2016 in Chapel Hill. After much discussion, it appeared that the conference was not going to have enough focus on people with intellectual and other developmental disabilities. The members agreed that staff should reach out to the agency to learn more about them, to discuss possible future collaborations and to extend an invitation for them to apply again in the future if the topic would relate more to the goals and objectives of the NCCDD.

MOTION: Anna Cunningham made a motion to not approve the request from the Triangle Disability Awareness Council for their conference being held June 27, 2016 in Chapel Hill, NC. Adonis Brown seconded the motion. The motion carried.

VI. Governance Ad Hoc Committee Updates:

The members reviewed the last policy brought forth by the Governance Ad Hoc Committee titled "Council Meetings" that was created as a result of the by-laws being streamlined. There was some discussion on the section that stated, "A quorum shall consist of a majority of the active NCCDD

members, including agency Designated Alternates. Any final action of the NCCDD shall require a majority vote of those present and voting." Anna Cunningham felt that it should state that the final action or decision should be by a majority vote and have a 60% majority of the members present be members with I/DD and family members of people with I/DD since we are to be made up of 60% of individuals with I/DD and family members of people with I/DD as per the DD Act Final Rule of 2000. Staff will research this more and bring the policy back to the Executive Committee at their meeting in June. The other 12 policies will be presented to the full Council for their approval at the May meeting.

VII. Review May Council Meeting Draft Agenda:

The members reviewed the draft agenda and made some final suggestions that staff will make to include in the May mail out.

VIII. Other:

Chris Egan informed the members that staff are participating in a "friendly audit" with the DHHS Office of Internal Audit (OIA). They met with staff from OIA last week and confirmed that information and documentation is being shared, as well as explained and understood, when requested.

Ron Reeve adjourned the meeting.



Council Minutes



NCCDD
North Carolina Council on
Developmental Disabilities



DRAFT
NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Quarterly Council Meeting Minutes
Hilton Garden Inn, Cary NC

February 12, 2016

MEMBERS PRESENT: Caroline Ambrose, Karen Armstrong, Amanda Bergen, Eric Zechman (for Wayne Black), Wendy Boyd, Adonis Brown, Lisa Byrd, Mya Lewis (for Courtney Cantrell), Christina Carter, Eric Chavis, Kerri Eaker, Mary Edwards, Jason Faircloth, Crystal Foreman, Deb Goda (for Sandra Terrell), Joshua Gettinger, Michael Groves, Katie Holler, Dreama McCoy (for William Hussey), Rep. Verla Insko, Wing Ng, Desiree Peterson, Cheryl Powell, Joseph Piven, Ron Reeve, I. Azell Reeves, Clare Shocket, Nessie Siler, Vicki Smith, Jim Swain, Kelly Woodall

MEMBERS ABSENT: Anna Cunningham, Lourdes Fernandez, Dave Richard, Peggy Terhune, Senator Tommy Tucker, David White, Paula Woodhouse

STAFF PRESENT: Chris Egan, Cora Gibson, Steve Strom, Melissa Swartz, JoAnn Toomey, Yadira Vasquez, Philip Woodward, Letha Young

CONTRACTORS/GRANTEES PRESENT: Karen Hamilton, Gordon O'Neill, Devika Rao

GUESTS: Alexander Bergen, Catherine Bergen, Karen Cook, Danielle Matula, Renate Macchirole, Denise Sumiel, Sumer Sutton, Mai Lee Vue

WELCOME AND ATTENDANCE

Chairman Ron Reeve asked that any Council member with a potential conflict of interest regarding any item on the agenda, to identify that conflict, for documentation in the minutes and acted upon, as necessary. He also reminded members of the emergency exits at the Hilton Garden Inn. JoAnn Toomey then conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Ron Reeve asked for approval of the November 2015 Council meeting minutes. A copy of the minutes had previously been made available to Council members.

MOTION: Amanda Bergen made a motion to approve the minutes. Adonis Brown seconded the motion. The motion was approved.

FINANCE REPORT

Ron Reeve reminded members to complete their reimbursement forms and submit them to staff. Mr. Reeve gave a brief report on the financial status of the Council. A copy of the report had previously been made available and reviewed with Council members. Due to the incoming inclement weather, Mr. Reeve announced that there would be a shift in the agenda to address the new business and committee reports so that members could leave early if desired.

NEW BUSINESS

MOTION: Eric Chavis made a motion for continuation funding for the In-House Council Development Fund Initiative for the period of July 1, 2016 - June 30, 2017 for an amount up to \$40,000 with match requirement waived since this is an in-house initiative of the Council. Adonis Brown seconded the motion. The motion was approved.

MOTION: Crystal Foreman made a motion for continuation funding for the In-House Public Policy Initiative for the period of July 1, 2016 - June 30, 2017 for an amount up to \$60,000 with match requirement waived since this is an in-house initiative of the Council. Dreama McCoy seconded the motion. The motion was approved.

MOTION: Adonis Brown made a motion for continuation funding for the In-House Conference Funding Initiative for the period of July 1, 2016 - June 30, 2017 for an amount up to \$24,000 with match requirement waived since this is an in-house initiative of the Council. Katie Holler seconded the motion. The motion was approved.

AD HOC COMMITTEE UPDATES

Crystal Foreman gave a brief update on the Governance Ad Hoc Committee.

Caroline Amborse gave a brief update on the Membership and Development Ad Hoc Committee.

Crystal Foreman gave a brief update on the Communications Ad Hoc Committee.

Adonis Brown gave an update on the Five Year State Plan Development Ad Hoc Committee. The following are motions presented on the floor for Council consideration:

MOTION: Nessie Siler made a motion to approve the 2017-2021 State Plan Goals and Objectives. After review of the summary received from the 45-day public comment period that ended January 15, 2016, it was found that there was overwhelming support of the goals and objectives as presented. Eric Chavis seconded the motion. The motion was approved.

MOTION: Adonis Brown made a motion to realign the three standing committees of the Council to Community Living, Financial Asset Development and Advocacy Development. Clare Shocket seconded the motion. The motion was approved.

OLD BUSINESS

There was no old business.

EXECUTIVE COMMITTEE REPORT

The Executive Committee members met December 8, 2015, December 18, 2015 and January 11, 2016. Copies of the minutes were made available to Council members. Mr. Reeve asked each member to review the minutes.

COMMITTEE REPORTS

Mr. Reeve requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work, including motions made in committee.

DISABILITY SYSTEMS CHANGE COMMITTEE

Acting committee chair Adonis Brown presented the Disability Systems Change Committee report. There were no motions presented on the floor.

COMMUNITY CAPACITY BUILDING COMMITTEE

Committee chair I. Azell Reeves presented the Community Capacity Building Committee Report. Updated information concerning their initiatives were given. Chair Azell thanked all committee members and staff. The following are motions presented on the floor for Council consideration:

MOTION: Joshua Gettinger made a motion to approve continuation funding to the Alliance of Disability Advocates, a state independent living center, for the NCCDD "ADA Network Fiscal Agent Initiative" for up to \$40,000, with a 25% required minimum match, for the period of July 1, 2016 – June 30, 2017 for year two of three. Eric Chavis seconded the motion. The motion was approved. Desiree Peterson recused herself since she is on the Alliance of Disability Advocates board.

MOTION: Jim Swain made a motion for continuation funding for the In-House NC ADA Network Initiative for the period of July 1, 2016 - June 30, 2017 for an amount up to \$60,000 with match requirement waived since this is an in-house initiative of the Council. Adonis Brown seconded the motion. The motion was approved.

ADVOCACY AND LEADERSHIP COMMITTEE

Committee chair Caroline Ambrose presented the Advocacy and Leadership Committee report. She gave a brief update on the discussions from the Thursday meeting. There were no motions presented on the floor.

PUBLIC COMMENTS

Crystal Foreman wanted to clarify her comment about homeownership through Habitat for Humanities and share her experience. Crystal also commented on the use of the Council Development Fund, stating that when members use it they should come back to the Council and give a verbal report about the conference they attended.

LEGISLATIVE UPDATES

Representative Verla Insko gave a brief legislative update on Medicaid reform and answered questions from the members.

DIRECTOR'S REPORT

Chris Egan provided his report to the members with a focus on the importance of relationships (a component of Goal 2 of the newly adopted five-year plan goals and objectives). He reviewed the National Core Indicators data and Personal Outcome Measures data of the Council on Quality and Leadership. In addition, he provided information demonstrating the link between good health (positive health outcomes) and relationships. Mr. Egan concluded by wishing all members a happy Valentine's day.

Ron Reeve asked for a motion for the meeting to adjourn. Eric Chavis made a motion to adjourn the meeting. Amanda Bergen seconded the motion. Meeting was adjourned.

Approved: _____

Ron Reeve, Chair

Date: _____

DRAFT FEBRUARY 11, 2016 COMMITTEE MINUTES

ADVOCACY & LEADERSHIP COMMITTEE*

COMMUNITY CAPACITY BUILDING COMMITTEE*

DISABILITY SYSTEMS CHANGE COMMITTEE*

*NCCDD COMMITTEES BEFORE REORGANIZATION AND REALIGNMENT WITH
FFY 2017 STATE PLAN GOALS AND OBJECTIVES



Advocacy and Leadership Committee

DRAFT MINUTES

Thursday, February 11, 2016

1:15pm-3:00pm

Hilton Garden Inn Cary, NC

Members Present: Caroline Ambrose, Karen Armstrong, Rick Zechman, Lisa Byrd, Mary Edwards, Crystal Foreman, Katie Holler, Cheryl Powell, Clare Shocket

Members Absent: Lourdes Fernandez, Michael Groves, Senator Tommy Tucker

Staff in Attendance: Melissa Swartz, Chris Egan, Yadira Vasquez

Guests: Naomi Bell

Welcome and Introductions:

Chairperson Caroline Ambrose called the meeting to order, welcomed all members and provided an opportunity for members to introduce themselves.

Approval of Minutes:

Mary Edwards made a motion to approve the November 2015 Advocacy and Leadership Committee minutes. Cheryl Powell seconded the motion. Motion carried.

Informational Session:

The Advocacy and Leadership Committee had a fairly light agenda with only the motion to approve minutes needed by the committee.

Chris Egan, NCCDD executive director presented information about the Department of Health and Human Services (DHHS) Division of Medical Assistance Informational Sessions, collaboration activities among the NC Administration on Intellectual and Developmental Disabilities (AIDD) Network, and NCCDD Internship activities. Chris also led discussion about future initiative funding availability aligned with information shared during the state plan funding availability session.

Committee members discussed initiatives of the Advocacy and Leadership Committee in their final year of funding. Partners in Policymaking year 3 of 3 ends September 30, 2016 and the 24 month initiative Advancing Strong Leaders in the Developmental Disabilities ends December 31, 2016. Available funds projections do not include these two initiatives and A & L Committee members are encouraged to consider future options for initiatives in the area of leadership training.

Chris shared details of discussions with the NC AIDD Network partner agencies, Disability Rights North Carolina (DRNC) and the University of North Carolina at Chapel

Hill Carolina Institute for Developmental Disabilities (UNC CIDD) about collaborative efforts for advancing self-advocacy activities in NC.

Lastly, Chris shared information about the new NCDDD interns. Both interns are students at University of North Carolina Greensboro (UNCG). Denise Sumiel is a self-advocate participating in the UNCG Beyond Academics program and Mai Lee Vue is pursuing a Master's degree in Social Work at UNCG.

Motion to adjourn was made by Claire Shocket. The motion was seconded by Mary Edwards. The motion carried.

Community Capacity Building

DRAFT Minutes

February 11, 2016

1:15 p.m. – 3:00 p.m.

Hilton Garden Inn, Cary, NC

Members Present: I. Azell Reeves (Chairperson), Anna Cunningham, Jason Faircloth, Joshua Gettinger, Kerri Bennett-Eaker, Jim Swain, Amanda Bergen, Deb Goda for Sandra Terrell, Dreama McCoy for Bill Hussey

Members Absent: Representative Verla Insko, David White

Guests: Danielle Matula, Catherine Bergen, Alexander Bergen

Staff/Contractors: Karen Hamilton, Jill Hinton, Devika Rao, JoAnn Toomey, Yadira Vasquez, Philip Woodward

Welcome and Introduction:

Chairperson I. Azell Reeves welcomed all members. Members introduced themselves, and the meeting began.

Approval of Minutes: Chairperson I. Azell Reeves asked for approval of the November 19, 2015 minutes.

MOTION: Jim Swain made a motion to accept the November 19, 2015 Community Capacity Building Committee minutes. Amanda Bergen seconded the motion. Azell asked if there were any recommended changes to the minutes.

Danielle Matula commented that in the paragraph where it states she shared that their "director position" has been vacant for some time, it should have said their "Section Chief position."

Dreama McCoy and Amanda Bergen seconded the motion to approve the changes to the minutes. The motion was approved.

Old Business:

Azell Reeves asked Philip Woodward to give an overview of the ACCESS North Carolina travel guidebook/information. The legislature eliminated the DVRS program in 2015, so there were no more ACCESS guides printed. There is now an on-line website at: www.nc.gov/services/access-north-carolina. Joshua Gettinger asked if there was anywhere in our new Five Year Plan that this could fall under. Azell said that it was possible it could fall under that the new goal of Community Living. The question was could DVRS transfer the information to another person or agency? There is no longer a general statute protecting the program. There were many ideas about using an app to make the travel guide available. It cost \$110,000 for 10,000 copies back in 2012.

Based on the agenda, Azell asked if this was something the members wanted to recommend as a topic to be considered as a future RFA. She also stated that there could be other collaborations with other state agencies as well as what we have in-house: O'Neill Communications.

The members considered recommending that the O'Neill Communications group and the NCCDD staff explore the possibilities of creating an app or putting the ACCESS North Carolina booklet on our website. They will provide the CCB members an update on progress of looking at the benefits of both suggestions. Members should send their comments to O'Neill Communications or staff, and they will compile the recommendations for this committee.

Devika Rao stated that they did look at this as a result of conversations in the Community Capacity Building Committee in November 2015. It looked like a website would be the better start rather than on desktops or mobile apps. Kerrie Eaker agreed since most people will go to the specific website. For example: Biltmore, parks, and other recreational opportunities.

Azell said many people with disabilities don't understand that they can access a park or reserve a beach wheelchair, so there is a need to promote this information.

Fiscal Report:

Yadira Vasquez updated the members with the current fiscal information. Joshua Gettinger asked about the \$714,000 and the \$224,000 amounts pending Council approval. Yadira explained that it was to fund initiatives coming up for continuation funding approval. Anna Cunningham stated that the report was good. Azell asked the members if there were any further questions, and there were none.

Initiative Review/Update:

While waiting for Linda Emery to call in, Azell asked about sustainability of Project SEARCH and if there were other agencies or programs across the state where they could receive technical assistance from Linda Emery or Pat Keul.

Linda Emery, Project Director for the Project SEARCH initiative contracted through Cincinnati Children's Hospital Medical, called in and Azell welcomed her to the meeting. Linda gave an update on the Year 2 contract that just ended and plans for Year 3 that just began January 1, 2016. They began the initiative with NCCDD in 2014. They have been able to meet their goals and are now in their third year. They plan to start three more new programs. By this August 2016, there will be 12 programs operating statewide (8 through this initiative).

They were able to establish 3 the first year, 2 the second year and 3 in this final year. Of the students that completed the program in 2014, 65% of these

students obtained employment. They'd like to work to increase this percentage. They recently, in January, had a statewide meeting, and it was an enthusiastic group with people supporting Project SEARCH from DVRS, schools, agencies, and businesses. It was a large group of people addressing strategies for young people with I/DD to get employment. Linda informed the CCB members that they would like to increase family involvement to help implement Project SEARCH programming. The types of jobs range from working full time and part time.

Azell asked if there were any questions from the members. Deb Goda asked how many jobs were full-time. Linda said that they tracked how many hours interns were working and thought they worked at least 16-20 hours or more. Joshua Gettinger asked if this project was sustainable to go on after this third year. He asked what kind of support would be needed. Linda stated the technical assistance and licensing have been supported by the Council so that the operation of the program year after year is minimal other than space needed. He asked how it could be spread more around the state. She stated that Project SEARCH grows organically – meaning with the sites already operating, other programs hear about it and start up. She stated the Council may want to consider some initial seed dollars to have statewide training more sustainable; to have a state-level team, someone from DVRS, the Council, and DPI who could organize the ongoing training and how communities can learn about Project SEARCH, including marketing.

