

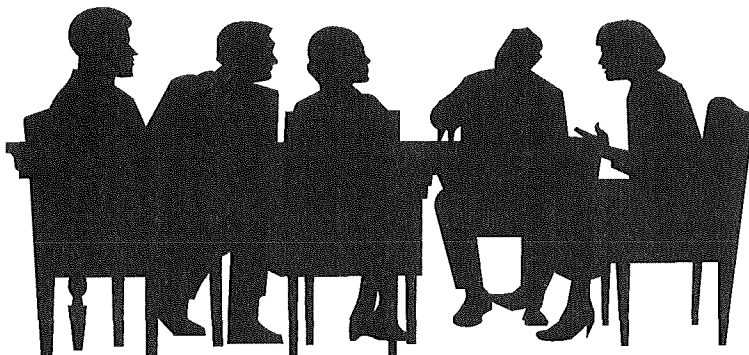


Building Bridges to Community

North Carolina
Council on Developmental Disabilities
Quarterly Council Meeting May 14 & 15, 2015
Hilton North Raleigh, Raleigh, NC

***Promoting full lives in
The community through...***

leadership & advocacy
changing policy/changing practice
building inclusive community



Hilton North Raleigh, 3415 Wake Forest Road, Raleigh, NC 27609 ph 919-876-0890

Directions

From RDU Airport, Charlotte and all points west: take I-40 East towards Raleigh, take Exit #289 (Wade Ave) and follow until Exit 4B for I-440 North/Hwy 64 Rocky Mount, follow I-440 to Exit #10 (Wake Forest Rd). Make a Left at light off exit, the Hilton is $\frac{1}{4}$ mile North on the left.

From Richmond or all points North; Take I-95 South to I-85 South and follow to US 1 South at Henderson, NC. Follow this route 40 miles into Raleigh and take I-440 West. Follow I-440 West to Exit #10 (Wake Forest Rd) Make a right at light off the exit. The Hilton is $\frac{1}{4}$ mile North on the left across from Duke Health Raleigh Hospital.

From Hwy 64, Rocky Mount, Greenville, NC and all point east: Take Hwy 64 West to exit for I-440 North at Tower Shopping Center. From I-440, take Exit #10 (Wake Forest Rd), turn right at the light off the exit. The Hilton is $\frac{1}{4}$ mile north on the left across from Duke Health Raleigh Hospital.

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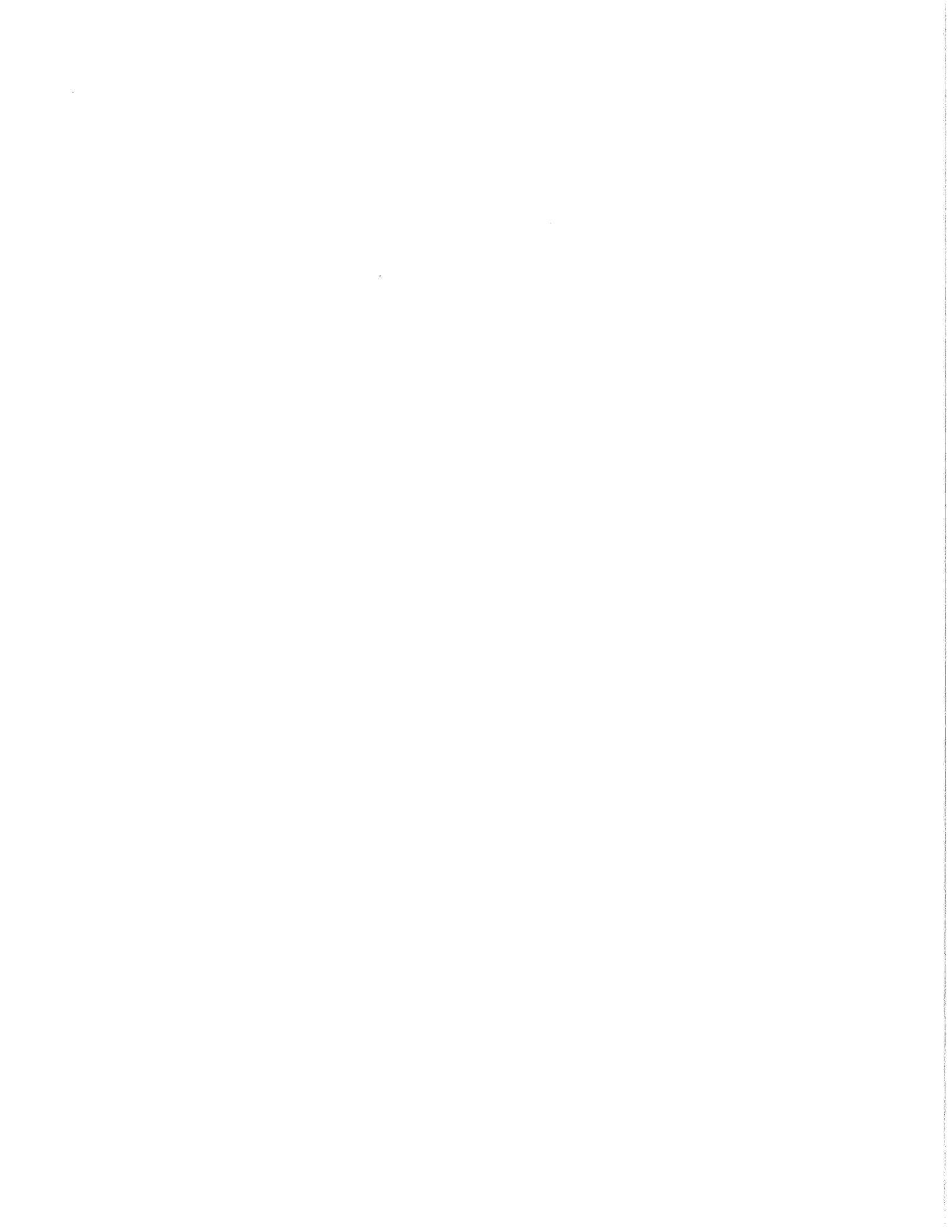
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**Meeting: NC Council on Developmental Disabilities
Location: North Raleigh Hilton, Raleigh, NC**

**DRAFT
AGENDA
Thursday, May 14, 2015
Salon C**

- 8:30 – 9:00 AM **WELCOME/INTRODUCTION OF NEW MEMBERS/THURSDAY AGENDA**
.....Ron Reeve and Chris Egan

- 9:00 – 1:15 PM **INITIATIVE PRESENTATIONS:**
 - 9:00-9:20 Advocacy Institute/Partners in Policymaking
 - 9:20-9:40 First In Families/Sibling Support
 - 9:40-9:50 ADVOCACY & LEADERSHIP COMMITTEE REVIEW**
 - 9:50-10:00 BREAK**
 - 10:00-10:20 Children’s Hospital Medical/Project Search
 - 10:20-10:40 National Disability Institute/Upward Financial Stability
 - 10:40-11:10 DPS/Emergency Preparedness
 - 11:10-11:20 COMMUNITY CAPACITY BUILDING COMMITTEE REVIEW**
 - 11:20-11:40 NASDDDS/Medicaid Reform Stakeholder Engagement Group
 - WORKING LUNCH BREAK (LUNCH PROVIDED)**
 - 12:00-12:20 Disability Rights NC/Adult Care Home
 - 12:20-12:40 Easter Seals UCP/Medical and Health Homes
 - 12:40-12:50 DISABILITY SYSTEMS CHANGE COMMITTEE REVIEW**
 - 12:50-1:15 **In-House initiatives:**
 - Council Development Fund
 - Conference/Speaker Funding
 - Program Management
 - Administrative Budget
 - Fiscal Report

- 1:15 – 2:00 PM **INITIATIVE UPDATES:**
 - 1:15-1:45 Western Carolina University/Learning & Earning after High School
 - 1:45-2:00 Jean Wolff-Rossi Fund for Participant Involvement

- 2:00 – 3:45 PM **COMMITTEE MEETINGS:**
 - Advocacy & LeadershipJudicial
 - Community Capacity BuildingSandalwood
 - Disability Systems ChangeCongressional

- 3:45– 4:00 PM **BREAK**

- 4:00 – 4:45 PM **PUBLIC POLICY FORUM: MEMBER DISCUSSION**
.....Beth Stalvey, Staff and Members

- 4:45 – 5:15 PM **AGENCY OF CHOICE PRESENTATION.....Beth Stalvey and Steve Strom**

- 5:15 – 7:30 PM **RECEPTION* (Salon D)**
~ FIVE YEAR PLAN KICK OFF EVENT:
HOW WOULD YOU INVEST YOUR \$\$\$?