Deb Goda asked if the 34% (actually 35%) of students who aren't employed are still actively looking for a job and are being supported. Linda said that they do continue to support them and that those students graduating in May of 2014 did get jobs. Those graduating in May 2015 have had ongoing support to find employment. The VR Counselor drives the decision-making of next steps. Anna Cunningham asked with regards to the placement process; one thing they are finding the need for placement opportunities with the same skill set the students gained. Was this something they've done in the past or that could be an add-on rather than waiting for graduation? Linda said they do not have to wait for graduation, and they encourage the young people to actively seek employment while attending the program. The ongoing training is very important to explain how the process should work and how to start job development while the students are in Project Search. The model is relatively new in N.C., so she feels there does need to be continued support to see the collaboration continue.

Azell thanked Linda for the update, and Linda stated she really appreciated the committee's questions and support and is always open to answering other questions.

Azell stated that she didn't hear about the greater collaborations with other agencies. She talked about Pat Keul who provides technical assistance. Do we have someone to provide technical assistance? Joshua Gettinger asked how this affected DVRS. Jim Swain said that there are some concerns and issues

regarding the outcomes. The members think that maybe they should be pushed outside their comfort zone to collaborate more with businesses rather than just in hospitals and larger models. Anna Cunningham said she has seen the program in High Point and stated that there is another similar program at UNC-Chapel Hill. She mentioned the quality of the job coach and the quality of the interactions in a hospital setting. Dreama McCoy talked about the great program they have in Charlotte with the Sheriff. She asked how they have they built capacity in other states? Jim Swain said that DVR does have contracts with some of these agencies/programs. He also said that the public can go in Open Window to see the contracts out there in DHHS. Kerri Eaker stated that sustainability cannot be discussed in the last year of a grant. As we go forward, it should be discussed sooner (possibly in the RFA). She thought there are a lot of agencies already doing something similar to Project SEARCH, and they should put their money on the table. Azell suggested that if members have additional comments to send them to staff. Dreama asked if they could submit some kind of timeline of plans for sustainability. Anna asked how they can maximize social capital.

Continuation Funding for NC ADA Network and Fiscal Agent/Intermediary initiatives:

Since it was presented earlier to the Council, Azell asked if the members had any other questions for Karen Hamilton, NCCDD contractor, who made a presentation earlier to the full Council about the ADA Network initiative and their partnership with the Southeast ADA Center.

Azell said there were two cards received from the Council members. First question, "What was being done in Sampson County?" Karen said they worked with the Big Blue Store in Sampson County with 35 employees. The topic was that they were discriminating against people with service animals. The result is they are no longer doing this since the ADA Network provided training to the store.

Second question was, "How or who do they coordinate with?" Karen said that they match people with other groups that have more experience to train other collaborators. They pull in collaborators from the community they are working in – depending on what the issue is.

Anna Cunningham asked about the new regulations regarding service animals and how do they keep up with all the information that comes out? Karen said that is why their collaboration with the Southeast ADA Center is so important. Joshua Gettinger asked about the oldest groups they have and how they've evolved and become less dependent. Karen spoke about how the Alliance of Disability Advocates began as a small grassroots program and is now a center for independent living. Azell asked how many staff there are to monitor and work with the grassroots programs. The ADA Center provides ADA training, technical assistance, publications (for readability) and links to national initiatives and collaborations. Alliance of Disability Advocates is the fiscal manager.

MOTION: Joshua Gettinger made a motion to approve continuation funding to the Alliance of Disability Advocates, a state center for independent living, for the NCCDD "ADA Network Fiscal Agent Initiative" for up to \$40,000, with a 25% required minimum match, for the period of July 1, 2016 - June 30, 2017 for year two of three. Jason Faircloth asked if they did any work with school systems. Azell reminded the members that this was a grassroots effort for people with disabilities. Anna Cunningham asked if they were responsible fiscally, and the answer was yes. Kerri Eaker asked if there could be more staff to help with the NCADA Network. The CCB members asked if this recommendation could be made to the NCCDD Executive Committee and the NCCDD Administration. Anna Cunningham seconded the motion. The motion was approved.

MOTION: Jim Swain made a motion for continuation funding for the In-House NC ADA Network Initiative for the period of July 1, 2016 - June 30, 2017 for an amount up to \$60,000 with match requirement waived since this is an in-house initiative of the Council. Joshua Gettinger seconded the motion. Amanda Bergen talked about the gentleman from Rocky Mount who came last year as a result of this project, and the members agreed they are getting their money's worth. The motion was approved.

Discussion of Potential RFA Topics

Please refer back to the potential RFA discussion earlier in the minutes under Old Business. Azell also reminded the CCB members to refer back to the minutes dated November 19, 2015 for potential RFA topics.

Wrap Up and Reminders:

Chairperson I. Azell Reeves reminded members to check their packets and fill out the committee preference forms, the conference announcements, and the minutes from meetings that didn't make it into the mail-out. She asked if members are interested, to please respond promptly when they receive notification from Cora Gibson, NCCDD staff member, regarding upcoming conferences or other events.

Announcements/Adjournment:

Azell asked for a motion to adjourn the meeting. Deb Goda and Anna Cunningham made a motion to adjourn. Dreama McCoy seconded the motion. Motion carried. Chairperson I. Azell Reeves adjourned the meeting at 3:05 p.m.

**Disability Systems Change Committee
DRAFT MINUTES**

Thursday, February 11, 2016
1:15 p.m. to 3:00 p.m.
Hilton Garden Inn, Cary, NC

Members Present: Adonis Brown, Wendy Boyd, Eric Chavis, Christina Carter, Joe Piven, Desiree Peterson, Mya Lewis, Wing Ng, Vicki Smith, Nessie Siler, Verla Insko, Paula Woodhouse, Ron Reeve

Members Absent: Kelly Woodall Beauchamp, Dave Richard, Peggy Terhune

Staff in Attendance: Steve Strom, Chris Egan, Yadira Vasquez

Guests: Nancy Warren, Kate Walton, Elizabeth Kahn, Jill Hinton, Karen Luken, Cas Shearin

Introduction:

Welcome: Adonis Brown called the meeting to order, welcomed all members.

Mr. Brown called for a motion to approve the November 2015 Disability Systems Change Committee minutes. Eric Chavis made a motion to approve the minutes. Nessie Siler seconded the motion. Motion carried.

Mr. Brown called for a motion to approve the December 8, 2015 Disability Systems Change Committee special meeting minutes. Vicki Smith made a motion that the minutes be amended to include that the motion for continuation funding reflect the inclusion of the three deliverables as contingencies. Eric Chavis seconded the motion. Motion carried.

Fiscal Update:

Council Staff Yadira Vasquez presented a review of the Disability Systems Change initiative budgets and explained the details. Ms. Vasquez's fiscal update provided budget information on the initiatives, "*Adult Care Home Transition*", "*Medical and Health Home with IDD*", "*Medicaid Reform Stakeholder Engagement*", and "*Rethinking Guardianship*". Following the presentation of the initiative budgets, Ms. Vasquez presented the current and projected budgets and expenses by Federal Fiscal Years showing the awards by year, identified initiatives pending Council approval, and the unexpended balances in each fiscal year. Mr. Brown thanked Ms. Vasquez's on behalf of the Committee for her report.

Initiative Updates:

Rethinking Guardianship Initiative year 2

Mr. Strom reviewed the purpose of the Guardianship initiative and the deliverables of the initiative. He introduced Linda Kendall-Fields from the Jordan Institute who was recently hired and will be the key person from UNC working on the Guardianship initiative. Ms. Kendall-Fields joined the meeting via Skype to provide an update on the beginning of the second year of the initiative. Ms. Kendall-Fields provided information on the January Guardianship stakeholder meeting and the progress made toward the common agenda, the pilot project applications, and the assignments of the three workgroups. Members had several questions and comments regarding the initiative. After Ms. Kendall-Fields' presentation, Nancy Warren and Kate Walton reviewed the Year 1 report and provided a forum for members to ask questions about findings from the report. Mr. Brown thanked Ms. Warren and Ms. Walton for their work and the presentation to the members.

Medical Health Home Initiative year 3

Mr. Brown introduced Karen Luken to give an update on the latest work of the Medical Health Home initiative. Ms. Luken provided an update on the latest activities which included a dental clinic, a health care summit with representatives from 4 other states, as well as their ongoing work with two MCOs, CCNC, and leading CAP stakeholder meetings that have been informing the Department and the Division during the work on Medicaid reform. The members of the Disability Systems Change committee thanked Ms. Luken for her work.

Adult Care Home Transition Initiative year 3

Mr. Brown introduced Cas Shearin from DRNC to give an update on the activities for the final year of the Adult Care Home initiative. The presentation provided a graphic depiction of the need to create a blueprint to transition individuals with I/DD from Adult Care Homes and the challenges to support individuals once they were in the community. Members had questions and expressed concerns over the individuals who were supported as part of the pilot program of the initiative and the condition of the placements they were leaving to enter the community. Representative Insko asked for a copy of the report and reminded members that not all Adult Care Homes were subpar. Vicki Smith informed the group that DRNC will have the final report ready in August and a decision will be made on how the findings in the report will be used. The members thanked Ms. Shearin for her presentation.

Wrap Up and Reminders:

Mr. Strom reminded members that an update on the Stakeholder Engagement initiative was included in the Council packet and asked members to review the materials and send questions to him about the Stakeholder Engagement initiative.

Following the discussion and action on the initiatives, Mr. Strom asked Mr. Brown and Nessie Siler to provide a brief overview of the new Five Year Plan and the Council committees. Ms. Siler asked the Disability Systems Change members to review the new committee names and missions and to wait until the presentation at 3:30 before making a committee preference.

Before the meeting was adjourned, Mr. Strom asked Mya Lewis to give an update on the upcoming listening sessions. Ms. Lewis reminded the members that the upcoming listening sessions are on the Division and Council websites and encouraged members to attend one of the listening sessions in their area.

Mr. Brown asked members to complete their travel forms and give to Cora Gibson. Mr. Brown thanked the members for their input and called for a motion to adjourn. Eric Chavis made the motion to adjourn. Wing Ng seconded the motion. Motion carried. The meeting was adjourned.

Financial Asset Development Committee



NCCDD

North Carolina Council on
Developmental Disabilities





North Carolina Council on Developmental Disabilities

Financial Asset Development Committee Agenda

May 12, 2016

4:00 p.m. – 5:30 p.m.

Hilton Garden Inn, Cary, NC

4:00 p.m. – 4:15 p.m.	Introduction <ul style="list-style-type: none">Welcome	<i>Amanda Bergen</i>
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	Initiative Updates and Motion to Approve Continuation Funding	
4:15 p.m. – 4:35 p.m.	Learning & Earning After High School (update)	<i>Megan McLaughlin, Western Carolina University</i>
4:35 p.m. – 4:55 p.m.	Upward to Financial Stability (motion to approve continuation funding)	<i>Michael Roush, National Disability Institute (NDI)</i>
4:55 p.m. – 5:15 p.m.	Project SEARCH (sustainability discussion)	<i>Linda Emery, University of Cincinnati Children's Hospital Medical Center Pat Keul, Project SEARCH Subcontractor</i>
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5:15 p.m. – 5:25 p.m.	New Business	<i>Committee members</i>
<hr/>		
5:25 p.m. – 5:30 p.m.	Wrap Up and Reminders <ul style="list-style-type: none">Completion of Financial FormsReminder: August 11-12, 2016 Council meeting in Cary at Hilton Garden Inn	<i>Amanda Bergen</i>

Financial Asset Development Committee

Amanda Bergen: Recommended Chair

Caroline Ambrose

Wayne Black; Alternate: Jack Rogers

Adonis Brown

Anna Cunningham

Crystal L. Foreman

Bill Hussey; Alternate: Dreama McCoy

Wing Ng, M.D.

Dave Richard, Deputy Secretary; Alternate: VACANT

Jim Swain; Alternate: Gina Price

Senator Tommy Tucker

David White

Paula Woodhouse

Parent of Child with DD

Individual with DD

Agency: Div. of Social Services

Individual with DD

Parent of Child with DD

Individual with DD

Agency: Dept. Public Instruction

Parent of Child with DD

Agency: DHHS

Agency: Div. of Voc. Rehabilitation

Legislative Representative

Parent of Child with DD

Parent of Child with DD

Staff: Philip Woodward



Upward to Financial Stability

Start Date: 2014

<p>System Gap Addressed</p>	<ul style="list-style-type: none"> • North Carolinians with intellectual and other developmental disabilities (I/DD) struggle to get by, make ends meet and be part of the mainstream. • Only 30% of North Carolina residents with disabilities are working compared to 70% of non-disabled peers. • More individuals with disabilities (30%) live in poverty compared to those without disabilities (14%). • Many individuals with disabilities have never managed a budget, applied for an assistive technology loan or understood how to build assets. • Approximately 50% of adults with disabilities do not use banking services, and nearly 50% of people with disabilities have no savings.
<p>Initiative Goals and Timeline</p>	<ul style="list-style-type: none"> • Identify and utilize strategies to equip individuals with financial knowledge. • Improve collaboration between the disability and financial stability communities to improve the financial health of North Carolina residents with I/DD, their families and other key stakeholders. • Design a robust menu of activities to integrate financial stability efforts into existing disability services. • Leverage current best practices, develop a comprehensive plan, and launch an integrated communications initiative to connect individuals and families with financial resources.
<p>Description of Activities</p>	<ul style="list-style-type: none"> • Update, expand and refine the curriculum materials developed by the National Disability Institute and tailor the information specifically for North Carolina residents. • Execute "train-the-trainer" models to build the capacity of disability organizations to use the curriculum with the target audience and sustain the needed support. • Offer incentives such as awards, recognition and mentorship to the target audience to increase the use of financial skills. • Leverage public/private sector partnerships to create a resource map and tools for individuals and stakeholders.
<p>Outcomes to Date</p>	<ul style="list-style-type: none"> • Statewide asset resource map and resource-mapping toolkit were created and disseminated to over 50 disability and financial stability organizations statewide. A North Carolina Asset-Building Guide is now available. • Discussed with the 211 system of N.C. about the possibility of sustaining the resource map. • Updated and enhanced financial literacy and asset-building curriculum to include new modules and tools on housing, employment and paying for secondary education. • Defined strategies for integrating financial goals with employment and transition goals. • Hosted an Asset Summit in Cary in October 2015 with 74 participants, including State Treasurer Janet Cowell. • Hosted four two-day "train-the-trainer" sessions in Raleigh, Greenville, Charlotte and Asheville in March and April 2016.
<p>Expected System Change as Result of Initiative</p>	<ul style="list-style-type: none"> • Promote opportunities for people with I/DD to advance economic self-sufficiency by developing financial literacy and asset-building skills. • Create a leading statewide resource for individuals with I/DD, families, service providers and key stakeholders in both the disability and financial stability communities in North Carolina. • Increased capacity of public and private sectors to connect employment and transition goals with economic goals. <p>Updated April 2016 919-850-2901 • info@nccdd.org • www.nccdd.org</p>

Community Living Committee



NCCDD
North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Community Living Committee Agenda - DRAFT

May 12, 2016

4:00 p.m. – 5:30 p.m.

Hilton Garden Inn Cary, NC

4:00 p.m. - 4:10 p.m.	Introduction <ul style="list-style-type: none">• Welcome	<i>Kerri Eaker</i>
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Initiative Updates and Motion to Approve Continuation Funding		
4:10 p.m. – 4:30 p.m.	<ul style="list-style-type: none">• Guardianship Initiative	<i>Linda Kendall Fields, UNC, Jordan Institute</i>
4:30 p.m. – 4:50 p.m.	<ul style="list-style-type: none">• Emergency Preparedness (motion to approve continuation funding)	<i>Abby Cameron, Greta Herring, NC Dept. of Public Safety</i>
4:50 p.m. – 5:10 p.m.	<ul style="list-style-type: none">• Medical/Health Home • Adult Care Homes	<i>Karen Luken, Easter Seals/UCP</i> <i>Handouts in the folder</i>
<hr/>		
5:10 p.m. – 5:25 p.m.	Informational Session <ul style="list-style-type: none">• Supported Living RFA Draft Ideas	<i>Trish Farnham</i>
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5:25 p.m. – 5:30 p.m.	Wrap Up and Reminders <ul style="list-style-type: none">• Completion Financial Forms	<i>Kerri Aker</i>

COMMUNITY LIVING COMMITTEE

Kerri Eaker: Recommended Chair

Kelly Woodall Beauchamp

Lisa Byrd

Courtney Cantrell; Alternate: Mya Lewis

Christina Carter; Alternate: Andrea Misenheimer

Joshua Gettinger

Michael Groves

Desiree Peterson

Joe Piven, M.D.; Alternate: Deb Zuver

I. Azell Reeves

Vicki Smith

Peggy Terhune, Ph.D.

Sandra Terrell; Alternate Deb Goda

Parent of Child with DD

Individual with DD

Individual with DD

Agency: Div. of MH/DD/SAS

Non-Profit Agency

Parent of Child with DD

Parent of Child with DD

Individual with DD

Agency: Carolina Institute for DD

Parent of Child with DD

AIDD Partner: Disability Rights NC

Local Non-Governmental Agency

Agency: Div. of Medical Assistance

Staff: Steve Strom



**Emergency Preparedness for People with Intellectual
and other Developmental Disabilities (I/DD)**

Start Date: 2014

<p>System Gap Addressed</p>	<ul style="list-style-type: none"> • Individuals with I/DD must take steps to be prepared for emergencies. • Preparedness officials must ensure that they include people with disabilities in the planning, training, exercises and response activities carried out at the community level. • North Carolina's Division of Emergency Management (NCEM) goals are to embrace the whole community as they plan for, respond to, recover from and mitigate natural and man-made disasters. • Planning efforts have identified gaps in the areas of Communication, Maintaining Health, Independence, Safety and Support, and Transportation as it relates to people with I/DD.
<p>Initiative Goals and Timeline</p>	<ul style="list-style-type: none"> • Develop and implement best practices in responding to individuals with I/DD in a disaster situation. • Assist individuals with I/DD and their families to better plan and prepare to respond appropriately in an emergency situation. • Facilitate collaboration between County Emergency Management offices and local grassroots organizations to encourage joint emergency preparedness planning and inclusion of self-advocates and family members for participation in drill exercises. • Make recommendations to the Implementation Advisory Board regarding North Carolina standards for training for personnel supporting the I/DD community.
<p>Description of Activities</p>	<ul style="list-style-type: none"> • Distribute resources to educate, train and empower individuals with I/DD and their community (includes self-advocates, family members, caregivers and first responders). • Educate and train first responders and disaster medical professionals on how to interact, respond to and best meet the needs of people with I/DD in an inclusive environment. • Assist people with I/DD to enhance their involvement in the Community Emergency Response Teams and volunteer disaster response training. • Address issues encountered during disasters such as replacement of durable medical equipment. • Research best practices and work with state and local government to enhance emergency operation plans for transportation efforts inclusive of people with I/DD and their families and caregivers.
<p>Outcomes to Date</p>	<ul style="list-style-type: none"> • Hired a program coordinator focused on emergency preparedness for people with I/DD. • Developed a pilot program to distribute emergency preparedness information to individuals with I/DD through the community-based Meals on Wheels program. • Distributed the "Show Me: A Communication Tool for Emergency Shelters" to responders across the state. • Linked with 36 agencies that support individuals with disabilities and the "Ready NC" website to distribute I/DD-specific disaster planning resources and policies statewide. • Partnered with groups such as the Red Cross to conduct simulations and exercises at local shelters to ensure appropriate response for people with I/DD. • Updated the "Ready NC" website to meet Web Content Accessibility Guidelines (WAG) 2.0 standards for people with all types of disabilities.
<p>Expected System Change as Result of Initiative</p>	<ul style="list-style-type: none"> • Build capacity for disaster preparation, emergency response and related procedures and systems inclusive of people with I/DD. • Ensure county emergency managers are supported in implementing National Emergency Management Association (NEMA) recommendations for inclusion of the entire community, from planning to response. • Promote collaboration (planning, exercises and participation) among first responders, emergency management and local grassroots organizations serving people with I/DD. • Make recommendations to the Implementation Advisory Board regarding North Carolina standards for training for personnel supporting the I/DD community.

Advocacy Development Committee



NCCDD
North Carolina Council on
Developmental Disabilities



North Carolina Council on Developmental Disabilities

Advocacy Development Committee Agenda

May 12, 2016

4:00 p.m. – 5:30 p.m.

Hilton Garden Inn Cary, NC

4:00 p.m. – 4:15 p.m.	Introductions <ul style="list-style-type: none">• Welcome	<i>Nessie Siler</i>
4:15 p.m. – 4:45 p.m.	Continuation Funding <ul style="list-style-type: none">• Sibling Support Initiative	<i>Bryce Coleman, FIFNC</i>
4:45 p.m. – 5:15 p.m.	FFY 2017 Leadership Development Objectives <ul style="list-style-type: none">• Achievement History• National and State Level Activities• FFY 2017 Objectives	<i>NCCDD Staff</i>
5:15 p.m. – 5:30 p.m.	Wrap Up and Reminders <ul style="list-style-type: none">• Completion of Financial Forms	<i>Nessie Siler</i>

ADVOCACY DEVELOPMENT COMMITTEE

Nessie Siler, Recommended Chair

Karen Armstrong

Wendy Boyd

Eric Chavis

Mary Edwards

Jason Faircloth

Lourdes Fernandez

Katie Holler

Vacant

Representative Verla Insko

Vacant/Danielle Matula

Cheryl Powell

Clare Shocket

Individual with DD

Public at Large

Parent of child with DD

Individual with DD

DAAS

Individual with DD

Parent of child with DD

Parent of child with DD

DPS

Legislative Representative

Division of W/C Health

Individual with DD

Parent of a child with DD

Temporary Staff: Melissa Swartz



FFY 2017 – 2021 GOALS and OBJECTIVES

NCCDD FFY 2017 – 2021 Five-Year State Plan

To Advance the DD Act Expectations of Self-Determination, Independence, Productivity, Integration and Inclusion in Community Life for Individuals with Intellectual and other Developmental Disabilities (I/DD) and their Families

GOAL 3: By 2021 INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE A: As mandated by the DD Act, increase support to statewide self-advocacy organization(s) through leadership development and coalition participation by:

(I) establishing or strengthening a program for the direct funding of a state self-advocacy organization led by individuals with I/DD,

(II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,

(III) participation in cross-disability and culturally diverse leadership coalitions.

Measurement: More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE B: Increase individual, family, public and system knowledge, and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD

Measurement: More individuals with I/DD and their families knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE C: Increase Professional Development to Improve Expectations and Supports for Individuals with I/DD

Measurement: More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.

NOVEMBER 20, 2014



**FINAL REPORT TO THE
NC COUNCIL ON
DEVELOPMENTAL DISABILITIES**

S. BARTON CUTTER, JONATHAN ELLIS, MONICA J. FOSTER & MATTHEW POTTER
N.C. ADVOCACY AMBASSADOR INITIATIVE IS A PROJECT FUNDED BY THE N.C. COUNCIL ON DEVELOPMENTAL DISABILITIES
& ADMINISTERED BY MICHAEL MAYER, COMMUNITY RESOURCES ALLIANCE (CRA)

EXECUTIVE SUMMARY

The N.C. Advocacy Ambassadors, in conjunction with the Community Resource Alliance (CRA), were charged with assessing the current state of self-advocacy within North Carolina under a 12 month grant from the North Carolina Council on Developmental Disabilities (NCCDD). The Ambassadors, individuals who themselves have disabilities, were recruited to reach out as a team to existing grass roots advocacy organizations across the state and determine the elements needed to ensure a robust self-advocacy movement in North Carolina.

The immediate goal of the N.C. Advocacy Ambassador Initiative team was to identify the specific strengths and weaknesses of the existing movement and to provide recommendations for rectifying weaknesses while bolstering existing strengths.

Two separate surveys and extensive stakeholder interviews were used to gather information. Results of the survey and interview process revealed that the current state of self-advocacy is tenuous at best and that major areas of concern need to be addressed to build a functional self-advocacy movement. Major emphasis needs to be placed on the following areas:

- **Education and training** in current advocacy issues, advocacy skills, group dynamics, collaboration, and communication
- **Technical assistance** for existing and emerging self-advocacy groups towards more regular, well-attended, well-governed meetings and connecting them with others and to address the other needs identified by the groups, such as using technology to support their efforts,
- **Identification of self-advocates with leadership potential** and the provision of training for them
- **Support** to state agencies and provider organizations to ensure access to processes and feedback that are accessible and self-advocate-oriented

Stakeholder Perspectives (Section I)

Stakeholders were interviewed regarding their feelings about the status of self-advocacy in North Carolina. Stakeholders interviewed ranged from self-advocates, current and former heads of advocacy (including self-advocacy) groups,

representatives of provider organizations, disability rights advocates and attorneys, and state employees. The interviewees were guaranteed anonymity and thus, gave the most candid answers possible regarding the problems they saw facing self-advocacy.

The consensus among stakeholders is that the state self-advocacy movement is dysfunctional and ineffective due to:

- In-fighting
- Conflicting personal agendas
- Lack of a cohesive vision
- Lack of resources and support, both monetary and organizational

The picture of self-advocacy in North Carolina from the perspective of stakeholders is, at present, a dire one. However, stakeholders were united in the view that the situation could be vastly improved with adequate support provided by the right team.

Group Survey Analysis (Section II)

During the initial phase of the Advocacy Ambassador Initiative, the Ambassadors encountered major hurdles in identifying pockets of active advocacy, both in group form and among unaffiliated individuals, despite reports to the contrary. Initially, the Advocacy Ambassadors began their exploration using the most recent membership lists from the Association of Self-Advocates of North Carolina. Yet, only a very small sample of member groups remained active in the wake of the only statewide self-advocacy organization's decline in 2009.

The responding organizations, although few, admitted needing and wanting outside assistance to:

- Continue a self-advocacy, person-first focus
- Grow their membership
- Remain viable as an organization

The low response speaks to both the low number of existing organizations and the poor communication, engagement, and collaboration among those that do exist.

The few responding leaders of these organizations generally believe they are working with a clear vision and mission and that the membership of their organization clearly understands their purpose for existing as a self-advocacy organization. However, if perceptions aligned with the current environment, the status of self-advocacy groups would be substantially better, demonstrating major outcomes for their constituencies. In short, the outcomes do not match the beliefs of the responding leaders.

Individual Survey Analysis (Section III)

Of the 172,000 people with IDD in the state, the Ambassadors were able to make contact with approximately 500 self-advocates, nearly 300 of whom were communicated with directly by the AAI team, but of which only seventy-six people responded to the individual survey despite the well-coordinated attempt to disseminate, publicize, and encourage candid responses.

Such a low response rate does not allow for reliable and comprehensive patterns to be determined. The responses *do* reflect, however, a number of important issues:

- ***Lack of understanding*** of pertinent issues
- ***Unwillingness to share*** candid opinions and sentiments (suspected to be because of perceived pressure or fear of retribution)
- The need for ***greater capacity to define personal support needs*** among members of advocacy groups

Path Forward (Section IV)

To address these current realities, the Advocacy Ambassador Initiative team feels that a multi-dimensional approach to strengthen and foster collaboration among willing and interested parties is required to ensure that the state self-advocacy movement becomes both unified and effective in its mission and objectives. This includes direct collaboration with allies, such as Disability Rights North Carolina. These efforts will also include the development of a self-sustaining business model to facilitate these goals on a long-term basis.

Initially, a strong emphasis will be placed on forging a cohesive infrastructure to:

- ***Strengthen and expand*** self-advocacy groups

- ***Build communication*** between groups across the state
- ***Develop collaboration*** among self-advocate leaders
- ***Facilitate self-sufficiency*** of the supports to sustain these efforts

To this end, our recommendations are that action be taken in four areas of most immediate need:

- ***Technical assistance***
- ***Communication and technology***
- ***Leadership development and education***
- ***Developing and implementing a working “business” model to continue to provide the above services and supports***



Ad Hoc Committees



NCCDD
North Carolina Council on
Developmental Disabilities



NCCDD
North Carolina Council on
Developmental Disabilities

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Governance Ad Hoc Committee Meeting

March 28, 2016

Members Present: I. Azell Reeves, Peggy Terhune

Members Absent: Adonis Brown, Eric Chavis, Lourdes Fernandez, Crystal Foreman, Desiree Peterson

Staff Present: Chris Egan, JoAnn Toomey

This open meeting was held via tele-conference. Peggy Terhune opened the meeting. Peggy and Azell had reviewed the two new policies that were created as a result of the by-laws being streamlined; a policy on State Plan Requirements and a policy on Council meetings.

They agreed that the State Plan Requirements policy could be forwarded to the Executive Committee at their meeting on March 30th – when they were reviewing the other 11 updated policies. They did ask for the Council Meetings policy to be revised so that it was clearer. Peggy said she would try to call in to the Executive Committee when the policies were going to be discussed and reviewed for possible presentation to the full Council in May for their approval.

The next meeting of the Governance Ad Hoc Committee will be scheduled after the May Council meeting. Meeting adjourned.



NCCDD
North Carolina Council on
Developmental Disabilities

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 10/24/05, 1/14/13, 10/28/15
TOPIC: Conference Funding Requests	BOARD APPROVED DATE:

POLICY:

The Council will not entertain funding requests over \$3000 per conference. The Council will not entertain any funding requests not directly associated with a speaker sponsored by the Council. Any exception to this rule will only be granted by the Council under only the most extraordinary circumstances, with justification in writing provided in advance by the applicant, at the time of the initial request for funding. Generally, the Council would prefer to sponsor a single presenter, but will consider multiple presenters collaborating to conduct a single presentation, so long as costs do not exceed \$3000.

Requests should be received no later than six weeks prior to the conference. Council sponsorship must be acknowledged on conference flyers and agendas.

PROCEDURES:

1. In addition, the Council will consider other factors including, but not limited to:
 - The target audience for the event (e.g., national, multi-state or regional, statewide; self-advocates, parents, providers, direct support professionals, etc.)
 - Involvement of people with intellectual and other developmental disabilities and family members in the planning of the event
 - Responsiveness to the Council's goals and objectives in the US Administration on Intellectual and Developmental Disabilities (AIDD) Five-Year State Plan of the NCCDD
 - Commitment to compliance with the Americans with Disabilities Act (ADA)
 - a) accessibility of conference location, facilities, publications, materials and programs;
 - b) inclusion in the conference funding request that contains an objective describing how conference planning will determine the accessibility of the facility in which the conference/event will be conducted;
 - c) participant satisfaction evaluations are encouraged and should include questions with regard to facility accessibility for conferences/events funded by the Council (as applicable)

- Outreach to and expected degree of participation of people with intellectual and other developmental disabilities and/or their family members in a conference
- Systems change, advocacy, and community capacity building implications for persons with intellectual and other developmental disabilities and families
- Collaboration with Council grants or inclusion of presentations from Council grantees
- Willingness of the applicant to agree, as a contingency for funding and at Council discretion, to waive registration fees, dependent on conference size, for up to five Council members / staff selected by the Council for attendance at the event
- Conference potential to build or enhance collaboration or partnership with national DD network, state Administration on DD network programs (i.e., P&A, UCE), or other key stakeholders
- Endorsements from agencies, organizations, and individuals
- Conference funding request form attached to and made part of this policy



NCCDD CONFERENCE/SPEAKER FUNDING REQUEST

Mail to: NCCDD, 3125 Poplarwood Ct., Raleigh, NC 27604 or e-mail: joann.toomey@dhhs.nc.gov

NAME OF AGENCY MAKING REQUEST:

MAIN CONTACT:

NAME:

AGENCY ADDRESS:

EMAIL ADDRESS:

TELEPHONE:

CONFERENCE TITLE AND BRIEF DESCRIPTION OF EVENT OBJECTIVE:
(Attach Conference Brochure if available)

DATE(S) OF CONFERENCE: (Month/Day/Year)

CONFERENCE LOCATION: (Conference Center, City)

NAME AND TITLE OF SPEAKER(S) PROPOSED FOR NCCDD SPONSORSHIP:

TITLE OF SPEAKER'S PRESENTATION and TOPIC DESCRIPTION:
(Attach bio that includes speaker's address, phone # and e-mail)

DATES OF TRAVEL FOR SPEAKER:

SPEAKER FEE: \$ _____

COST OF SPEAKER TRAVEL (Break out costs – receipts are required for airfare, ground transportation and hotel. Receipts are not required for meals or mileage and are paid at state rates):

TOTAL REQUESTED: \$ _____

NOTE: Upon NCCDD approval of request, Agency and speaker will be notified. NCCDD will make payment directly to the speaker.