***Light Hors d'oeuvres provided**



**Meeting: NC Council on Developmental Disabilities
Location: North Raleigh Hilton, Raleigh, NC**

**FINAL
AGENDA
Friday, May 15, 2015
Salon ABC**

- 9:00 – 9:10 AM **WELCOME/ CONFLICT OF INTEREST/ SAFETY AND PREPAREDNESS**
.....Ron Reeve
- 9:10 – 9:15 AM **ROLL CALL**.....Anna Cunningham
- 9:15 – 9:20 AM **APPROVAL OF MINUTES**Ron Reeve
- 9:20 – 9:30 AM **LEGISLATIVE UPDATE**.....Rep. Verla Insko and Sen. Tommy Tucker
- 9:30 – 9:50 AM **DIRECTOR'S REPORT**.....Chris Egan
- 9:50 – 10:00 AM **FINANCE REPORT**.....Anna Cunningham
- 10:00 – 10:10 AM **PUBLIC COMMENT**.....Ron Reeve
- 10:10 – 10:20 AM **BREAK**
- 10:20 – 11:20 AM **COMMITTEE REPORTS:**
a) Executive Committee.....Ron Reeve
b) Disability Systems Change Committee.....Sam Miller
c) Community Capacity Building Committee.....I. Azell Reeves
d) Advocacy and Leadership Committee.....Caroline Ambrose
- 11:20 – 11:45 PM **OLD BUSINESS**
~Governance Ad Hoc Committee Update
~Membership & Development Ad Hoc Committee Update
~Communications Ad Hoc Committee Update
~Five Year State Plan Development Ad Hoc Committee Update
- 11:45 – 12:30 PM **NEW BUSINESS**
~Jean Wolff-Rossi Fund for Participant Involvement RFA Release Approval
~In-House Funding Approvals
~Vice-Chair Election
- 12:30 PM **ADJOURN**

*The North Carolina Council on Developmental Disabilities (NCCDD) is committed to offering members of the general public an opportunity to make public comments. NCCDD members who would like to comment during this period of the meeting must be recognized by the Council Chair and are limited to three minutes per speaker.

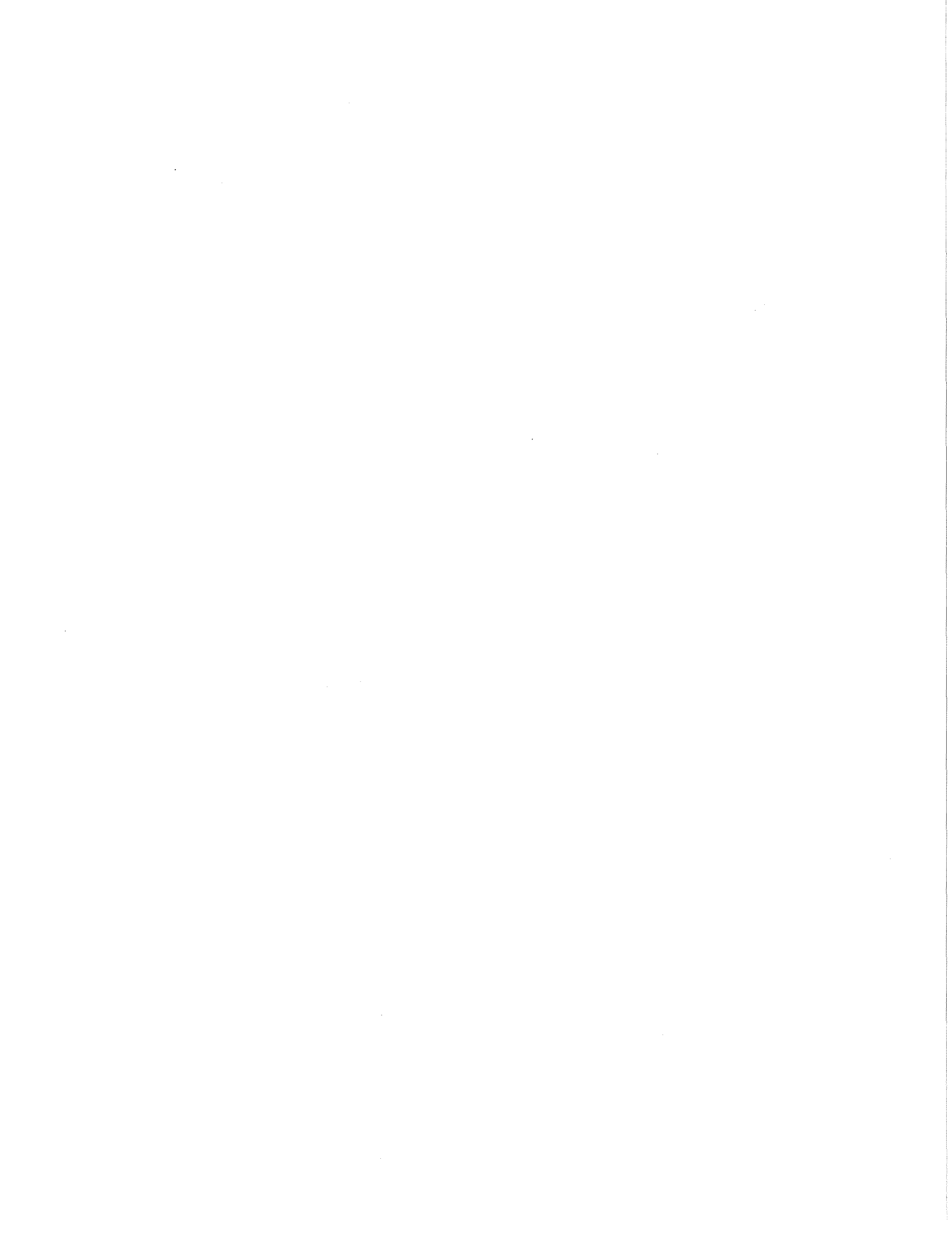
“Hello,
Council on
Developmental
Disabilities.
How may I help you?”