NCCDD CONFERENCE/SPEAKER FUNDING REQUEST (continued)

1. Does the facility where the event will be held meet Americans with Disabilities Act (ADA) requirements for accessibility? Y____ N____

2. Describe the conference planning committee activities focused on ensuring event ADA compliance:

3. Who is the target audience for this presentation/conference?

4. Does the event planning committee include people with intellectual or other developmental disabilities or a family member?
Y____ N____

5. Who are the members of the event planning committee?

6. Describe event activities having implications for systems change, advocacy, and community capacity building:

7. Describe how the event will build or enhance collaboration or partnership with key stakeholders, e.g., people with intellectual or other developmental disabilities, their families, state and other governmental agencies, providers, and the NC ADD Network*:

8. List the names of other agencies, organizations, and individuals providing sponsorship or endorsement of this event:

Upon signature, applicant agrees to acknowledge NCCDD on conference flyers and agendas, and waive up to 5 registration fees for NCCDD members or staff.

Submitted by: _____ **Date** _____

*NC ADD Network: North Carolina Administration on Developmental Disabilities Network includes the Carolina Institute for Developmental Disabilities (University Center for Excellence in Developmental Disabilities); Disability Rights North Carolina (NC Protection and Advocacy Organization), and the North Carolina Council on Developmental Disabilities (NCCDD). These three agencies are required by the Developmental Disabilities Bill of Rights and Assistance Act to collaborate to support and assist people with intellectual or other developmental disabilities and their families.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Operations	DATE ISSUED/UPDATED: 9/5/1997, 10/28/15
TOPIC: Conflict of Interest	BOARD APPROVED DATE:

POLICY:

The purpose of this policy is to ensure that the dissemination of Council funds occurs in a manner that protects the integrity of the Council, its members, its employees, and its advisors. Consistent with the Developmental Disabilities Bill of Rights and Assistance Act (DD Act), the policy prohibits members, employees, and advisors of the Council, in the course of Council financial transactions, from: a) receiving personal financial gain and b) exerting undue influence. To accomplish these ends, the policy provides a detailed framework for analyzing situations with which the Council may be faced in the course of disseminating funds for grants or contracts.

Both real and apparent conflicts of interest sometime occur in the course of conducting the Council's daily affairs. A "conflict," for purposes of this policy, refers only to: a) the personal, proprietary interests of covered individuals and their immediate families and b) undue influence, exerted by these same individuals and their immediate families over financial transactions involving the Council. Conflict, in this context, does not refer to philosophical or professional differences of opinion.

Members, employees, and advisors to the Council shall not engage in any conduct or activity that might reasonably be interpreted by the general public as tending to adversely affect the performance of their official duties.

No member, employee or advisor shall

- participate in the discussion, selection, award or administration of, or seek to advise on or influence a decision or vote regarding, a grant or contract to which the Council is party, where the covered individual knows or should have known that he or she has a direct or indirect financial interest in the award.
- per Executive Order 34 on Ethics and Attendance Standards, solicit or accept anything of value (e.g., money, service, gift, benefit, loan, travel, entertainment, or promise) from anyone who is subject to the Council's jurisdiction, or who is likely to become interested in any grant or contract of the Council, where the covered individual exercises any discretionary function, relative to his or her official duties with the Council,
- participate in the selection process, or seek to advise on or influence a decision or vote regarding, a grant or contract to an entity, to which the Council is party, where the covered individual or his/her immediate family member has: a) a

substantial ownership interest; b) serves on the Board of Directors; or c) is a member, or employee of such entity.

- exert undue influence in any Council transaction resulting in the award of a grant or contract.
- receive personal financial gain from a Council contract or grant over which he or she has direct influence.
- divulge to an unauthorized person information identified as confidential, acquired in the course of official Council duties, in advance of the time prescribed for its authorized release to the public.
- No member, employee, or advisor shall represent his or her personal opinion as that of the Council.
- Each member, employee, or advisor shall, at all times, disclose publicly all conflicts of interest, including those which are uncertain or potential, and shall specify any association with individuals or organizations which might benefit from activities and decisions of the Council.

PROCEDURES:

1. Any Council member, advisor, or employee that identifies a Conflict of Interest, whether his/her own or another party's conflict, shall immediately report it to the Executive Director of the Council.
2. There will be a Conflict of Interest reminder at every Council meeting.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 4/22/02, 10/28/15
TOPIC: Disposition of Unsolicited Requests for funding	BOARD APPROVED DATE:

POLICY:

The Council utilizes a Request for Application (RFA) process in awarding contracts. The RFA contains objectives derived from the State Plan. The Council, directly or through its priority area committees, receives unsolicited proposals that cannot be funded either through the current State Plan or the RFP process.

The NC Council on Developmental Disabilities can consider only requests for funding that meet the following criteria:

- Requests that address {a} specific need(s) as identified through analyses of the "Needs and Concerns" section(s) of the Council's current State Plan;

OR

- Requests that address {a} specific Three Year Objective(s) or {a} specific Plan Year Objective(s) in the Council's current State Plan;

OR

- Requests that address (either from a Committee report or the Request for Application) the documented intent of {a} specific Three Year Objective(s) or {a} specific Plan Year Objective(s) in the Council's current State Plan.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Operations	DATE ISSUED/UPDATED: 4/15/13, 12/8/15
TOPIC: Effective Communication	BOARD APPROVED DATE:

POLICY:

"Effective Communication" means that whatever is written or spoken must be as clear and understandable to people with disabilities as it is for people who do not have disabilities. This is important because some people have disabilities that affect how they communicate. People who have disabilities that affect hearing, seeing, speaking, reading, writing, or understanding may use different ways to communicate than people who do not.

The effective communication requirement applies to ALL members of the public, including job applicants, program participants, companions and people who simply contact the Council seeking information about programs, services, or activities. The term "companion" means a family member, friend, or associate with whom the Council would typically communicate.

The Council will provide appropriate auxiliary aids and services when necessary to ensure that individuals with disabilities have an equal opportunity to participate in, and benefit from the Council's programs, services and activities. Auxiliary aids and services provided by the Council will be free of any additional charge to the individual with a disability in accordance with ADA.

Definitions:

What Are Auxiliary Aids and Services? Appropriate auxiliary aids and services include a wide variety of equipment, materials and personal services that may be necessary to ensure effective communication for people with disabilities. Generally, the requirement to provide an auxiliary aid or service is triggered when a person with a disability requests it.

What Are Examples of Auxiliary Aids and Services? Auxiliary Aids and Services for people who have disabilities that affect hearing, seeing, speaking, reading, writing, or understanding include, but are not limited to:

- Qualified interpreters on-site or through video remote interpreting (VRI) services
- Notetakers
- Exchange of written notes
- Assistive listening devices
- Open and closed captioning including real-time captioning

- Qualified readers
- Audio recordings
- Brailled materials
- Screen reader software
- Magnification software
- Large print materials
- Accessible electronic and information technology (such as the Council's web site and other electronic communication)

PROCEDURES:

1. For all events, requests for accommodations will be honored for all of the Council's programs, services, and activities.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 7/1/11, 3/18/13, 10/28/15
TOPIC: Extension of External Initiative	BOARD APPROVED DATE:

POLICY:

It is the policy of the NCCDD to fund new, external initiatives for up to three years, at which time an initiative will close out. Exceptions to this rule shall be governed by this policy.

It is the Council's practice to close out external initiatives that reach the maximum funding period which shall not exceed three years. If the Council determines that work remains to be done in a particular area, its standard course of action after an initiative reaches the maximum funding period should be to fund similar, additional or related activities under a new Request for Application, or, as appropriate, through a new, non-competitive ("sole source") funding release.

On very rare occasions, there may be exceptions to the rule that the funding for external initiatives shall end after the period of maximum funding period is reached. Under very limited circumstances, the Council may elect to provide additional funds to an external contractor to conduct activities beyond the end date of the final contract.

Factors to be considered include:

1. The proposed action plan must be consistent with the current State Plan.
2. The contractor is in good standing with the Council, including compliance with reporting requirements.
3. The contractor has the capacity and qualifications to achieve the outcomes specified by the Council membership.
4. The contractor's work was: a) impeded by the presence of *unanticipated* systems barriers that *directly* prevented the contractor from achieving the outcomes set forth in the approved action plan; and b) the award of additional funds and time would afford the contractor the opportunity to achieve the outcomes set out in the action plan had systems barriers not been present.
5. The contractor's work was impeded by environmental events beyond the contractor's control, which events directly prevented the contractor from achieving the outcomes set forth in the approved action plan; and the award of

additional funds and time would give the contractor the opportunity to achieve the outcomes set out in the action plan had environmental events not taken place.

6. Additional funding will leverage capacity, the monetary value or systems change potential of which would significantly exceed the Council's investment of additional funds.
7. Consideration should be given to the availability of Council funds. Consideration should also be given to the original award amount and scope of work set out under the original fund release. There is a rebuttable presumption that the award amount should not exceed the amount released to the contractor in year one.
8. At least 90 days before the end of the third year of funding, the contractor's request includes an action plan and budget for the proposed extension. The action plan and budget clearly indicate that the additional time and funds are for the achievement of a specific objective or objective(s) that were: a) set out in the initial fund release; or b) so closely related to the activities defined in the last Council-approved action plan that consideration by the Council of a separate funding release, competitively or under the Sole Source Policy for non-competitive fund releases, is clearly not warranted.
9. The contractor has the capacity and qualifications to achieve the outcomes specified in the new action plan.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 4/1/1999, 5/2/1999, 4/22/02,
TOPIC: Funding and Reimbursement for Contractors	BOARD APPROVED DATE:

POLICY:

It is the policy of the NCCDD that funds provided to contractors shall be managed effectively.

The Council on Developmental Disabilities receives funds on a federal fiscal year (October 1 to September 30). These funds (state grant award) may be encumbered over a two-year period from the effective date of the award, and may be encumbered to a variety of recipients known as contractors. These encumbrances occur through the execution of legal contracts.

Any contractor requesting a budget revision must make the request prior to the effective date of the revisions. Although requests for advances are considered, they are rarely approved.

A "negative grant award" is an award that *reduces* the amount of funds. The Council shall approve a negative contract only if there is just cause.

All remaining funds encumbered for any contract shall revert to the Council.

PROCEDURES:

Once the Council has approved funds to be encumbered to a specific vendor, a contract shall be developed. Prompt payment of contract funds shall occur.

1. Not less than monthly, a Request for Reimbursement showing expenditures, both federal and non-federal, will be submitted to the Council. While no moneys may have been expended (in such case all entries will be zeros), these monthly reports are mandatory. A report in arrears more than sixty (60) days, or two months of the period for which the project is funded, may not be reimbursed. This may result in a reduction of federal funds (negative grant award).
2. Not more than thirty (30) days after the scheduled ending date of the activity, a final Request for Reimbursement showing expenditures covered under the contract will be submitted to the Council. After thirty (30) days, the most recent Request for Reimbursement received by the Council may be considered to be the final request.

3. No Request for Reimbursement may be submitted for any encumbrance made after the ending date shown on page one (1) of the Contract.
4. A letter will be sent to each Priority Service Activity provider on the twenty-fifth (25) day of the month alerting the provider of this policy, where such provider has not submitted a monthly Request for Reimbursement.
5. Requests for reimbursement for a time period longer than a quarter (requests for reimbursement for expenditures dating back more than three (3) months) are not likely to be approved.
6. Requests for advances must be submitted by the fifteenth (15th) day of the month for which the advance is being requested.

Requests for advances are permitted, but for time periods of no greater than one month. Requests for reimbursement must be submitted by the fifteenth (15th) day of the month following the month or the quarter for which the reimbursement is being requested.

7. Requests for budget revisions must be made prior to the effective date of the revisions.
8. A negative grant award can occur when either the Council or the recipient of the contract with cause, requests that a contract be voided.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Operations	DATE ISSUED/UPDATED: 12/28/1998, 4/22/02, 12/8/15
TOPIC: : Internal Fiscal Controls and Funding	BOARD APPROVED DATE:

POLICY:

No federal developmental disability money will be promised or spent by the NC Council on Developmental Disabilities or its staff without clearing anticipated and/or projected spending with the full Council. .

The fiscal year shall be the federal fiscal year (FFY), beginning October 1 and ending September 30th of the next calendar year.

The Council has the authority to develop and oversee its budget, excluding specific personnel line items. The Council's administrative budget, which may not exceed 30% of the total federal grant award among other line items, consists of travel, printing, educational expense, supplies, etc. While money may be moved from one line item to another, the percentage above cannot be exceeded. Any adjustment and/or amendment to the Council's budget must be approved by the State's Administering agency, the Department of Health and Human Services.

Once the budget has been approved by the Council, the Executive Director has final approval of all expenditures. The approval of all expenditures, however, is always contingent on the availability of funds.

The Council, as the recipient of federal dollars, awards money to support priority service activities.

PROCEDURES:

1. Activities funded by the Council are funded to contractors. For fiscal purposes, in-house activities (although monitored by staff) are also contracted activities since funds needed to support these in-house activities are reported to the federal government as part of the Council's 70% programmatic money.
2. All contractors' requests for reimbursement or for advances are on a *monthly* basis, and may not be for longer periods of time. In-house invoices, bills, payment requests, etc. should be processed monthly. Requests for advances cannot be made to other State agencies without written justification by the agency requesting the advance.

3. "Carry-over" from one funding period to the next is not allowed. The contractor loses money not used during the funding period. Money that is encumbered on the last day of the funding period is reimbursable, as long as all expenses are reported on the contractor's final report. For in-house projects, "final report" expenditures have the same time frame as all other contracts.
4. Invoices and receipts must accompany items shown as "equipment" on *contractor's* budgets when reimbursement for such items is requested. It is the responsibility of Council fiscal staff to verify that required invoices have been submitted. Program staff can assist by determining that invoices have been submitted. In doing so, delays in reimbursement may be avoided.

For further detail refer to NCCDD Fiscal Procedure Manual.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 5/5/1999, 8/4/1999, 5/22/02, 12/8/15
TOPIC: Matching and Non-Matching Funds	BOARD APPROVED DATE:

POLICY:

The Purpose of this policy is to (1) encourage priority service activities to become self-supporting after Council funding ceases, and (2) maintain level total program costs over a three year funding period. On occasion, contractors may be able to maintain funding percentages—for example, 75%-25%, 60%-40%, 50%-50%, etc.—while requesting the same level of federal dollars. In other words, some contractors may have the capacity to increase, each year, non-federal match, and thereby increase total program cost. The chart below shows the intent of the Council for an activity in a non-poverty county.

	<u>DD FUNDS</u>	<u>NON-FED MATCH</u>	<u>TOTAL PROGRAM COST</u>
Year 1	\$75,000 75%	\$25,000 25%	\$100,000
Year 2	\$60,000 60% (\$75,000 60%)	\$40,000 40% (\$50,000 40%)	\$100,000 (\$125,000)
Year 3	\$50,000 50% (\$75,000 50%)	\$50,000 50% (\$75,000 50%)	\$100,000 (\$150,000)

The same exception could be illustrated for an activity in a poverty county. The result of the policy exception is that Total Program Cost increases from \$100,000 in the first year to \$150,000 in the third year, although correct percentages are maintained.

No initiative employer or volunteer, without providing reasonable justification in writing, may utilize a percentage of his/her time for match or to procure federal funds, which percentage of time is incompatible with commitments to other endeavors, paid or volunteer, which occur during the time period that person is obligated to the Council contract. The Council reserves the right to request full disclosure of records. Reimbursement may be suspended based on this disclosure.

If, at the initiation of the Council, the funding amount for an initiative is increased to an amount above that advertised in the Request for Application (RFA), the Council may elect to waive its policy regarding matching ratios. Such waiver shall obligate the grantee to provide no more in matching funds, in any year, than the amount derived from the matching funds requirement policy, as applied to the original grant award advertised in the RFA.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Members	DATE ISSUED/UPDATED: 4/28/03, 4/1/12, 12/8/15
TOPIC: Member Training and Travel	BOARD APPROVED DATE:

POLICY:

The Council seeks to provide its members with opportunities for development, outside its quarterly meetings, that build the organization's capacity, individually and collectively. This may include the opportunity to attend local, state and national conferences, training, making site visits to see contractors at work as well as other appropriate leadership events.

Council support for member travel other than council meetings may be in full or in part, and will be determined on a case-by-case basis. Agency representatives are not eligible for these funds.

The Executive Director or designee shall ensure that members are aware of upcoming events as appropriate. Notification of events shall not constitute an assurance that funds will be obligated for that event.

PROCEDURES:

- 1) Members should notify staff of their interest in attending an event at least three weeks prior to the event.
- 2) The Chair and one Vice-Chair may approve support of Council member attendance at an event based on staff recommendation. Recommendations and approval will be based on consideration of the following:
 - a) availability of funds
 - b) individual's expressed interests
 - c) relevance of event to Council priorities, based on the State Plan
 - d) relevance of activity to member's leadership role within the Council, e.g., Executive or Committee Chair responsibilities
 - e) overall equity of allocation of available funds among members
 - f) member's level of participation in Council meetings
 - g) other factors consistent with the intent of this policy
- 3) It is the members responsibility to mail original, signed DHHS travel reimbursement form and original receipts to NCCDD within 7 days upon returning from event. Members must be prepared to share what they learned at the event to document the experience/knowledge gained.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Operations	DATE ISSUED/UPDATED: 3/28/16
TOPIC: NCCDD State Plan Requirements	BOARD APPROVED DATE:

POLICY:

The NCCDD shall at a minimum:

Advise the Secretary of the Department of Human Resources, the Governor, and the State Legislature regarding the development and implementation of the NCCDD's Five-Year State Plan as required by the DD Act through:

- a. Systemic change, capacity building, and advocacy activities.
- b. Examination of areas of emphasis.
- c. State Plan development, including: demonstration of new approaches; outreach; training; supporting communities; interagency collaboration and coordination; coordination with related councils, committees, and programs; barrier elimination, systems design, and citizen participation; public education and coalition development; informing policymakers; prevention; and other activities consistent with the DD Act.
- d. State Plan monitoring.
- e. Review of designated state agency.
- f. Reports to the Secretary of the Department of Health and Human Services.
- g. Preparation, approval, and implementation of a budget, including: conducting hearings and forums as the NCCDD determines to be necessary; reimbursing NCCDD members for reasonable and necessary expenses for attending NCCDD meetings and performing NCCDD duties (including child care and personal assistance, and paying a stipend to a member if such member is not employed or must forfeit wages, as described in the DD Act); hiring and maintaining sufficient numbers and types of staff as the NCCDD determines to be necessary; and directing the expenditure of funds for grants contracts, interagency agreements, and other activities authorized under the State Plan.
- h. Recruitment, hiring, supervision and evaluation of a Director.
- i. Staff assignments.

Advise the Secretary of the Department of Human Resources regarding other matters relating to developmental disabilities.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Council Members	DATE ISSUED/UPDATED: 3/25/02, 4/22/02, 7/15/13, 10/5/15
TOPIC: Reimbursement of Expenses: Childcare, Respite, and Personal Assistance	BOARD APPROVED DATE:

POLICY:

The North Carolina Council on Developmental Disabilities values the input and participation of all Council Members, particularly members who have developmental disabilities. Some Council members may require respite, childcare, or personal assistance to participate fully in Council meetings and other Council events.

For all three forms of reimbursement, the Council is to be payer of last resort, that is, there will be no reimbursement for care that would have been provided even if there were no meeting.

In cases where there is hardship, an intermediary will be contacted for assistance.

Child Care for up to three children may be reimbursed, not to exceed \$500 per event, and is capped for a 24-hour period at \$150.00 Reimbursement is available for up to three children per family. Parent or legal guardian of children is not eligible to receive reimbursement for childcare. The Council's Executive Committee may deviate from this policy to accommodate extenuating circumstances for individual Council members.

Respite Services shall be reimbursed during the entire time a member is away from home to attend a Council meeting or Council event *and* the need for services is outside the family member's routine respite services (e.g., different time of day, location or direct support professional A member is not eligible to receive reimbursement when care is provided by another adult who is the parent or legal guardian of the member's child, when that child is under the age of 21.

Personal Assistance may be reimbursed as long as it is provided is by non-relatives or relatives, except "legally responsible relatives" (i.e., spouses and parents of minor children), if payment for such assistance is not available from any other source for those services, and if such terms do not represent a conflict of interest, as detailed in the Council's Conflict of Interest policy. The Council is to be payer of last resort, that is, there will be no reimbursement for assistance that would have been provided if there were no meeting.

PROCEDURES:

Child Care:

1. For care for one child, pay actual costs of care, not to exceed the following rates:
 - For in-home, out-of-home, and center-based respite care: Pay the current Medicaid reimbursement rate.
 - For Specialized Care by a certified nursing associate or nurse: Pay the current Medicaid reimbursement rate.
 - For Baby-Sitter Care: Pay the minimum wage; pay an additional 10% for each additional child.
2. Reimbursement for childcare expenses will require receipt for payment of care to provider, or invoice from provider.
3. The total cost of respite is capped at \$500 per event.

Respite

1. The NCCDD will reimburse its members, as follows, paying actual costs of service, not to exceed the following rates:
 - For in-home, out-of-home, and center-based respite services: pay the current Medicaid reimbursement rate.
 - For Specialized Care by a certified nursing associate or nurse: pay the current Medicaid reimbursement rate.
 - For other respite services: pay the minimum wage.
2. Reimbursement for respite expenses will require an original, signed receipt for payment of services to provider, or an invoice from provider.

Personal Assistance

1. The Council will reimburse Council members for personal assistance costs incurred while she/he is conducting official business for the Council. This includes assistance received during travel time, and when business requires spending the night. Personal assistant expenses for meals, lodging and mileage will be reimbursed to Council members in accordance with current State of NC Travel Policies.
2. The Council will reimburse members for payment for personal assistance at a rate not to exceed the current Medicaid reimbursement rate for up to eight hours of assistance per 24-hour period for the type of assistance required by the Council member.
3. All personal assistance costs and expenses must be listed on the Council member's Travel Reimbursement Request and documented by a dated receipt with original signature from the personal assistant to the Council member.

**NC Council on Developmental Disabilities
Policy and Procedure Manual**

SECTION: Contracts	DATE ISSUED/UPDATED: 8/1/1999, 3/24/08, 12/8/15
TOPIC: Sole Source Funding	BOARD APPROVED DATE:

POLICY:

Occasionally, the nature of a Council objective may require the service of a specialized vendor, and no RFA is issued. Such objectives may include Council-initiated activities, conferences (dealt with under a separate policy), non-conference public events, and Council funds used as match for non-federal grant funds, among other activities. The purpose of this policy is to assist the Council in determining when such non-competitive awards should be made.

The issue of sole source funding arises when a need exists for services that are available from only one agency or organization, college or university, or unit of government. Sole source funding is an exception to the rule, but there are circumstances that may make it necessary or advisable.

One or more of the following factors should be considered in determining whether to pursue sole source funding:

Key Factors

- NCCDD staff have screened request to determine status and referred it to the appropriate committee.
- Committee has received information in advance.
- Primary population targeted meets federal Developmental Disability definition
- Activity is responsive to goals and objectives in the State Plan or Council elects to modify Plan.
- Activity differs significantly from those funded under request for application (RFA).
- Staff capacity is adequate to provide oversight and management of sole source activity.
- Only one (1) bona fide source of the service exists.
- Organization or agency is uniquely familiar with the service or activity to be evaluated.
- Need is such that a particular individual, agency or organizations skills, abilities, and experience make the entity uniquely qualified to fulfill the need.
- RFA was issued, but no satisfactory applications were received.
- Emergency or immediate action is necessary to achieve desired outcome in desired timeframe.
- Service(s) are necessary to complete a previously funded, on-going activity.

- Where Council elects to provide funds contingent on applicant/contractor's receipt of other non-federal funds.
- Enhances ADD Network collaboration.
- Other factors specific to circumstances.

Funding decisions will be made on a case-by-case basis, with strong preference given to committee review and full Council approval.

PROCEDURES:

1. Requests for sole source funding will be brought to the appropriate committee of the Council for review of this policy and key factors, and if appropriate, refer to the full Council for approval.

5 Year State Plan

FFY 2017-2021

Oct. 1, 2016 thru Sept. 30, 2021



Listen. Gather. Act.



NCCDD Development Schedule
2016 – 2021 Five-Year State Plan
Updated 04/14/2016
Continued

November 18 – 20, 2015

- NCCDD Staff/E.C. present **TENTATIVE DRAFT** Goals and Objectives
- Seek Full Council approval for **PUBLIC RELEASE** of **DRAFT** Goals and Objectives with Executive Summary of Comprehensive Review and Analysis
- Minimum 45 days per DD Act

December 1, 2015 – January 14, 2016 (Revised 12/01/2015)

- **DRAFT NCCDD 2017 – 2021 State Plan GOALS and OBJECTIVES** released for public comment (~~NOTE: Incorporate APPR Consumer/Stakeholder Survey~~)

January 21, 2016 (Added 1/12/2016)

- 5-Year State Plan Development Ad Hoc Committee Discusses Public Comments

February 2016 Council Meeting

- Quarterly Council meeting. NCCDD Reviews and discusses public comment.
- NOTE: Significant input resulting in substantive REVISION requires second 45 day release for public comment (e.g., February 25, 2016 – April 15, 2016)

May 2016 Council Meeting

- NCCDD receives update by staff on progress of putting plan information in DD Suite

July 1 -25, 2016

- Share plan with DSA. DSA Signs Assurances.

August 2016 Council Meeting

- Full plan available and distributed to NCCDD; comprehensive DD Suite print out available. Council approval to submit plan to AIDD sought

August 15, 2016

- Deadline for submission to AIDD of NCCDD 2016 – 2021 Five Year State Plan

October 1, 2016

- Five Year Plan start date

NCCDD Development Schedule
2016 – 2021 Five-Year State Plan
Updated 04/14/2016

January 23, 2015

- Executive Committee (E.C.) reviews Five-Year State Plan development schedule and discusses process
- EC provides initial authority to pursue state plan goal 5.1: Advance Development of Five Year Plan
- Review Sole Source Policy for Carolina Institute on Developmental Disabilities (CIDD) development support with Comprehensive Review and Analysis

February 12 – 13, 2015

- 2016 - 2021 STATE PLAN DEVELOPMENT KICK OFF!
- Staff present Five-Year State Plan Development process and schedule, and
- Highlight member involvement and other development activities (e.g., survey distribution, input forum ambassadors, direct input opportunities)

March 1, 2015 (Rev. from 1-23-15)

- CIDD *potentially* starts to analyze data/results of information from various sources including surveys, listening sessions, and key state agency/organization staff interviews

May 14 – 15, 2015 (Rev. 6/15/2015)

- NCCDD Staff ~~and CIDD Initiative~~ Coordinator present “up to date” results and an update on general process activities
- **COUNCIL MEMBER STATE PLAN DEVELOPMENT SESSION 1 of 2.** Using preliminary state, national, and NC citizen/stakeholder data, NCCDD members convey their interests for goal/objective areas for concentration. (Remember, public input period lasts through July 31)

June 1 – July 31, 2015 (Rev. 6/30/2015)

- **Announcement Release June 12, 2015 for Survey and Public Listening Sessions (1st Listening Session June 23).**
- NCCDD Member Session 1 results shared with E.C. and 5YSPD AHC (June 20)
- Key state agency/organization staff interviews

July 13, 2015

- CIDD provides to NCCDD Staff preliminary results of surveys, listening sessions, Member Session 1 results, and key state agency/organization staff interviews
- **July 13 – 17, NCCDD Staff develop preliminary outcome targets recommendations using CIDD data**

July 20, 2015

- Executive Committee and 5YSPD AHC reviews/gives feedback on *preliminary* outcome targets recommendations

July 31, 2015

- All development input opportunities CLOSE

August 06 – 07, 2015

- Council staff with support of CIDD present results of document review and public/NCCDD member/interview data
- Staff present *preliminary* recommendations of outcome targets
- **COUNCIL MEMBER STATE PLAN DEVELOPMENT SESSION 2 of 2: Goal and Objective AREAS DEVELOPMENT.** Discuss preliminary outcome target areas guided by NCCDD Framework, Public/Stakeholder Input, and key document results.

August 10 – October 1, 2015 (Updated 9/18/15)

- Executive Committee, 5YSPD AHC, Staff, CIDD Develop **TENTATIVE Goal and Objectives** (ACTUAL meeting date: September 20 & 21, 2015)

October 20, 2015 (Rev. from 9/18/2015)

- Last Executive Committee and 5YSPD AHC meetings preceding November Annual Meeting. (Final opportunity for fine tuning **TENTATIVE DRAFT Goal and Objectives**)

Timeline for 2017-2021 State plan: What is Due and When?

State Plan Amendment – A major change of a 5-year goal that alters the intent of the original goal (formerly referred to as “substantive change”).

State Plan Update – Minor grammatical changes to 5-year goals and other components of the plan such as objectives, activities, expected outcomes, evaluation, etc. (formerly referred to as “non-substantive change”).

What is due?	When is it due?	Notes
State Plan Amendments for FFY 2016	August 15, 2015	See description above
State Plan Updates for FFY 2016	January 1, 2016	See description above
Program Performance Report for FFY 2015	January 1, 2016	A reporting of activities and results for October 1, 2014 through September 30, 2015
2017-2021 5-Year State Plan	August 15, 2016	
FFY 2017 Annual Work Plan	August 15, 2016	
FFY 2018 Annual Work Plan	August 15, 2016	
Program Performance Report for FFY 2016	January 1, 2017	A reporting of activities and results for October 1, 2015 through September 30, 2016
State plan Updates for FFY 2017	January 1, 2017	
State plan amendments for FFY 2018	August 15, 2017	See description above
Program Performance Report for FFY 2017	January 1, 2018	A reporting of activities and results for October 1, 2016 through September 30, 2017.
State plan updates for FFY 2018	January 1, 2018	See description above
FFY 2019 Annual Work plan	January 1, 2018	
FFY 2020 Annual Work plan	January 1, 2018	
State plan amendments for FFY 2019	August 15, 2018	See description above
Program Performance Report for FFY 2018	January 1, 2019	A reporting of activities and results for October 1, 2017 through September 30, 2018.
State plan updates for FFY 2019	January 1, 2019	See description above
FFY 2021 Annual Work plan	January 1, 2019	

State plan amendments for FFY 2020	August 15, 2019	See description above
Program Performance Report for FFY 2019	January 1, 2020	A reporting of activities and results for October 1, 2018 through September 30, 2019.
State plan updates for FFY 2020	January 1, 2020	See description above
State plan amendments for FFY 2021	August 15, 2020	See description above
Program Performance Report for FFY 2020	January 1, 2021	A reporting of activities and results for October 1, 2019 through September 30, 2020.
State plan updates for FFY 2021	January 1, 2021	See description above
Program Performance Report for FFY 2021	January 1, 2022	Final PPR that includes a reporting of activities and results for October 1, 2020 through September 30, 2021 and 5 year overview

Note: This timeline does not include submission of the FY 2022-2026 5 year state plan submission. Information included in this document is subject to change.

Federal Fiscal Year Dates

FFY 2016	October 1, 2015 through September 30, 2016
FFY 2017	October 1, 2016 through September 30, 2017
FFY 2018	October 1, 2017 through September 30, 2018
FFY 2019	October 1, 2018 through September 30, 2019
FFY 2020	October 1, 2019 through September 30, 2020
FFY 2021	October 1, 2020 through September 30, 2021



FFY 2017 – 2021 GOALS and OBJECTIVES

NCCDD FFY 2017 – 2021 Five-Year State Plan

To Advance the DD Act Expectations of Self-Determination, Independence, Productivity, Integration and Inclusion in Community Life for Individuals with Intellectual and other Developmental Disabilities (I/DD) and their Families

GOAL 1: By 2021, INCREASE FINANCIAL SECURITY THROUGH ASSET DEVELOPMENT FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Increase financial asset development for individuals with I/DD so that they and their families have greater opportunities for choice, self-determination, independence and productivity.