NCCDD STAFF ON CALL
JoAnn Toomey

(919) 872-2323
(Hotel Front Desk)

**Please call the hotel front desk and ask them to call
JoAnn Toomey**



2015 COUNCIL COMMITTEE MEMBERSHIP

EXECUTIVE COMMITTEE

Ronald Reeve, Chair	Parent of Child with DD
Caroline Ambrose: Chair, Advocacy and Leadership	Individual with DD
VACANT: Vice-Chair	Parent of Child with DD
Adonis Brown: Vice-Chair	Individual with DD
I. Azell Reeves: Chair, Community Capacity Building	Parent of Child with DD
Anna Cunningham: Secretary/Treasurer	Parent of Child with DD
Samuel Miller, Ph.D: Chair, Disability System Change	Parent of Child with DD

Staff: Chris Egan

ADVOCACY AND LEADERSHIP COMMITTEE

Caroline Ambrose, Chair	Individual with DD
Karen Armstrong	Public at Large
Wayne Black; Alternate: Rick Zechman	Agency: Div. of Social Services
Lisa Byrd	Individual with DD
Michael Groves	Individual with DD
Mary Edwards/Alternate: Joseph Breen	Agency: Div. of Aging & Adult Servs.
Lourdes M. Fernandez	Parent of Child with DD
Crystal L. Foreman	Individual with DD
Joshua Gettinger *	Parent of Child with DD
Katie Holler	Parent of Child with DD
Cheryl Powell *	Individual with DD
Senator Tommy Tucker	Other: Legislative
Clare Shocket *	Parent/Individual with DD

Staff: Pam Dickens

*Temporary Committee Assignments

COMMUNITY CAPACITY BUILDING COMMITTEE

I. Azell Reeves: Chair	Parent of Child with DD
Amanda Bergen	Parent of Child with DD
Adonis Brown	Individual with DD
Anna Cunningham	Parent of Child with DD
Kerri Bennett Eaker	Parent of Person with DD
Jason Faircloth *	Individual with DD
Representative Verla Insko	Other: Legislative
David White	Parent/Person with DD
Jim Swain; Alternate: Gina Price	Agency: Div. of Voc. Rehab.
William Hussey/Alternate: Dream McCoy	Agency: Dept. Public Instruc.
Sandra Terrell * /Alternate: Deb Goda	Agency: Div. Medical Assist.
VACANT	Agency: Dept. Public Safety
VACANT	Agency: Div. of W/C Health

Staff: Shayna Simpson-Hall

*Temporary Committee Assignment

SYSTEMS CHANGE COMMITTEE

Samuel Miller, Ph.D.: Chair
Kelly Woodall Beauchamp
Wendy Boyd *
Courtney Cantrell; Alternate: Mya Williams
Christina Carter; Alternate: Andrea Misenheimer
Eric Chavis
Wing Ng, M.D.
Desiree Peterson
Joe Piven, M.D.; Alternate: Deb Zuver
Dave Richard, Deputy Secretary; Alternate: VACANT
Nessie Siler *
Vicki Smith
Peggy Terhune, Ph.D.

Staff: Steve Strom

*Temporary Committee Assignment

Parent of Child with DD
Individual with DD
Parent of Child with DD
Agency: Div. of MH/DD/SAS
Non-Profit Agency
Individual with DD
Parent/Person with DD
Individual with DD
Agency: Carolina Institute for DD
Agency: DHHS
Individual with DD
Agency: Disability Rights NC
Local Non-Governmental Agency

STAFF

Pam Dickens
Chris Egan
Cora Gibson
Shayna Simpson-Hall
Steve Strom
Melissa Swartz
JoAnn Toomey
Yadira Vasquez
Shar'ron Williams
Letha Young

Systems Change Manager
Executive Director
Administrative Assistant
Systems Change Manager
Systems Change Manager
Systems Change Manager
Director of Operations
Business Officer
Business Services Coordinator
Office Assistant



**COUNCIL
MINUTES**



DRAFT
NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Quarterly Council Meeting Minutes
North Raleigh Hilton, Raleigh, NC

February 13, 2015

MEMBERS PRESENT: Caroline Ambrose, Karen Armstrong, Eric Zechman (for Wayne Black) Crystal Bowe, Adonis Brown, Lisa Byrd, Mya Williams (for Courtney Cantrell), Deborah Carroll (for Robin Cummings), Robin Vanwy (for Christina Carter), Eric Chavis, Anna Cunningham, Kerri Eaker, Mary Edwards, Crystal Foreman (by phone), Joshua Gettinger, Michael Groves, Katie Holler, Rep. Verla Insko, Samuel Miller, Wing Ng, Desiree Peterson, Cheryl Powell, Joseph Piven, Ron Reeve, I. Azell Reeves, Jim Swain, Vicki Smith, Peggy Terhune, Senator Tommy Tucker, Kelly Woodall

MEMBERS ABSENT: Amanda Bergen, Lourdes Fernandez, Dave Richard, Nessie Siler, David White

STAFF PRESENT: Chris Egan, Cora Gibson, Shayna Simpson-Hall, Steve Strom, Melissa Swartz JoAnn Toomey

CONTRACTORS/GRANTEES PRESENT: Karen Hamilton, Gordon O'Neill, Devika Rao, Beth Stalvey

GUESTS: Dreama McCoy, Brian Beauchamp, David Taylor, Rose Stroup

WELCOME AND ATTENDANCE

Chairman Ron Reeve asked that any Council member with a potential conflict of interest, in regards to the agenda, identify that conflict, so that it could be documented in the minutes and acted upon, as necessary. Mr. Reeve reminded Council members of the requirements of members to comply with the Statement of Economic Interest and Ethics Training. He also reminded members of the emergency exits at the North Raleigh Hilton.

Mr. Reeve also reminded members to sign up for their preference to serve on one or more of the ad hoc committees that have been identified as major areas of emphasis, after polling members during the February 2015 Council meeting. Anna Cunningham then conducted the roll call.

APPROVAL OF COUNCIL MINUTES

Ron Reeve asked for approval of the November 2014 Council meeting minutes. A copy of the minutes had previously been made available to Council members. Eric Chavis made a motion to approve the minutes. Caroline Ambrose seconded the motion. The motion was approved.

DIRECTOR'S REPORT

Chris Egan provided an overview of the meetings and conferences that he had attended in the last couple of months. He also provided brief insights to the work that each staff member has been doing as well. Chris thanked all members, contractors and staff for their hard work over the past months. Chris spoke of the importance of the Council to continue to work with stakeholders and policymakers to make sure we have meaningful outcomes. Chris highlighted several issues faced by families, in particular, siblings now in a support role for their parents and their sibling with a disability including the difficulty often associated with this transition and need for planning along with way. He indicated the value of a communications initiative that helps highlight our efforts, such as our sibling support initiative. Chris also discussed the concepts of discontent serving as the engine for change (*Michael Smull, What is Person Centered Thinking*) and the differences between optimistic versus cynical discontent, encouraging the Council to remain optimistic in pursuing system change.

FINANCE REPORT

Anna Cunningham reminded members to complete their reimbursement forms and submit them to staff. Ms. Cunningham gave a brief report on the financial status of the Council. A copy of the report had previously been made available to Council members.

PUBLIC COMMENT

Vickie Smith expressed the importance that the Council continue to have a voice as it works with other agencies. Ms. Smith went on to describe the role of the Council as the entity suited to change from the perspective of optimistic discontent while Disability Rights often creates change as a result of cynical discontent.

Kelly Woodall thanked Chris Egan, the executive director, and the Council staff for doing a great job. Kelly also shared the news of her upcoming surgery in March.

Senator Tucker gave an overview of several key issues faced by the NC General Assembly. He answered questions from the members and Mr. Reeve and the members thanked Senator Tucker for taking the time to inform the Council.

EXECUTIVE COMMITTEE REPORT

The Executive Committee members met December 19, 2014 and January 23, 2015. A copy of the minutes for December's meeting had been made available to Council members. Mr. Reeve asked each member to review the minutes.

COMMITTEE REPORTS

Mr. Reeve requested presentation of committee reports. Please refer to the committee minutes for a detailed description of the committee's work, including motions made in committee.