OBJECTIVE A: Increase financial asset development and security for individuals with I/DD by increasing their knowledge, developing financial plans, and implementing the plan's goals

Measurement: More individuals with I/DD will have a financial plan, leading to greater security.

OBJECTIVE B: Increase Integrated Competitive Employment and Careers

Measurement: More individuals with I/DD will have integrated, competitive employment and careers through collaboration which will include education, workforce development, employment supports, employer engagement and barrier reduction.

OBJECTIVE C: Increase Educational Expectations for Employment and Careers

Measurement: More individuals with I/DD will have educational expectations and education regarding employment and career goals, as will their families, and other stakeholders through increased knowledge and meaningful collaborations.



FFY 2017 – 2021 GOALS and OBJECTIVES

GOAL 2: By 2021, INCREASE COMMUNITY LIVING FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

Throughout their lifespan, more individuals with I/DD will be fully included, respected, valued and supported in their communities.

OBJECTIVE A: Increase Community Housing and Transportation

Measurement: More individuals with I/DD will choose where and with whom to live in his/her community and will have transportation options to support community living and employment.

OBJECTIVE B: Increase Health Access and Wellness Opportunities

Measurement: More individuals with I/DD will have access to, and continuity of healthcare and wellness opportunities through individual and family education and provider capacity building.

OBJECTIVE C: Increase Healthy Community Relationships

Measurement: More individuals with I/DD will have healthy relationships and positive community connections that will support personal choice and decision making.



FFY 2017 – 2021 GOALS and OBJECTIVES

GOAL 3: By 2021 INCREASE ADVOCACY FOR INDIVIDUALS WITH INTELLECTUAL AND OTHER DEVELOPMENTAL DISABILITIES (I/DD)

More individuals with I/DD will lead and sustain self-directed lives through self-advocacy, family advocacy and stakeholder leadership.

OBJECTIVE A: As mandated by the DD Act, increase support to statewide self-advocacy organization(s) through leadership development and coalition participation by:

- (I) establishing or strengthening a program for the direct funding of a state self-advocacy organization led by individuals with I/DD,
- (II) supporting opportunities for individuals with I/DD who are considered leaders to provide leadership training to individuals with I/DD who may become leaders and,
- (III) participation in cross-disability and culturally diverse leadership coalitions.

Measurement: More individuals with I/DD will knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

OBJECTIVE B: Increase individual, family, public and system knowledge, and engagement to provide system advocacy for the financial security and community living opportunities of individuals with I/DD

Measurement: More individuals with I/DD and their families knowledgeably advocate and take part in decisions that affect their lives, the lives of others and/or systems.

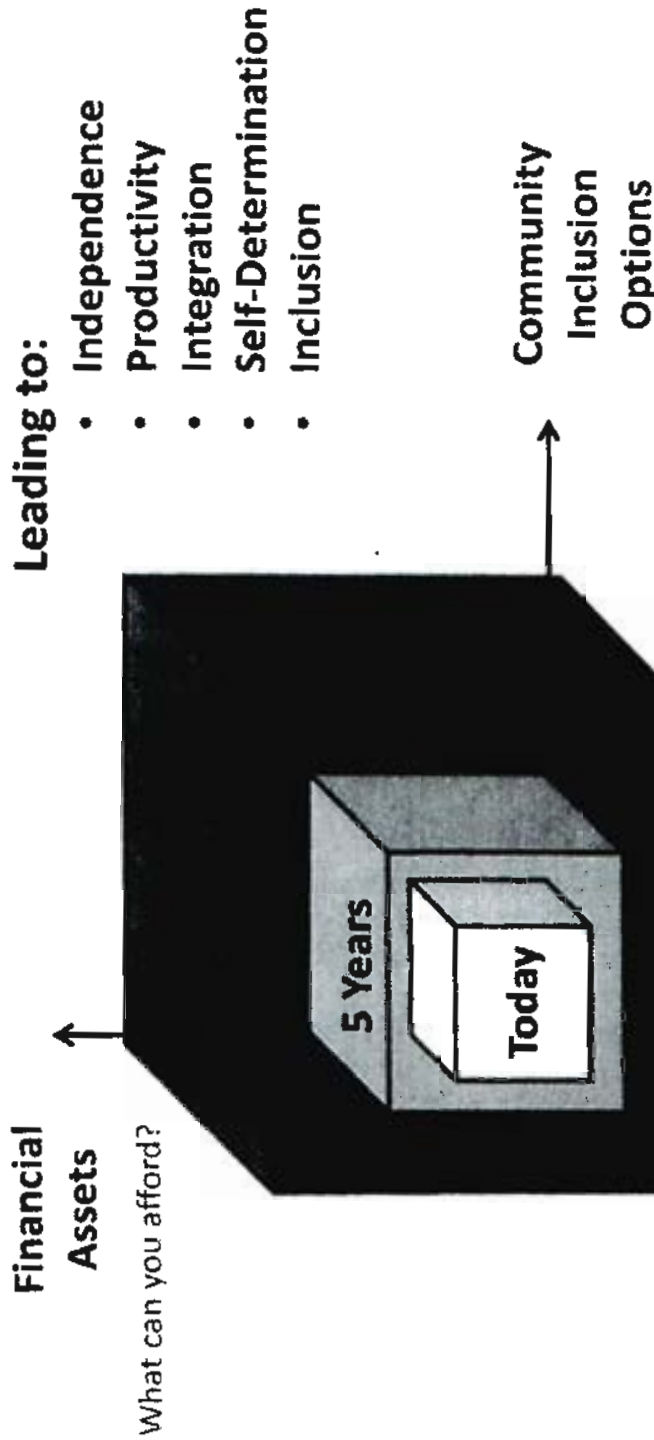
OBJECTIVE C: Increase Professional Development to Improve Expectations and Supports for Individuals with I/DD

Measurement: More I/DD professionals, other professionals and community leaders will receive leadership development to support collective impact to advance the financial security and community living opportunities of individuals with I/DD.



February 2016

Key Elements of Choice For Individuals with I/DD



I/DD: Intellectual and other Developmental Disabilities
Approximately 200,000 North Carolinians

NCCDD Goals and Objectives:

- Increase financial security through asset development
- Increase community living
- Increase advocacy for individuals with I/DD

Advocacy & Education

What do you know?

5 Year State Plan

Year 1: Oct. 1, 2011 thru Sept 30, 2012

Year 2: Oct. 1, 2012 thru Sept. 30, 2013

Year 3: Oct. 1, 2013 thru Sept. 30, 2014

Year 4: Oct. 1, 2014 thru Sept. 30, 2015

Year 5: Oct. 1, 2015 thru Sept. 30, 2016



Listen. Gather. Act.





Committee or Venue	State Plan ID	Activity Description
MEMBER DEVELOPMENT SESSION		
	5.5	Member Orientation and Refresher
	5.3	Continuation Funding Initiative Update: O'Neill Communications: NCCDD Communications Initiative
In-House Initiatives		
	5.1	Continuation Funding Initiative Update: Administrative Budget Continuation Funding Initiative Update: Program/Quality Management Budget
	5.4	Continuation Funding Initiative Update: Rossi Fund Budget
Fiscal Report		
	5.1	Fiscal Report <i>[Replaces report previously delivered in base committees]</i>
	2.9	Continuation Funding Initiative Update: National Disability Institute: Upward to Financial Stability
	2.10	Continuation Funding Initiative Update: Dept. of Public Safety: Emergency Preparedness
	2.5	Request for Cost Extension - Easter Seals: Medical & Health Homes
	FFY 2017 Goal 2	Permission to Draft: Supported Living Request for Application (RFA)
	4.4	Continuation Funding Initiative Update: First in Families NC: Sibling Support Initiative
ADVOCACY DEVELOPMENT		
	4.4	Continuation Funding Initiative Update: First in Families NC: Sibling Support Initiative
	3.3	FFY 2017 Leadership Development Objectives
COMMUNITY LIVING		
	2.8	Initiative Update: Rethinking Guardianship: Building A Case For Less Restrictive Alternatives
	2.10	Emergency Preparedness
	2.5	Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community
	2.3	Adult Care homes
	2.7	Initiative Update: Stakeholder Engagement Group
	FFY 2017 Goal 2	Discussion: Supported Living Request for Application Draft
FINANCIAL ASSET DEVELOPMENT		
	1.5	Learning and Earning After High School
	2.9	Upward to Financial Stability
	1.7	Initiative Update: Project SEARCH

PUBLIC POLICY UPDATE

5.2 Public Policy Update and Discussion

NCCDD Policies Review

FULL COUNCIL MEETING

5.5 2015 NCCDD Ad Hoc Committee Updates:
Governance
Membership and Development
Communications

5.1/5.5 Five-Year State Plan Development

New Business

5.4 Rossi Fund Continuation Funding

5.3 O'Neill Public Relations/NCCDD Communications Initiative
Administrative Budget

5.1 Program Budget/Quality Management

NCCDI) 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 1: TRANSITION

Advocacy, capacity building, systems change efforts of the Council will give people with I/DD and their families more access to the services and supports they need to make life transitions.

Objectives		Implementation Activities		Timeline	
Not Awarded	<p>1.1 Council will provide funding/resources so that individuals with I/DD will have more opportunities for choice in post-secondary education.</p> <p><i>Post-Secondary Education (not awarded)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application for stakeholder group to assist in the assessment of policy barriers to post-secondary education (PSE) options for students with I/DD. 2) Select grantee(s) and negotiate grants. 3) Council will participate in Carolina Institute on Developmental Disabilities Post Secondary Education (PSE) Alliance stakeholder group to assist in the assessment of policy barriers to PSE options. 	<ol style="list-style-type: none"> 1) By 05/31/2012 2) By 06/30/2012 3) By 06/30/2012 		
Not Awarded	<p>1.2 Council will provide funding/resources so individuals with I/DD will have more post-secondary education opportunities in the community college system.</p> <p><i>Post-Secondary Education: Standing on the Shoulders of Success (not awarded)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application for transition to community college/post-secondary education. Identify and convene stakeholder group to assist in the assessment of policy barriers to Post-Secondary Education (PSE) options for students with I/DD. 2) Select recipient(s) of funding and enter into contracts(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change. 	<ol style="list-style-type: none"> 1) 07/01/2012-12/31/2013 2) 07/01/2012-12/31/2013 3) 07/01/2012-12/31/2013 4) By 12/31/2013 		

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Ended 12/31/11</p>	<p>1.3 Council will provide funding/resources to increase access in the community to economic opportunities, inclusive of competitive employment for people with I/DD. <i>NC Alliance for Full Participation Employment First Policy Initiative (Institute for Community Inclusion)</i></p>	<p>1) NCCDD adopts "Employment First" Policy; 2) NC Alliance for Full Participation (NCAFP) delegation attends the National AFP Summit; 3) Educate policymakers and general public, in collaboration with stakeholders, about benefits of securing Employment First legislation. 4) Develop, in partnership with stakeholders, strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 5) Implement strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 6) Assess effectiveness of the implementation of the strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 7) Council will provide funding/resources for public awareness of transition to work and integrated employment initiatives.</p>	<p>1) 10/01/2011 - 09/30/2013 2) 10/01/2011 - 09/30/2013 3) 10/01/2011 - 09/30/2013 4) 10/01/2011 - 09/30/2013 5) 10/01/2011 - 09/30/2013 6) 10/01/2011 - 09/30/2013 7) 10/01/2011 - 09/30/2013</p>
<p>Ended 6/30/2014</p>	<p>1.4 Council will provide funding/resources to advance strategies that support family capacity to leverage the family's resources to achieve the life goals of an individual with I/DD. <i>Supporting Families: Coming of Age (First in Families of NC)</i></p>	<p>1) Identify and promote policies and practices that support family capacity to leverage the family's resources to achieve the life goals of an individual with I/DD.</p>	<p>1) 01/01/2011 - 09/30/2016</p>

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Started 9/01/2013</p>	<p>1.5 Council will provide funding/resources to increase access in the community for economic opportunities, inclusive of competitive employment for people with I/DD. "Transition to Success" <i>Learning and Earning After High School: The Role of Transition Services in Raising Expectations and Attitudes for Students with Intellectual Disabilities (NC Dept. of Public Instruction, Exceptional Children's Services)</i></p>	<p>1) With Department of Public Instruction (DPI), identify three Local Education Agencies (LEAs) to participate in developing and testing a model, beginning at the Middle School level, for improving transition outcomes for students with intellectual disabilities (ID). 2) Create a paper prototype that provides a transition-focused curricula and outcomes for students with ID between 12 and 21 and for all levels of support needs and conduct evaluation. 3) Develop initial, web-based version of the model and field-test, and conduct evaluation in 6 original schools and 12 additional schools in 3 partner LEAs. 4) Present the results of the initiative to date to one or more state conferences for LEA Exceptional Children's directors. 5) Create a management environment for the system that will allow it to be used within LEAs on a fee-for-service basis. 6) Use outreach from DPI to incorporate outcome data from pilots and to promote the system within LEAs.</p>	<p>1) 9/1/2013-8/31/2014 2) 9/1/2013-8/31/2014 3) 9/1/2014-8/31/2015 4) 9/1/2015-8/31/2016 5) 9/1/2014-8/31/2015 6) 9/1/2014-8/31/2015</p>
<p>Ended 9/30/2015</p>	<p>1.6 Council will provide funding/resources that shall bring together state Developmental Disability agencies for sharing, educating and providing guidance on practices and policies around employment to its members. <i>State Employment Leadership Network (Institute for Community Inclusion, National Association of State Directors of Developmental Disabilities Services)</i></p>	<p>1) The State Employment Leadership Network (SELN) staff will conduct an in-state assessment, in collaboration with the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS). 2) Assist DMH/DD/SAS to analyze employment policies and practices and potential options for change. 3) Implement policies and practices across DMH/DD/SAS that advance competitive employment of people with disabilities in integrated, community workplaces.</p>	<p>1) 10/1/12-9/30/16 2) 10/1/12-9/30/16 3) 10/1/12-9/30/16</p>

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<p>Started 9/30/2013</p>	<p>1.7 Council will provide funding/resources to implement a high school transition initiative which is a business-led, one-year, school-to-work program that combines classroom instruction, career exploration, and relevant job-skills training through strategically designed internships for students with I/DD. <i>Project SEARCH (Cincinnati Hospital)</i></p>	<p>1) Increase the number of licensed Project SEARCH program sites in North Carolina by adding 6 new programs. 2) Encourage family involvement in Project SEARCH through Family Involvement Curriculum implementation in existing 4 Project SEARCH sites. 3) Collect data on all Project SEARCH program sites on student enrollment, job placement and job retention during funding cycle. 4) Convene at least one statewide meeting(s) to bring together representatives from all North Carolina Project SEARCH program sites for training and sharing innovations and best practices. 5) Promote and deliver course offerings of the Project SEARCH Training Institute.</p>	<p>1) 9/30/13-9/30/16 2) 9/30/13-9/30/16 3) 9/30/13-9/30/16 4) 9/30/13-9/30/15 5) 9/30/13-9/30/16</p>
<p>Ended 9/30/2015</p>	<p>1.8 Council will provide funding/resources to assist families and students with I/DD in understanding options and opportunities for work and post-secondary education through a series of regional and statewide summits presenting best practices and policies. <i>Reaching the Summit of Success (Institute for Community Inclusion)</i></p>	<p>1) Development of a statewide steering committee. 2) Literature review of evidence-based transition and competitive employment practices. 3) 3 strategic planning summits in 3 different regions of the state. 4) Develop preliminary, strategic plan including implementation strategies that will lead to enhanced employment and post-secondary education outcomes for youth and young adults with I/DD. 5) Hold a statewide conference, in partnership with the Post-Secondary Education Alliance, to continue to expand the knowledge base among parents, students and education professionals.</p>	<p>1) 10/1/12-9.30.13 2) 10/1/12-9/30/16 3) 10.1.12-9/30/13 4) 10/1/12-9/30/15 5) 10/1/13-9/30/14</p>

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GOAL 2: SYSTEM RESPONSE TO PEOPLE'S NEEDS

Advocacy, capacity building and systems change efforts of the Council will improve the ability of service delivery systems to respond to the needs of people with I/DD and their families.

Objectives	Implementation Activities	Timeline
<p>2.1 Council will fund training, consultation and technical assistance for organizations to support the development of policies and practices that advance integration, productivity, independence, and inclusion for people with I/DD and their families. <i>Real Relationships (Human Services Research Institute)</i> <i>Child and After School Care (Southwestern Child Development Commission, Inc)</i></p>	<ol style="list-style-type: none"> 1) Allocate funding to identify barriers to the development of healthy, safe relationships for people with I/DD; 2) Convene stakeholder group to make recommendations re: the development of policies and practices that advance healthy, safe relationships for people with I/DD; 3) Target selected strategies for advocacy/capacity building/systems change; 4) Assess effectiveness of advocacy/capacity building/systems change efforts; 5) Allocate funding to identify barriers to the inclusion of children and youth with I/DD in typical child and afterschool care settings or programs; 6) Convene stakeholder group to make recommendations re: the inclusion of children and youth with I/DD in typical child and afterschool care settings or programs; 7) Target selected strategies for advocacy/capacity building/systems change; 8) Assess effectiveness of advocacy/capacity building/systems change efforts. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 12/31/2011 2) 10/01/2011 - 09/30/2012 3) 10/01/2011 - 09/30/2012 4) 10/01/2011 - 09/30/2012 5) 10/01/2011 - 06/30/2012 6) 10/01/2011 - 06/30/2012 7) 10/01/2011 - 06/30/2012 8) 10/01/2011 - 06/30/2012

Ended: 12/31/11 & 06/30/2012

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<p>2.2 Council will fund training, consultation and technical assistance for parents and self-advocates to affect policies and practices that support integration, productivity, independence, and inclusion for people with I/DD and their families. <i>Partners in Policymaking (The Advocacy Institute, Inc.)</i></p>	<p>1) Allocate funding for Partners in Policymaking™ program</p>	<p>1) 10/01/2011–06/30/2016</p>
<p>2.3 Council will provide resources to support the development of policies and practices for people with I/DD to have more options for living in the community, including living in a home that they or their families rent or own. <i>Bridging Practice and Policy: Transitions from Adult Care Homes for People with I/DD (Disability Rights NC)</i></p>	<p>1) Locate individuals with I/DD living in adult care homes in North Carolina who may be eligible for Home and Community Based waiver services, state-funded services, or any available Medicaid State Plan (1) option. 2) Provide advocacy, support to individuals with I/DD living in adult care homes to facilitate their transition from adult care homes to homes in community settings. 3) Assist at least six (6) individuals with I/DD in transitioning from an adult care home to home in the community. 4) Identify and assess barriers to community living for individuals with I/DD. 5) Develop a "blueprint" to close the front door of adult care homes to people with I/DD and ensure the successful transition for people with I/DD who wish to live in the community.</p>	<p>1) 9/1/2013–8/31/2014 2) 9/1/2014–8/31/2015 3) 9/1/2014–8/31/2016 4) 9/1/2014–8/31/2015 5) 9/1/2015–8/31/2016</p>
<p>2.4 People with I/DD have transportation options that are affordable, accessible, reliable, flexible and safe.</p>	<p>1) Promote the participation of people with I/DD on local transportation boards to ensure local, state, and federal policy implementation.</p>	<p>1) by 09/30/2016</p>

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	<p>2.5 People with I/DD will have access to the full range of needed primary and specialized health care services. <i>Medical Health Home for People with I/DD (Easter Seals UCP of NC and VA)</i></p>	<p>1) Engage stakeholders in 6-7 information-gathering sessions. 2) Develop 6 data-informed, consumer profiles to improve the knowledge base on understanding the population, needs, utilization, costs and outcomes. 3) Identify process, cost and outcome data available and analytic options to improve the knowledge base re: relevant data. 4) Establish Community-Academic-Provider Consortium to support policy entrepreneurs in promoting quality assurance and sustainable system change. 5) Identify I/DD Medical and Health Home competencies necessary to the development of social strategies that contribute to robust professional expertise, enhanced practice support and educational requirements. 6) Develop actionable NC model of care, with readiness assessment tool. 7) Pilot test and evaluate enhanced medical/health home elements.</p>	<p>1) 9/1/2013-8/31/2014 2) 9/1/2014-8/31/2015 3) 9/1/2014-8/31/2015 4) 12/1/2014-3/31/2014 5) 3/1/2014-8/31/2016 6) 3/1/2014-8/31/2016 7) 6/1/2014-8/31/2016</p>
<p><i>Started 9/01/2013</i></p>	<p>2.6 People with I/DD will have access to the full range of needed primary and specialized health care services. <i>National Curriculum Initiative in Developmental Medicine (Mountain Area Health Education Center)</i></p>	<p>1) Identify core content for a curriculum for training in pre-medical, medical, and post-graduate medical education in adult developmental medicine. 2) Develop an advisory group. 3) Secure Family Medicine residency training sites to pilot the curriculum. 4) Identify physicians within the practices who will participate in the study. 5) Residents in training will demonstrate care to patients that is reflective of the training in adult developmental medicine.</p>	<p>1) 1/1/2011-12/31/2011 2) 1/1/2011-12/31/2011 3) 1/1/2012 - 3/31/2012 4) 4/1/2012 - 5/31/2012 5) 6/1/2012 - 5/31/2013</p>
<p><i>Ended 12/31/2012</i></p>			

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	<p>6) Curriculum and outcomes are presented at professional conferences. 7) Faculty and residents to complete an evaluation and self - assessment of the program.</p>	<p>6) 6/1/2012 - 5/31/2013 7) 12/1/2012 - 5/31/2013</p>
<p>2.7 Council will provide funding/resources that ensure accountability, advocacy, and outreach for its programs which improve the ability of service delivery systems to respond to the needs of people with I/DD and their families.</p> <p><i>Medicaid Reform Stakeholder Engagement Initiative (National Association of State Directors of Developmental Disabilities Services)</i></p>	<p>1) Develop a stakeholder group that is cross-disability in mental health, developmental disabilities and addictive disease and is reflective of the geographic and ethnic diversity of the state. 2) Facilitate up to six stakeholder meetings/forums. 3) Prepare and disseminate white papers based on group discussions.</p>	<p>1) 9/1/2013 - 10/31/2013 2) 11/1/2013 - 06/30/2014 3) 11/1/2013 - 08/31/2014</p>
<p>2.8 (Added 11/2013) Council will fund training, consultation and technical assistance to support the development of policies and practices, relative to guardianship and alternatives to guardianship, that advance integration, productivity, independence, integration, inclusion and self-determination for people with I/DD.</p> <p><i>Rethinking Guardianship: Building A Case For Less Restrictive Alternatives (NC Division of Aging and Adult Services)</i></p>	<p>1) Develop Request for Application addressing guardianship and alternatives to guardianship for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change interventions.</p>	<p>1) 1/1/2014 - 3/31/2014 2) 7/1/2014 - 7/31/2014 3) 9/1/2014 - 8/31/2016 4) 5/1/2016 - 8/31/2016</p>

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<p>Starts 10/01/2014</p>	<p>2.9 (Added 11/2013) Council will provide funding/resources to promote opportunities for people with I/DD to advance economic self-sufficiency by developing financial literacy and asset building skills. <i>Upward to Financial Stability (National Disability Institute)</i></p>	<p>1) Develop Request for Application to assist in the assessment of policy barriers and benefits related to financial literacy/asset development and perseverance for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of community capacity building efforts. 4) Promulgate findings and target selected strategies for sustainable community capacity building.</p>	<p>1) 1/1/2014 – 9/30/16 2) 1/1/2014 – 9/30/16 3) 1/1/2014 – 9/30/16 4) 1/1/2014 – 9/30/16</p>
<p>Started 9/01/2013</p>	<p>2.10 (Added 11/2012) Council will provide funding/resources to implement and maintain an emergency preparedness program that is inclusive of persons with I/DD and that builds capacity for disaster preparation, emergency response, and related procedures and systems. <i>Emergency Preparedness and Recovery (NC Department of Public Safety)</i></p>	<p>1) Convene a Technical Advisory Board to advise with regard to persons with I/DD. 2) Communication - assess current emergency preparedness communication tools and trends to assure receipt of information and methods can be readily communicated and used effectively by persons with I/DD. 3) Medical - assess the incorporation of emergency preparedness training and disaster management. 4) Functional Independence - identify emergency preparedness programs in which persons with I/DD can be educated on early disaster response. 5) Supervision - establish a statewide standard to influence policy change, enabling the creation of an emergency preparedness plan for individuals with I/DD. 6) Transportation - in collaboration with NC Department of Transportation and NC Department of Public Instruction, survey, throughout the state, methods of transportation during evacuations or disasters for persons with I/DD.</p>	<p>1) 9/1/2013- 9/30/2014 2) 9/1/2013- 9/30/2016 3) 9/1/2013- 9/30/2016 4) 9/1/2013- 9/30/2016 5) 9/1/2013- 9/30/2016 6) 9/1/2013- 9/30/2016</p>

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<p>Started 1/01/2014</p>	<p>2.11 Added (11/2013) Council will provide funding/resources to provide people with I/DD with information to assist them in being safe from abuse, neglect, and harm and to equip direct support professionals and domestic violence support staff with the tools to meet the needs of victims with I/DD. <i>Safety and Security: Addressing Sexual Violence and Domestic Violence Against People with I/DD</i></p>	<p>1) Release RFA on domestic violence to support the development of best practice-based, training curricula for direct support staff and domestic violence response staff to develop skills to improve prevention efforts and meet the needs of victims with I/DD 2) Select grantee 3) Execute first year of initiative according to grantee's approved work plan</p>	<p>1) 9/1/2013 – 12/1/2013 2) 11/2013 3) 1/1/2014 – 9/30/2016</p>
<p>Ongoing & Started 7/01/2012</p>	<p>2.12 Council will provide funding/resources to support groups led by people with disabilities to conduct initiatives that promote voluntary compliance with the Americans with Disabilities Act (ADA) in their local communities. <i>NC Americans with Disabilities (ADA) Network ADA Network Fiscal Agent (NC Alliance of Disability Advocates)</i></p>	<p>1) Consult with groups of people with disabilities to develop ADA community initiative plans. 2) Provide follow-up, technical assistance and training to local groups to carry out their plans. 3) Conduct leadership and ADA training for 2 new, grassroots groups. 4) Processes reimbursement requests and in-kind match documentation from the NC ADA Network within 15 days or less of remittance.</p>	<p>1) 7/1/2012- 9/30/2016 2) 7/1/2012- 9/30/2016 3) 7/1/2012- 9/30/2016 4) 7/1/2012- 9/30/2016</p>

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GOAL 3: SUPPORTS-WORKFORCE- LEADERSHIP/PROFESSIONALS

Advocacy, capacity building and systems change efforts of the Council will improve the knowledge and skills of the workforce that serves people with I/DD and their families.

Objectives	Implementation Activities	Timeline
<p>3.1 Council will expand, beyond the current number, the learners utilizing validated, evidence- and competency-based curricula for direct support workers who support people with I/DD. <i>College of Direct Support/Direct Course (Monarch, Inc.)</i> <i>College of Direct Support Technical Assistance (Institute for Community Integration)</i></p>	<ol style="list-style-type: none"> 1) Allocate Funding to expand implementation of the College of Direct Support (CDS)/Direct Course to at least 14 or more sites; 2) Allocate funding to conduct research in 4 sites re: curriculum and learner development to improve model coherency; 3) Allocate funding to provide targeted technical assistance and consultation to CDS sites (CDS TA); 4) Present CDS to state Practice Improvement Collaborative as an evidence-based practice to promote statewide adoption; 5) Provide necessary supports to community college system to test pilot CDS curriculum, advancing career paths for DSPs; 6) Advocate for CDS to be a state-approved training and identify funding strategies for advancing CDS statewide as an approved training; 7) Assess effectiveness of CDS initiative; 	<ol style="list-style-type: none"> 1) 10/01/2011 - 10/01/2016 2) 10/01/2011 - 10/01/2016 3) 10/01/2011 - 09/30/2012 4) 10/01/2011 - 12/31/2011 5) 10/01/2011 - 10/01/2016 6) 10/01/2011 - 10/01/2016 7) 07/01/2013 - 09/30/2016

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<p>3.2 Council will fund strategies to promote competency-based training for Care Coordinators and Community Guides who support people with I/DD.</p>	<p>1) Develop Request for Application(s) for Care Coordination/Community Guides for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change.</p>	<p>1) 1/1/2014 – 3/31/2014 2) 4/1/2014 – 4/30/2014 3) 7/1/2014 – 8/31/2016 4) 5/1/2016 – 8/31/2016</p>
<p>3.3 Council will fund leadership training for I/DD professionals. <i>Advancing Strong Leaders in the Developmental Disabilities' Field Test, Class I and II (National Leadership Consortium in Developmental Disabilities)</i></p>	<p>1) Allocate funding to the National Leadership Consortium in Developmental Disabilities to modify Advancing Strong Leaders in DD, three-year curriculum to inform and educate NC professionals in the field of I/DD. (Advancing Strong Leaders Class I); 2) Allocate funding to the National Leadership Consortium in Developmental Disabilities to modify Advancing Strong Leaders in DD curriculum to a one-year training, designed to inform and educate NC professionals in the field of I/DD. (Advancing Strong Leaders, Class II) 3) Assess effectiveness of initiative. 4) Present recommendations to Council. 5) Develop strategies for continuing to promote the development of leaders in the field of I/DD.</p>	<p>1) 10/01/2011 - 12/31/2011 2) 10/01/2012 - 09/30/2016 3) by 09/30/2015 4) by 05/31/2016 5) by 09/30/2016</p>
<p>3.4 Council will fund training of other professionals that increases their ability to provide quality services to meet the needs of people with I/DD.</p>	<p>1) Collaborate with the American Academy of Developmental Medicine and Dentistry and the Wal-Mart Foundation; the Family Medicine Education Consortium; the Assoc. of University Centers on Disability; and other strategic partners to advance the goal of embedding adult developmental medicine into the training of physicians in NC and the nation. 2) Recruit NC pilot sites for curriculum.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016</p>

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<p><i>Curriculum on Adult Developmental Medicine</i></p>	<p>3) Collaborate with other Councils on Developmental Disabilities that are conducting primary health care initiatives, the AADM, and other strategic partners to expand pilot demonstration of the curriculum to other states. 4) Host meeting with steering committee to consider next steps.</p>	<p>4) 10/01/2011 - 09/30/2016</p>
<p>3.5 (Added 11/2013) Council will explore approaches to provide funding/resources so that employment professionals will have the support, knowledge, skills, and values that will allow them to provide improved services in the area of employment to individuals with I/DD.</p>	<p>1) Develop Request for Application for stakeholder group to assist in the assessment of policy barriers and benefits related to employment supports for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of employment professionals in community capacity building efforts. 4) Promulgate Findings and target selected strategies for sustainable community capacity building.</p>	<p>1) 1/1/2014 - 9/30/2016 2) 1/1/2014 - 9/30/2016 3) 1/1/2014 - 9/30/2016 4) 1/1/2014 - 9/30/2016</p>
<p>3.6 Council will enhance the status of direct support professionals and promote the development of a highly competent human services workforce supporting individuals with I/DD. <i>NC Chapter of the National Alliance for Direct Support Professionals (Benchmark, Inc.)</i></p>	<p>1) Plan and convene no less than 4 regional forums and one state-wide conference to educate the direct support workforce and general public about the benefits of a NADSP chapter in North Carolina. 2) Establish 501 (c)(3) status for a NC NADSP chapter with a board of directors, bylaws, and 100 members. 3) Assist in transitioning the NC NADSP chapter from being grant-supported to being independently supported.</p>	<p>1) 3/1/2014 - 12/30/2014 2) 1/1/2015 - 12/30/2015 3) 1/1/2016 - 12/30/2016</p>

Started 01/01/2014

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GOAL 4: SUPPORT/STRENGTHENING SELF ADVOCACY ORGANIZATIONS
Council will strengthen a statewide self-advocacy program.