DISABILITY SYSTEMS CHANGE COMMITTEE

Committee chair Samuel Miller presented the Disability Systems Change Committee report. Background information concerning the funding requests are in the committee minutes. Following are the motions presented on the floor for Council consideration:

MOTION: Sam Miller made a motion that the contract for the initiative: Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community led by Easter Seals UCP North Carolina & Virginia, Inc. be amended with an expanded scope of work and to include supplemental funding in the amount of \$20,000 with required minimum of 25% non-federal matching funds, for the current contract from October 1, 2014 – September 30, 2015. Eric Chavis seconded the motion. Motion was approved.

Desiree Peterson, Peggy Terhune and Crystal Bowe made the Council aware that they are participating in the consortium. There is no perceived conflict of interest.

MOTION: Sam Miller made the motion to have the staff to gather more information on the agency of choice model and present at the May Disability Systems Change Committee. Mike Groves seconded the motion. Motion was approved.

MOTION: Sam Miller made a motion to have the NC Council on Developmental Disabilities take a public position on supporting immediate full expansion of Medicaid services in North Carolina to all eligible citizens. Kelly Woodall Beauchamp seconded the motion. Motion was approved.

COMMUNITY CAPACITY BUILDING COMMITTEE

Committee chair I. Azell Reeves presented the Community Capacity Building Committee Report. Background information concerning the funding requests are in the committee minutes. Following are the motions presented on the floor for Council consideration:

MOTION: I. Azell Reeves a motion that the Alliance of Disability Advocates, a state independent living center, be selected for the NCCDD “ADA Network Fiscal Agent Initiative.” The motion included approval of funding for up to \$35,000, match requirement waived, for twelve (12) months from July 1, 2015 – June 30, 2016 for year one of three. Crystal Bowe seconded the motion. The motion was approved. Kelly Woodall Beauchamp (contractor for Alliance) and Desiree Peterson (chair on their board) recused themselves, Anna Cunningham recused herself since her daughter participates in this group and she assists, and Carrie Ambrose recused herself since she is an employee.

MOTION: I. Azell Reeves made a motion for continuation funding for the In-House NC ADA Network Initiative for the period of July 1, 2015 - June 30, 2016 for an amount up to \$60,000 with match requirement waived. Adonis Brown seconded the motion. Motion was approved. Kelly Woodall Beauchamp recused herself.

ADVOCACY AND LEADERSHIP COMMITTEE

Committee chair Caroline Ambrose presented the Advocacy and Leadership Committee report. Background information concerning the funding requests are in the committee minutes. Following are the motions presented on the floor for Council consideration:

MOTION: Carrie Ambrose made a motion to provide In-House Conference funding for a speaker to present at the NC TIDE (Training, Instruction, Development, Education) Annual Spring Conference-Building Community Connections April 26-29, 2015 in the amount up to \$2,000. Since this is an in-house initiative, match requirement is waived. Eric Zechman seconded the motion. Motion was approved.

MOTION: Carrie Ambrose made a motion to provide In-House Conference funding for a speaker to present at the Disability Rights North Carolina's 2015 Disability Advocacy Conference April 14, 2015 in the amount up to \$600.00. Since this is an in-house initiative, match requirement is waived. Mike Groves seconded the motion. Motion was approved. Vicki Smith recused herself since she is director of DRNC.

MOTION: Carrie Ambrose made a motion to provide In-House Conference funding for a speaker to present at the NC Association of Persons Supporting Employment First-Work Hard, Dream Big Conference April 8-10, 2015 in the amount up to \$3,000. Since this is an in-house initiative, match requirement is waived. Kelly Woodall Beauchamp seconded the motion. Motion was approved.

OLD BUSINESS

No Old Business discussed.

NEW BUSINESS

MOTION: Vicki Smith made a motion to delay the release of the Request for Application (RFA) for the "Jean Wolff-Rossi Fund for Participant Involvement" initiative for an amount up to \$40,000 per year for up to three years with a 25% required minimum match. Anna Cunningham seconded the motion. Motion was approved. Kelly Woodall Beauchamp recused herself since she may apply for this contract.

MOTION: Kelly Woodall Beauchamp made a motion to approve funding for continuation of the In-House Public Policy initiative in an amount up to \$60,000 for the period of July 1, 2015 – June 30, 2016. Kerri Eaker seconded the motion. Motion was approved.

MOTION: Adonis Brown made a motion that the Carolina Institute for Developmental Disabilities, UNC Chapel Hill meets the Council's criteria of being uniquely qualified for sole-source funding for support of the Five Year State Plan Development initiative. Funding is approved for an amount up to \$83,000 (level funded), beginning with the period of March 1, 2015 to November 30, 2015, with a required minimum of 25% non-federal matching funds (\$27,667). Carrie Ambrose seconded the motion. Motion was approved.

Eric Chavis made a motion to adjourn. Adonis Brown seconded the motion. Meeting was adjourned.

Approved: _____

Anna Cunningham Secretary/Treasurer

Date: _____



**EXECUTIVE
COMMITTEE**

NC Council on Developmental Disabilities (NCCDD)
DRAFT

Executive Committee Minutes

Monday, April 20, 2015

10:30 AM – 12:30 PM

Members Present: Caroline Ambrose, Adonis Brown, Anna Cunningham, Sam Miller, I. Azell Reeves, Ron Reeve

Staff present: Chris Egan, Shayna Simpson-Hall, JoAnn Toomey, Yadira Vasquez, Letha Young

Others present: Barbara Brent, Joshua Strasburg, Cindy Thomas, Mya Williams

I. Approval of Minutes:

The draft minutes of the March 16, 2015 Executive Committee meeting were discussed.

MOTION: Caroline Ambrose made a motion to approve the March minutes. Sam Miller seconded the motion. The motion was approved.

II. Financial Update:

Chris Egan began the update by explaining the ramifications of the recent reduction to federal fiscal year (FFY) 2015 funding and how it affects planning for subsequent FFYs. The approximate \$25,000 reduction must be budgeted and planned for the next four years resulting in more than \$100,000 of lost federal revenue over a four year period of planning.

Yadira Vasquez then reviewed the financial reports for the NCCDD. There was some discussion on the FFY balances and initiative expenditures. Ms. Vasquez also provided FFYs 2016-2018 budget summaries as requested at the March meeting. Azell Reeves asked that the In-House projects of ADA Network and SELN be moved to Cross-Cutting Initiatives, along with Alliance of Disability Advocates/ADA Network Fiscal Agent initiative. All the members agreed this was an appropriate move to Cross-Cutting. Ron Reeve asked the members if there were any further questions and there were none.

III. State Employment Leadership Network (SELN) Update:

Barbara Brent, Cindy Thomas, Joshua Strasburg and Mya Williams came into the meeting to give an update on the SELN initiative that the Council is

supporting and to discuss the efforts to expand the state SELN team. They reported on the exciting work that is happening in NC and feel there is a "fresh start" occurring. They reminded the members that there was a webinar later that day.

IV. Conference Funding Requests:

Before the members reviewed the four requests, JoAnn Toomey informed the members that the balance of the In-House Conference Funding initiative was \$7,100. The four requests were asking for \$3,000 each. The members carefully reviewed each request and approved the following:

MOTION: Azell Reeves made a motion to fund three speakers for up to \$3,000.00 for the Alliance of Disability Advocates 2015 NC Youth Leadership Forum being held June 14-19, 2015 in Raleigh, NC. Anna Cunningham seconded the motion. The motion was approved.

MOTION: Anna Cunningham made a motion to fund two speakers for up to \$1,100.00 for the Frank Porter Graham Child Development Institute's 2015 National Early Childhood Inclusion Institute being held May 12-14, 2015 in Chapel Hill, NC. Caroline Ambrose seconded the motion. The motion was approved.

MOTION: Anna Cunningham made a motion to fund six speakers for up to \$3,000.00 for the NC TASH Annual Conference being held May 15-16, 2015 in Greensboro, NC. Adonis Brown seconded the motion. The motion was approved.

The request from the Down Syndrome Association of Charlotte was not approved due the low balance of the fund and as NCCDD previously provided funding for a conference of theirs in September, 2014 for the same speaker.

V. Approve 3-month cost extension for In-House Jean Wolff-Rossi Fund for Participant Involvement:

Chris Egan updated the members on the Rossi Fund. There have been more requests for participant travel and the fund has been depleted. He explained that considering discussions during previous Council meetings, coupled with careful evaluation of purpose, managing the effort is primarily a function of NCCDD staff. He also described the importance of a fiscal intermediary component similar to that currently in place for the Council

Development Fund. Managing this fund in-house will result in greater resources being available for the fund. Staff will not be recommending a RFA for this initiative. The transition will take some re-working and a request to extend the existing fund for participants until September 29, 2015 was made. Staff will bring recommendations at the August Council meeting for continuation funding of this internal in-house initiative for the time period of September 30, 2015-September 30, 2016.

MOTION: Anna Cunningham made a motion to grant a cost-extension to the In-House initiative, Jean Wolff-Rossi Fund for Participant Involvement, through September 29, 2015 with an additional \$10,000 to fund participant travel. The \$10,000 will be transferred from the Council Development Fund, also funded from FFY 2013. Adonis Brown seconded the motion. The motion was approved.

VI. Discussion of the May Council Meeting Agenda

Ron Reeve and Chris Egan discussed with the members the anticipated events of the May Council Meeting. There are many initiatives due for approval of continuation funding, as well as Council approval of the administrative and programmatic budgets. Ideas were brought forth and a draft agenda was presented to the members for their review. Minor revisions were suggested and will be made. Staff will include the Ad Hoc Committee minutes in the mail-out and will solicit from members their input and expectations for a productive meeting for the Thursday agenda during the morning welcome period. Chris Egan will double-check Robert's Rules regarding the process of Council committees recommending motions for approval at the Friday meeting. He will e-mail the Executive Committee of his findings.

VI. ED Interim Performance Review Process

Anna Cunningham reviewed with the members Chris Egan's Interim Performance Review survey and the process for member participation. Given the timing of this survey, this information will be used for annual rather than interim review. The confidential and anonymous survey will be renamed as the "Annual Performance Review Survey" and will be released to all members through Survey Monkey. Anna will call those members who do not have electronic access.

MOTION: Caroline Ambrose made a motion to accept and release to Council members through Survey Monkey, the Annual Performance

Review Survey for the NCCDD Executive Director. Azell Reeves seconded the motion. The motion was approved.

Ron Reeve asked for a motion to adjourn.

MOTION: Caroline Ambrose made a motion to adjourn the meeting. Azell Reeves seconded the motion. The motion was approved.

**NC Council on Developmental Disabilities (NCCDD)
FINAL**

Executive Committee Minutes

Monday, March 16, 2015

10:30 AM – 12:30 PM

Members Present: Adonis Brown, Anna Cunningham, Sam Miller, I. Azell Reeves, Ron Reeve

Members Absent: Caroline Ambrose

Others present: Chris Egan, Beth Stalvey, Steve Strom, JoAnn Toomey, Yadira Vasquez

I. Approval of Minutes:

The draft minutes of the January 23, 2015 Executive Committee meeting were discussed.

MOTION: Adonis Brown made a motion to approve the January minutes. Sam Miller seconded the motion. The motion was approved.

II. Financial Update:

Yadira Vasquez reviewed the financial reports for the NCCDD. There was some discussion on the FFY balances and initiative expenditures. Anna Cunningham asked Ms. Vasquez to provide FFYs 2016-2018 budget summaries. Ron Reeve asked the members if there were any further questions and there were none.

III. Conference Funding Requests – No requests.

IV. Approve 3-month no-cost extension for Western Carolina University

Chris Egan asked Steve Strom to update the members on Western Carolina University's request. Mr. Strom let the members know that the university revised their request to 60 days. He reviewed with the members the outline the university provided to validate their request.

MOTION: I. Azell Reeves made a motion to approve Western Carolina University's request for a 60-day no-cost extension to their current contract. The contract will be amended to reflect the new end date of October 31, 2015. Anna Cunningham seconded the motion. The motion was approved.

V. Review of the Plan for the Ad Hoc Committees

The members reviewed the revised list of ad hoc committee members, based on their preferences. Azell Reeves asked how the facilitators will be supported with regard to setting up meetings, taking minutes, etc. Chris Egan assured her and the other members that the staff assigned to each ad hoc committee will fully support the facilitator. Ron Reeve reminded the members that since the majority of the 5-Year State Plan Development Ad Hoc Committee members are Executive Committee members, they will plan on having the first meeting before the start of the next Executive Committee meeting in April. Details will be finalized and sent out to all the members of that ad hoc committee.

VI. Discussion of the May Council Meeting Agenda

Ron Reeve and Chris Egan discussed with the members the anticipated events of the May Council Meeting. There are many initiatives due for approval of continuation funding, as well as Council approval of the administrative and programmatic budgets. Ideas were brought forth and a draft agenda will be presented to the members at the April meeting for their review.

VII. ED Interim Performance Review Process

Members discussed Chris Egan's Interim Performance Review and the continuing process for member participation. A survey will be released to all members.

VIII. Other

Ron Reeve asked Beth Stalvey to give the members an overview of the current policy activities she has been engaged in and aware of.

Mr. Reeve asked JoAnn Toomey for an update on membership and asked that a letter be drafted from the Executive Committee, to Boards and Commissions, in support of re-appointment of the members whose appointments expire June 30, 2015.

Ron Reeve asked for a motion to adjourn.

MOTION: Anna Cunningham made a motion to adjourn the meeting. Adonis Brown seconded the motion. The motion was approved.

**NC Council on Developmental Disabilities (NCCDD)
FINAL**

Executive Committee Minutes

Friday, January 23, 2015

9:00 AM – 11:00 AM

Members Present: Carrie Ambrose, Crystal Bowe, Adonis Brown, Anna Cunningham, Sam Miller, I. Azell Reeves, Ron Reeve

Others present: Chris Egan, Beth Stalvey, Melissa Swartz, JoAnn Toomey, Yadira Vasquez

I. Approval of Minutes:

The draft minutes of the December 19, 2014 Executive Committee meeting were discussed.

MOTION: Carrie Ambrose made a motion to approve the December minutes. Adonis Brown seconded the motion. The motion was approved.

II. Financial Update:

Yadira Vasquez reviewed the financial reports for the NCCDD. There was some discussion on the FFY balances and initiative expenditures. Ron Reeve asked the members if there were any further questions and there were none.

III. Conference Funding Requests – No requests

IV. Membership Update and Proposed Committee Assignments

Chris Egan let the members know that Joshua Strasburg is resigning to go to MH/DD/SAS effective February 1st. He assured Carrie Ambrose that staff would be available for her committee in February.

Ron Reeve asked JoAnn Toomey to update the members on the current membership vacancies and new additions. Three new members will be at the February Council meeting. New member orientation was discussed and it was decided that Ron Reeve and Chris Egan will welcome the three new members at breakfast before the Council meeting.

The proposed committee assignments were reviewed. It was suggested to have the new members rotate on committees over the next three meetings to understand the initiatives and get to know members. I. Azell Reeves asked that new members be provided with a description of the committees and encouraged to consider preferences. I. Azell Reeves asked that the CCB committee be assigned the DPI and DPS positions when filled.

MOTION: Anna Cunningham made a motion for an Ad Hoc Committee be formed to review the Hefner and Riddle Award applications before the November meeting. Crystal Bowe seconded the motion. The motion was approved.

MOTION: Anna Cunningham made a motion to form an Ad Hoc Committee to review member applications and report to the Executive Committee who will make the recommendations to Boards and Commissions. There is currently one vacancy for a Parent/Person with a Developmental Disability. Sam Miller seconded the motion. The motion was approved.

V. Process for Developing the NCCDD 2016-2021 Strategic Five Year Plan

Melissa Swartz reviewed the development schedule for the Five Year State Plan and the proposed action plan from the Carolina Institute for Developmental Disabilities, UNC Chapel Hill. Ron Reeve discussed the planning framework draft. All members reviewed the NCCDD Sole Source Policy.

MOTION: Ron Reeve made a motion that the Carolina Institute for Developmental Disabilities, UNC Chapel Hill meets the Council's criteria for sole-source funding for support of the Five Year State Plan Development Initiative. Therefore, the Executive Committee recommends the full Council consider approval of an amount up to \$83,000 (level funded), beginning with the period of March 1, 2015 to December 31, 2015, with a required minimum of 25% non-federal matching funds at the February meeting. Adonis Brown seconded the motion. The motion was approved.

VI. Discussion on NCCDD By-Laws Revision

Ron Reeve reminded members that he had previously sent out electronic versions of the current By-Laws and the proposed revision. It was decided that all members of the Council will be provided with the currently approved By-Laws and the most recent draft of the revised By-Laws approved by the EC following Council member input and endorsement by ITACC in October, 2012. Intent exists to develop an Ad Hoc Committee following this meeting. The Council Chair plans to appoint a committee chairperson and members following consultation with the EC.

VII. ED Interim Performance Review Process

Members discussed Chris Egan's Interim Performance Review and process for member and staff participation.

MOTION: Anna Cunningham made a motion that the Executive Committee move forward with the Executive Director Interim Review via Survey Monkey, for members, staff and a self-assessment. Results will be compiled and presented at the March meeting. Crystal Bowe seconded the motion. The motion was approved.

VIII. Policy Priority Review

Beth Stalvey presented a draft version of a proposal for "2015 Policy Priorities".

MOTION: Anna Cunningham made a motion to have Beth Stalvey present the proposal for "2015 Policy Priorities" at the February Council meeting. Crystal Bowe seconded the motion. The motion was approved.

IX. Review of February Council Agenda

Members reviewed and suggested changes to the draft February Council agenda with the addition of new member orientation and edits to the agenda times for the Friday meeting.

X. Funding increase to Easter Seals/Medical & Health Homes initiative

Members reviewed a proposed funding increase to the current Year 2 of Easter Seals/Medical & Health Homes initiative and agreed the

request should go before the Disability Systems Change Committee at the February meeting.

XI. Communications Plan Initiative Discussion

There was much discussion regarding the Cross-cutting NCCDD Communications initiative. Chris Egan will review motions made at the August and November, 2014 Council meetings and EC members will be provided with the language of the motions. He will also check with O'Neill Communications on their presentation in February for follow up to the Council.

Meeting adjourned.



**AD HOC
COMMITTEES**



2015 NCCDD 5-Year State Plan Development
Ad Hoc Committee

April 20, 2015 @ 9:00am to 10:15am

MINUTES

Members in Attendance: A. Brown, A. Cunningham, K. Eaker, J. Gettinger, S. Miller, R. Reeve, N. Siler, S. Terrell. **Members Absent:** C. Cantrell, C. Powell, I.A. Reeves, J. Swain, P. Terhune
Staff Present: C. Egan, J. Toomey, M. Swartz. **See end of document for a complete description of the NCCDD 5-Year State Plan Development Ad Hoc Committee charge.*

Ron Reeve, Facilitator welcomed NCCDD 5-Year State Plan Development Ad Hoc Committee (5YSPD AHC) members and briefly described the purpose of the committee and the role of the NCCDD State Plan in Council business. Ron introduced the resources which the ad hoc members and full NCCDD will use a guide throughout the process (i.e., DD Act, ITACC State Plan Development Resource, the ACL/AIDD 2012/17 Priorities/Goals Framework, and the NCCDD March 2015 Planning Framework.

NCCDD and ACL/AIDD Frameworks generated member discussion about priority topics gleaned from the recent Disability Policy Seminar, local Advanced Childhood Experiences initiative (E.g., C. Egan, S. Miller, and J. Gettinger). National level trends included self-advocacy/self-advocates as leaders; cultural sensitivity; employment/transition from school/Individual Education Plans; and aging issues. In addition, 5YSPD AHC members indicated the importance of advancing a NCCDD 5-Year Plan Development Philosophy representative of the following:

- Thinking “large” inclusive of the future
- Be the voice of outcomes (versus process)
- Leadership of Self-Advocates
- High expectations early in the lives of person’s with I/DD

In addition, 5YSPD AHC members shared information about documents/resources to generate Council consideration and for inclusion in the Comprehensive Review and Analysis plan section (E.g., E. Hagensen/Collaborative health; and book by Schreiber). The 5YSPD AHC suggested developing a list-serve or discussion board maintained on the NCCDD website on which to share resources, thoughts, and discussion. Lastly, 5YSPD AHC members acknowledged “champions” whose involvement with NCCDD and its members represents significant support for advancing NCCDD’s future goals, including NCCDD Public Policy Initiative contractor, Beth Stalvey; Senator Jeff Jackson, Senator Brent Jackson and Senator Tommy Tucker.

Ron described the importance and role of the NC AIDD Network (P & A: Disability Rights NC and UCEDD: Carolina Institute on DD) as collaborators in the development of the NCCDD 5-Years State Plan.

5YSPD AHC members considered the State Plan Development Schedule. The plan is submitted to AIDD on August 15, 2016 and begins on October 1, 2016. (Note: the draft plan is released for public comment following the November 2015 quarterly NCCDD meeting). The immediate priorities in development involves a kick-off session at the May Council meeting, survey distribution, and Listening Session preparation.

During the 5:15pm – 7:30pm reception on Thursday, May 14th, NCCDD members will talk about topic areas, goals/objectives and/or activities important to them for which they believe NCCDD funds should be spent. Members will distribute “NCCDD Bills” (fake money) among areas of emphasis (e.g., education, employment, housing, transportation, etc.) and the way members decide to spend this fake money will be reviewed and discussed at a later date.

The 5YSPD AHC requested staff to create a brief informational presentation to “open” listening sessions that included description of national and state trends. Staff indicated the cover page/introduction to the survey would also include this information.

The members were asked to consider ways to best generate NCCDD Member engagement with providing input, hosting/marketing listening sessions, and survey distribution.

Members nominated Adonis Brown as the 5-Year State Plan Development Ad Hoc Committee Chair and Nessie Siler as Vice Chair.

Members agreed to meet on the third Monday of each month from 9:00AM to 10:15AM preceding the regularly scheduled Executive Committee (E.C.) meetings as well as during months excluding E. C. meetings. Members agreed to hold Monday, May 11th (if necessary to meet prior to Council Meeting) and Monday, May 18th for the next meeting of the 5-Year State Plan Development Ad Hoc Committee.

To discuss Listening Session schedule and locations, kick-off session structure, and 5YSPD AHC member’s ideas for generating member engagement to be shared at the May Council meeting, the next meeting of the NCCDD 5-Year State Plan Development Ad Hoc Committee (5YSPD AHC) is **Monday, May 11, 2015 from 9:00AM to 10:15AM.**

Support Materials:

St. Pl. Development Schedule (Feb. 2015/Rev. 4/6/15); Current State Plan (2011 – 2016); Planning Framework 3/4/15; Tentative Listening Sessions Map/dates; 2015 NACDD/ITACC resources; Comp/Rev. Analysis Contractor Scope of Work.

<i>5-Year Plan Development Ad Hoc Committee</i>
BROWN, ADONIS
CANTRELL, COURTNEY/MYA WILLIAMS
CUNNINGHAM, ANNA
EAKER, KERRI
GETTINGER, JOSHUA
MILLER, SAM
POWELL, CHERYL
REEVE, RON - Facilitator
REEVES, I. AZELL
SILER, NESSIE
SWAIN, JIM/GINA PRICE
TERHUNE, PEGGY
TERRELL, SANDRA

***OVERVIEW**

Purpose

In the development of the NCCDD 2017 – 2021 Five-Year State Plan, this ad hoc committee will ensure the Council advances a strategic planning process tied to the requirements of sections 101, 102, 124, and 125 of The Americans with Disabilities Assistance and Bill of Right Act (P. L. 106 – 402; a.k.a. DD Act).

Guiding Resource

Information and Technical Assistance Center (for Council’s on Developmental Disabilities’) State Plan Development Resource

Activities

1. Advance Council member engagement in the planning process
2. Advance stakeholder input on state needs and the proposed plan
3. Ensure collaboration with the NC AIDD Network and other partners
4. Advance/ensure the use of data for planning purposes.
5. Preview data results resources (e.g., handouts, power point presentations) prepared by the CIDD
6. Ensure accessibility/understandability of all handouts, power point presentations prior to distribution to full Council
7. Identify member engagement opportunities for live forums, distributing surveys, and soliciting input from community network partners

Communication Ad-Hoc Committee

DRAFT MINUTES

Wednesday, April 1 and Thursday, April 2nd, 2015

09:00 a.m. to 10:00 a.m. and 11:00 a.m. to 12:00 p.m.

NCCDD Conference Room and by phone

Members Present: Anna Cunningham, Adonis Brown, Crystal Foreman, Lisa Byrd, Eric Chavis, Vicki Smith

Members Absent: Michael Groves

Staff in Attendance: Steve Strom, Chris Egan

Guests: Beth Stalvey

Welcome: Anna Cunningham, interim chairman of the Disability Systems Change Committee, called the meeting to order, welcomed all members, and provided an opportunity for guests to introduce themselves.

Anna asked if any of the members were willing to serve as chair or vice-chair. Eric Chavis indicated his interest in the vice chair role and Crystal Foreman indicated she is interested in the chair or vice chair role. No vote was taken at this meeting.

After the introductions, Anna read the charge of the committee and asked each member what they would like to contribute to this committee.

Lisa Byrd said she would like to see more information on the website in easy to read format and more information about our statement of principles on the home page for self advocates.

Adonis Brown indicated that he would be willing to assist in any way possible.

Crystal Foreman suggested ideas such as Skype and texting as other ways for those with limited computer access to participate and be part of the communications committee. She also asked about any confidentiality issues using Skype or texting. Chris clarified the meeting and member information and privacy as it relates to open meeting laws. Anna indicated that she did not think that it would be a problem using either of these two means of communication to communicate with members. Crystal indicated that these methods work well in accommodating individuals with transportation challenges or endurance issues. The individuals do not require travel in order to become more effective advocates. Steve agreed to follow up with Crystal with a phone call on other suggestions that she may have. Crystal also suggested that the website incorporate ASL videos to make the site accessible to those who use ASL.

Vicki Smith wanted to know about the development of the new web site:

- Who is the target audience?
- How can we be partners with the other two AIDD organizations in North Carolina?
- Can the website be customized for each user by asking when the person navigates to the site a few questions that they must answer? Once the questions are answered, the web would provide a customized site for:
 - Those who need a screen reader
 - Easy to read format
 - Accessible language format
- Vicki suggested that the new site provide information that makes all the grants accessible and relevant.
- Vicki also suggested that the Council and Disability Rights NC work closely on position statements that could be posted online.

Vicki also suggested that there be a consideration of allocating Council funds to have a facilitated discussion about communications with all of the members. Vicki offered to provide names of potential facilitators and their rates.

Beth Stalvey suggested that the new website be a repository for information on policy. She also wants the new site to be accessible and user friendly.

Anna wanted to understand how to highlight the statement of principle and how they're moving the needle on the 5-Year Plan.

Chris suggested that the committee take on the task providing additional information to the Council on communications covering areas such as costs of services in communications to help the members understand the scope of the Council allocation for this initiative.

Steve will provide information at the next meeting on where the contractor is on accomplishing the goals set in the contract.

Wrap Up and Reminders:

Anna thanked the members of the Communications Ad-hoc Committee for their input during the meeting.

Next meeting will be on Wednesday, May 6th at 1:00 PM in the conference room and by conference line at 888-557-8511, conference ID code 3661024

Meeting was adjourned.

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Governance Ad Hoc Committee Meeting

March 31, 2015

Members Present: Adonis Brown, Eric Chavis, Lourdes Fernandez, I. Azell Reeves, Peggy Terhune

Members Absent: Crystal Foreman, Deb Goda, Desiree Peterson

Staff Present: Chris Egan, Shayna Simpson-Hall, JoAnn Toomey

Azell Reeves opened the tele-conference meeting by welcoming the members. She then took the roll call and asked for public comment if others were on the call. There was none.

The members decided to table the first agenda item of identifying a chair and possible vice-chair while the members thought it over until the next meeting.

Members agreed that the first order of business was to review the by-laws. Once that task was done and recommendations were made to the Executive Committee for Council approval, the members would move on to NCCDD Policies.

Peggy Terhune asked that the memo from Council Chair Reeve, outlining all the Ad Hoc Committees, members and tasks, be re-sent to her. The other members asked for them to be re-sent to them, as well.

Azell Reeves reminded members that their task with the by-laws was to review and recommend either continuing with the current approved by-laws, or modifying the existing by-laws or the 2012 by-laws draft, or approving the 2012 draft of the by-laws. Both sets of these by-laws were sent to the members along with the notice of this first meeting. Ms. Reeves brought up, in the intention of transparency – encouraged by Council Chair Reeve and Chris Egan – that there was a second draft of the by-laws sent to the full Council in 2012 by Walter Ruff and Crystal Foreman who were members of the By-Laws Ad Hoc Committee at that time. She asked the members if they would like to see a copy of that draft and the members agreed that they would. Eric Chavis asked that his copies be mailed to him in hard copy. Hard copies will also be sent to Crystal Foreman and Desiree Peterson.

The members asked that staff cross-walk the three sets of existing bylaws; the current approved by-laws, the 2012 by-laws draft approved at the 9/17/12 Executive Committee meeting that was brought to the November, 2012 Council meeting and not approved, and the 2012 draft sent by Walter Ruff to the full Council. JoAnn Toomey let the members know that there was an already existing cross-walk that Mr. Ruff did of the two drafts. She will use that cross-walk to add the current approved by-laws for the members to review.

Members agreed that they could not address, at this time, the agenda item to identify a tentative time-line to complete the task, until review of the cross-walk was completed.

Ms. Reeves asked members when they would like to schedule the next meeting. They discussed the possibility of having a meeting face-to-face before or during the May Council meeting but could not confirm a time. They did agree on the next teleconference meeting for Thursday, April 30, 2015 at 10:00 a.m.

Ms. Reeves made a motion to adjourn. Peggy Terhune seconded. Meeting was adjourned.

NC COUNCIL ON DEVELOPMENTAL DISABILITIES

Membership & Development Ad Hoc Committee Meeting

April 14, 2015

Members Present: Carrie Ambrose, Wing Ng, Cheryl Powell

Members Absent: Karen Armstrong, Joshua Gettinger, Michael Groves, Katie Holler

Staff Present: Melissa Swartz, JoAnn Toomey

Carrie Ambrose opened the tele-conference meeting by welcoming the members.

The first item on the agenda was to identify a Chair and possible Vice-Chair. The members agreed that Carrie would remain the Chair and Wing would serve as the Vice-Chair.

The next order of business was to review the member demographics. Members agreed that while the ratio of self-advocates to family members was good, we were falling short in the areas of African American members and geographically, we needed to recruit members from the Mountains and Coastal regions when there are vacancies. Melissa explained to the members the requirements of membership diversity on the Council per the DD Act.

The members next reviewed the member term summary report. JoAnn explained the report and let the members know that Chairman Reeves has sent the report, along with a recommendation for re-appointment of all the members whose terms are expiring June 30, 2015. Wing asked what the "upcoming issues" legend meant and JoAnn explained that was to highlight members whose term would expire June 30, 2016, and that two of those members are serving their second term and replacements would need to be reviewed by this Ad Hoc Committee. This committee will review the applicants we have on file and make their recommendation to the Executive Committee. The process then would be for the Executive Committee to approve and recommend those applicants to Boards and Commissions for appointment by the Governor.

Members then discussed if there was a timeline to complete the tasks as described in the March 2nd memo outlining all the ad hoc committees. This committee is charged: To assess current membership make up, consider strategies for member recruitment, options for member development activities

and member accommodations. All the members agreed that this committee needs to be regular and on-going; at least monthly. Another role of this committee might be to review the Council Development Fund. JoAnn explained what the fund was meant to be: to provide travel reimbursement to members for travel to events other than the quarterly Council meetings, for formal speakers/presenters at Council meetings and for general member and staff development opportunities. Wing and Cheryl were not aware of what this fund was for and further discussion and ideas occurred. Melissa reassured the members that this was a topic that would be covered at the Member Orientation meeting next week.

The Membership and Development Ad Hoc Committee's first recommendation to the Executive Committee is for a list to be created of the annual and up-coming conferences that members might go to, to be listed and maintained on the NCCDD website, with a link to the conference website – as well as being sent out by e-mail to members. They also asked that this list be included in the "FYI" section of the mail out for the Council meetings.

The last agenda item was to review the draft agenda for the Member Orientation being held at the Council offices on April 21st from 10:00 a.m. - 3:00 p.m. Melissa went over the draft agenda with the members and the members agreed that it will be a good learning opportunity for those attending. Melissa extended a special invite to members of this ad hoc committee.

The members scheduled their next meeting for Tuesday, May 5, 2015 at 1:00-2:00 p.m. Carrie thanked those in attendance for their lively discussion and input. Meeting adjourned.



**ADVOCACY
&
LEADERSHIP
COMMITTEE**

North Carolina Council on Developmental Disabilities

Advocacy and Leadership Committee Agenda

MAY 14, 2015

2:00 P.m. – 3:45 p.m.

North Raleigh Hilton, Raleigh, NC

2:00 p.m. – 2:05 p.m.	Introduction <ul style="list-style-type: none">• Welcome• Completion of Financial Forms• Approval of Minutes	<i>Caroline Ambrose</i>
2:05 p.m. – 3:00 p.m.	Initiative Updates and Motion to Approve Continuation Funding <ul style="list-style-type: none">• Sibling Support• Partners In Policymaking	<i>Bryce Coleman, Family Support Director, First in Families of North Carolina</i> <i>Deborah Whitfield, Executive Director, Advocacy Institute, Inc.</i>
3:00 p.m. – 3:15 p.m.	Break	
3:15 p.m. – 3:35 p.m.	Meet New A & L Staff	<i>Chris Egan, NCCDD</i> <i>Pam Dickens, NCCDD</i>
3:35 p.m. – 3:45 p.m.	Wrap ups and Reminders	<i>Caroline Ambrose</i>

ADVOCACY AND LEADERSHIP COMMITTEE

Caroline Ambrose, Chair

Karen Armstrong

Wayne Black; Alternate: Rick Zechman

Lisa Byrd

Michael Groves

Mary Edwards

Lourdes Fernandez

Crystal L. Foreman

Joshua Gettinger*

Katie Holler

Cheryl Powell*

Clare Shocket

Senator Tommy Tucker

Staff: Melissa Swartz/Chris Egan/Pam Dickens

*Temporary Committee Assignments

Individual with DD

Public at Large

DSS

Individual with DD

Individual with DD

DAAS

Parent of child with DD

Individual with DD

Parent of child with DD

Individual with DD

Individual with DD

Parent of a child with DD

Legislative Representative

NCCDD

Advocacy and Leadership Committee

DRAFT MINUTES

Thursday, February 12th, 2015

9:45am – 12:15pm

Members Present: Advocacy and Leadership Committee –

Caroline Ambrose, Karen Armstrong, Adonis Brown, Lisa Byrd, Michael Groves, Mary Edwards, Lourdes Fernandez, Crystal Foreman, Joshua Gettinger, Katie Holler, Cheryl Powell, Sen. Tommy Tucker, Rick Zechman

Members Absent: Adonis Brown, Lourdes Fernandez, Senator Tommy Tucker

Visitors: Bryce Coleman, Deborah Whitfield, Katrina Hayes, Gordon O'Neill, Rose Straup, David Taylor, Jr.

Staff in Attendance: Melissa Swartz, Chris Egan, JoAnn Toomey, Yadira Vazquez

Introduction:

Welcome: Chairperson Caroline Ambrose welcomed all members and provided an opportunity for all members to introduce themselves.

Approval of Minutes: Chairperson Caroline Ambrose asked for approval of November 20, 2014 Minutes.

MOTION: Mary Edwards made a motion to approve the November 2014 Advocacy and Leadership committee meeting minutes. Rick Zechman seconded the motion. Motion was carried.

Initiative Review: Sibling Support

Bryce Coleman provided an update on the activities of the Sibling Support initiative as their first six months comes to a close. He shared a brief review of the intent of the initiative which is to establish the Sibling Leadership Network of North Carolina.

Fiscal Update

Yadira Vasquez, NCCDD's Business Services Coordinator, gave an overview of the fiscal status of the organization. She provided Council members with information on each initiative housed in the Advocacy and Leadership committee.

Initiative Update:

Deborah Whitfield presented on the NC Partners in Policymaking initiative. She provided a brief overview of the national replication model including purpose. The Opening Session of the 2015 class is February 28 – March 1 and will be held at the North Raleigh Hilton. Ms. Whitfield described the recruitment and selection process. Thirty-two participants were selected for the 2015 class including all twelve self-advocate that applied.

Conference Funding Requests:

MOTION: Lisa Byrd made a motion to provide In-House Conference funding for David Hoff, Program Director of the University of Massachusetts Institute for Community Inclusion to keynote discussion on public policy and Employment First at the NC Association of Persons Supporting Employment First-Work Hard, Dream Big Conference April 8 -10, 2015 in the amount up to \$3,000. Since this is an in-house initiative, match requirement is waived. Mary Edwards seconded the motion. Motion carried.

MOTION: Mary Edwards made a motion to provide In-House Conference funding for Andrew Imparato, Executive Director of the Association of University Centers on Disability to keynote on leveraging federal leadership to expand choice and self-determination in NC at the Disability Rights of North Carolina 2015 Disability Advocacy Conference April 14, 2015 in the amount up to \$600.00. Since this is an in-house initiative, match requirement is waived. Rick Zechman seconded the motion. Motion carried.

MOTION: Crystal Foreman made a motion to provide In-House Conference funding for Lynn Seagle, Chief Executive Office of