Objectives	Implementation Activities	Timeline
<p>4.1 Council will provide opportunities for people with I/DD to provide leadership training to others. <i>Ended 6/30/12 Infrastructure support to ASANC (Association of Self-Advocates of NC (ASANC)</i> <i>Ended 3/30/12: Making Our Voices Heard (HSRI)</i> <i>Ended 9/30/12: Building a Stronger ASANC</i></p>	<p>1) Support statewide self-advocacy efforts. 2) Allocate funding to support the development of a stronger state and local infrastructure for the Association of Self Advocates of NC (ASANC); 3) Allocate funding to support the development of a stronger state and local leadership; 4) Survey ASANC board and membership regarding satisfaction with performance of ASANC. 5) Make office space, supplies, and equipment available to support the ASANC.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 05/30/2012 3) 06/01/2012 - 09/30/2013 4) by 11/30/2011 5) 10/01/2011 - 09/30/2016</p>
<p>4.2 Council will provide opportunities for people with I/DD to participate in cross-disability, culturally diverse, leadership coalitions and training opportunities.</p>	<p>1) Support the development of a cross-disability coalition. 2) Assess the viability of the NC Disability Action Network as a foundation for efforts to build and strengthen a cross-disability coalition. 3) Allocate funding to build and strengthen a cross-disability coalition. 4) Select fund recipient. 5) Enter into contract. 6) Implement activities. 7) Assess effectiveness of efforts to build and strengthen a cross-disability coalition.</p>	<p>1) 06/01/2013 - 9/30/2016 2) by 06/30/2013 3) by 02/28.2013 4) by 05/30/2013 5) by 07/01/2013 6) by 07/01/2013 7) by 09/30/2016</p>

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<p>Ended 08/31/2014</p>	<p>4.3 (Added 11/2013) Council will assess the climate of the self-advocacy in NC to determine how best to support people with I/DD to be effective advocates at the local, regional, and state levels. <i>Advocacy Ambassador Initiative (Community Resource Alliance)</i></p>	<p>1) Release funds to support a state-wide assessment of the goals, of local self-advocacy groups and barriers and opportunities to achieving these. 2) Recruit and train 3 Advocacy Ambassadors from among the I/DD community. 3) Advocacy Ambassadors will survey self-advocacy groups across NC to determine their goals and barriers and opportunities to achieving these and submit findings to Council. 4) Develop a set of recommendations for how the NCCDD can best support statewide self-advocacy based on feedback gathered.</p>	<p>1) 9/1/2013 – 8/31/2014 2) 9/1/2013 – 10/31/2013 3) 11/1/2013 – 3/31/2014 4) 4/1/2014 – 8/31/2014</p>
<p>Started 10/01/2014</p>	<p>4.4 (Added 11/2013) Council will provide funding/resources to assist siblings of individuals with I/DD in providing informal and natural supports for a brother or sister. <i>Sibling Support (First in Families)</i></p>	<p>1) Develop Request for Application for supporting siblings of individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s)contract(s)contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change.</p>	<p>1) 11/2013 – 8/2014 2) 3/2014 – 8/2014 3) 9/2014 – 8/2015 4) 9/2015 – 9/2016</p>

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GOAL 5: Council Quality Assurance/Operations

Objectives	Implementation Activities	Timeline
<p>5.1 On-going</p> <p>Council will provide funding/resources that ensure accountability, advocacy, and outreach for its programs.</p> <p><i>State Plan Development (CIDD Started 3/1/2015, Program Management, Route to Success (Ended 6/30/2014), Impact Evaluation (Unaddressed)</i></p>	<p>1) Allocate funding for the development and monitoring of the NCCDD State Plan to ensure accountability for Goal I programs;</p> <p>2) Coordinate and conduct Program Management activities associated w/ the development and monitoring of the St. Pl. to ensure accountability for programs under this goal;</p> <p>3) Implement the "Route to Success" model as a means of monitoring & ensuring accountability for programs under this goal;</p> <p>4) Conduct evaluation to assess impact of selected State Plan Programs.</p>	<p>1) 10/01/2011 - 09/30/2016</p> <p>2) 10/01/2011 - 09/30/2016</p> <p>3) 10/01/2011 - 09/30/2016</p> <p>4) 10/01/2011 - 09/30/2016</p>
<p>5.2 On-going</p> <p>Council will provide funding/resources that promote individuals with IDD and families participating meaningfully in public policy deliberations.</p> <p><i>NCCDD Public Policy Initiative</i></p>	<p>1) Allocate funding for assistance from a policy analyst to enhance the NCCDD's advocacy for sustainable systems change</p>	<p>1) 10/01/2011 - 09/30/2016</p>

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<p>On-going</p>	<p>5.3 Council will provide funding/resources that promotes awareness of its initiatives. <i>NCCDD Communications Initiative (Ended 12/31/2013 - The Wallace Group) (Started 1/01/2014 - Communications Temp Contractor) (Started 10/01/2014 - O'Neill Public Relations)</i></p>	<p>1) Allocate funding from Communications Initiative to provide marketing and outreach for initiatives. 2) Create accessible communication materials. 3) Strengthen media relations to further the image of the Council and its programs. 4) Work with grantees to promote the objectives of the grant and assist in any marketing/recruitment efforts required for the initiative.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016</p>
<p>On-going</p>	<p>5.4 Provide individuals with I/DD and family members/guardians of people with I/DD with opportunities to attend in-state and national events, educating participants with regard to systems change, advocacy and capacity building activities that are consistent with the NCCDD's mission. <i>Jean Wolff-Rossi Fund</i></p>	<p>1) Select five advisory committee members for the Rossi Fund from the NCCDD Council. Identify a coordinator and establish a personal service contract. 2) Process applications according to Rossi Fund guidelines, including sending letter of receipt to applicant, review of application and event brochure, approval or denial letter created/sent with reimbursement and survey form or copy of guidelines to applicant. 3) Ensure that reimbursement is submitted upon applicant's return from event. 4) Maintain Rossi Fund demographics and performance data and provide quarterly, usage, status reports to NCCDD.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016</p>

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p><i>On-going</i></p>	<p>5.5 Enhance NCCDD membership decision-making skills and abilities regarding board participation, and state and national practices and policies affecting people with I/DD and their families.</p> <p><i>Council Development Initiative</i></p>	<p>1) Coordinate presentations for quarterly Council meetings by local, state, and national experts on topics in, or planned for inclusion in, the NCCDD State Plan. 2) Develop contract with presenters approved by Executive Committee. 3) Secure Program Report from contractor. 4) At least annually, provide board membership training to new and existing members.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016</p>
<p><i>On-going</i></p>	<p>5.6 Sponsors content expert speakers to present at 10 in-state or national conferences on topics in or planned for inclusion in the NCCDD State Plan.</p> <p><i>Conference Funding Initiative</i></p>	<p>1) Market NCCDD Conference Funding initiative on website and in NCCDD newsletter. 2) Process conference funding application requests, then provide to Council Executive Committee for review and funding consideration 3) Following Executive Committee approval, develop and enter into contract. 4) Secure conference funding report from contractor.</p>	<p>1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016</p>

Comprehensive List of Funded Initiatives
FFY 2011 - FFY 2016 Five Year State Plan

1 State Plan Development

Partner with CIDD to assist NCCDD in data collection for programs under this goal.

2 Program Management/Program Quality Management (2011)

Supports Council Program Management Staff and their related office and travel expenses; develops, manages, and evaluates statewide program activities across approximately 20 external initiatives and multiple internal initiatives.

3 Council Development initiative

Provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (IDD) and their families.

4 Administrative Staff and Council Expenses

Comprises the capped 30% Administrative expense allowance for Council executive, management and administrative staff and related office and travel expenses. Also includes budgeted expenses for quarterly Council meetings and member reimbursements for Council meeting attendance.

5 Comprehensive Communications Plan

This initiative uses a strategic, targeted and efficient communications program to produce a measurable increase in awareness of the NCCDD and greater understanding and appreciation for Council activities.

6 Public Policy Initiative

Promote and enhance education activities about the capabilities, preferences, and needs of individuals with intellectual and developmental disabilities; develop and support coalitions that support the policy agenda of the Council; as well as develop and support training in self-advocacy, education of policy makers, and citizen leaderships skills.

7 Route to Success

An innovative logic model for assisting Councils in developing, implementing, and evaluating initiatives, such that investments are more likely to produce the systems change with which Councils are charged under the Developmental Disabilities Bill of Rights and Assistance Act (P.L. 106-402).

8 MAHEC Mini Fellowship in Adult Developmental Disabilities

This initiative will transform a physician training program on the care of adults with developmental disabilities from prototype to a formal incubator initiative then develop a national consensus on the curricular content of neuro development disorders for pre-medical, medical, graduate and post graduate medical education.

9 JWR Participant Fund

Funding for people with IDD and families to participate in diverse learning forums, garnering information necessary to make informed choices, enhance advocacy and positively impact public policy

10 NC Partners in Policymaking

This initiative teaches leadership skills, and the process of developing positive partnerships with elected officials and other individuals who make policy decisions about services used by North Carolinians with developmental disabilities and their families.

11 NC ADA Network

This initiative is designed to promote voluntary compliance with the Americans with Disabilities act (ADA) through a statewide, grassroots network of local affiliates.

12 ADA Network Fiscal Intermediary

This initiative is designed to distribute funds to the ADA Network affiliates, to the ADA Network Coordinator and at the request of the ADA Network Coordinator .

13 Advancing Strong Leaders in Developmental Disabilities

This initiative creates a leadership program for the state's young professionals in the field of intellectual and developmental disabilities (IDD). This leadership program will create a cohesive group of emerging leaders who hold shared, core values; are equipped to advocate for and implement contemporary public policy in the IDD field and are prepared to assume the responsibilities of the state's current leaders as they retire.

14 Supported Employment Leadership Network (SELN)

NC Division Leaders providing technical assistance to IDD agencies to promote employment.

15 Family Support: Coming of Age

This initiative will identify the barriers to accessing family support; developed recommendations for removing such barriers; and recommend systems change strategies that are cost-effective and consistent with the values that both families and self-advocates espouse.

16 Reaching the Summit of Success (Start 10/1/12)

This initiative offers students with intellectual disabilities ongoing experiences and interactions with other students within the context of a typical college environment, integrated with access to the activities and services a college provides its students.

17 Conference Funding

This initiative provides funding for content expert speakers to present at conferences approved by the Council.

18 Learning and Earning After High School: The Role of Transition Services in Raising Expectations and Attitudes for Students with Intellectual Disabilities

With this contract, the NCCDD will create a sustainable approach to providing transition services and resources for students with intellectual disabilities, even with those with the most complex of these disabilities. The approach will begin as early as middle school and continue through high school.

19 Bridging Practice and Policy: Transitions from Adult Care Homes

The intent of this contract is to create a cost-effective, policy and practice blueprint or "bridge" for people with I/DD who currently reside in Adult Care Homes and prefer to live in a home that they lease, share with people of their choice, or own. The initiative will clearly delineate practice innovations and policy changes with the potential to assist individuals with intellectual and developmental disabilities to transition from ACHs to homes of their own, with the appropriate services and supports. It will also address barriers and propose solutions.

20 Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community

To ensure people with IDD receive the right care at right time in right setting, the contractor will develop a medical and health home model with cross systems collaboration informed by individuals and families, health networks, long-term support providers and policy stakeholders. An actionable model requires data-informed input on needs, gaps, existing capacity and outcomes.

21 Emergency Preparation

To implement and maintain an emergency preparedness program that is inclusive of persons with I/DD and that builds capacity for disaster

22 Enhancing Disability Stakeholder Engagement in Managed Long-Term Services/Supports and Primary/Acute Care Systems Coordination

This contract will be to support consumer and family involvement in several meetings related to the design, planning steps, waiver or state plan changes, contract and policy language, readiness review components, consumer outreach, monitoring and oversight that is important for a well-informed redesign of the state's Medicaid Waiver program.

**Comprehensive List of Funded Initiatives
FFY 2011 - FFY 2016 Five Year State Plan**

23 Advocacy Ambassadors

To obtain a current and accurate assessment of the state of self-advocacy in North Carolina and receive clear feedback from self-advocates about how the NCCDD can best support and advance the self-advocacy movement.

24 Project Search

To implement a high school transition initiative which is a business-led, one-year, school-to-work program that combines classroom instruction, career exploration, and relevant job-skills training through strategically designed internships for students with I/DD.

25 NC Direct Support Professional Association

Establish a local chapter of NADSP to advance the quality of the workforce that supports individuals with disabilities through increased competency, professionalism, and a voice in decision-making.

26 Safety and Security: Addressing Sexual Violence and Domestic Violence

To develop a meaningful, effective, and concise training for 1) providers of intellectual and/or developmental disability (I/DD) services and 2) providers of generic domestic and sexual violence prevention programs in the community.

27 Taskforce on Inclusive Child and Afterschool Care

This 18-month initiative is to invest in systems change efforts that promote and enhance the availability of fully inclusive, high quality child and afterschool care environments, with an emphasis on facilitating organizational or systems change that will lead to outcomes valued by families of children with intellectual and other developmental disabilities. A taskforce will assist in the development of recommendations to increase community capacity and support for addressing attitudinal, policy, procedural, training, regulatory, and funding barriers hindering the development of inclusive child and afterschool care environments for children and youth.

28 NC Alliance for Full Participation/Employment First

This initiative is an 18-month grant designed to enhance and promote the collaborative efforts of North Carolina's AFP Steering Committee in substantially increasing the ability of individuals with developmental disabilities to secure employment in regular, competitive, and inclusive settings. The initiative's intent will be met as a result of the provision technical assistance, including consultation and meeting facilitation, through the University of Massachusetts' Institute for Community Inclusion.

29 MAHEC Mini Fellowship in Adult Developmental Disabilities

This project will transform a physician training program on the care of adults with developmental disabilities from prototype to a formal incubator project then develop a national consensus on the curricular content of neuro development disorders for pre-medical, medical, graduate and post graduate medical education.

30 NC Relationships Initiative (aka Real Relationships, Risks, and Responsibilities)

This 18-month initiative is to promote systemic change; provide education around and information about healthy sexual and intimate relationships; offer people with I/DD opportunities for active participation in identifying barriers and solutions; and increase community capacity/willingness to address attitudinal, policy, and or regulatory barriers associated with such relationships for people with I/DD.

31 ASANC - Infrastructure and Staff Support

This Project is designed to provide staff support and administrative services and supports to the Executive Director, board and members of the Association of Self Advocates of North Carolina (ASANC).

32 ASANC - Building a Stronger ASANC

This one year initiative is designed to support the Association of Self-Advocates NC (ASANC) in their efforts to build a new stronger structure for their Association that will provide leadership and supports needed to build a strong organization where self-advocates make decisions and do the work.

33 Phase II: NCCDS Research and Expansion Initiative

This initiative will assure access to and provide administration and coordination for all new CDS participants; develop a comprehensive public awareness and marketing plan for general and targeted groups and promote CDS and outreach to providers agencies, Community colleges, universities, and DHHS agencies

34 Phase II: Technical Assistance NCCDS Research and Expansion Initiative

This initiative will provide consultation, training, and technical assistance in support of the Phase II-CDS Research/Expansion initiative

35 (Summit Implementation) Technical Assistance Collaborative (Ended 1/31/12)

This project aims to provide technical assistance to divisions within the NC Department of Health and Human Services so that the recommendations outlined in the 2008 Summit on Developmental Disabilities can be implemented successfully. The Division of MH/DD/SAS and the Division of Medical Assistance will be the primary recipients of this technical assistance.

36 Better Together Sibling Support Initiative

To address the various needs and barriers that siblings of a person with an intellectual or other developmental disability face.

37 Upward to Financial Stability

This initiative promotes opportunities for people with I/DD to advance economic self-sufficiency by developing financial literacy and asset building skills.

38 Rethinking Guardianship: Building A Case For Less Restrictive Alternatives

The goal of the Rethinking Guardianship: Building A Case For Less Restrictive Alternatives Initiative is to: build a workgroup that will address changes needed to the guardianship statutes, policies, and practices on an ongoing basis; build a collection of relevant data to support innovative approaches to guardianship alternatives; build a knowledge base of best practices including states that have adopted alternatives to guardianship and the Uniform Adult Guardianship and Protective Proceedings Jurisdiction Act and; build long term support for change.

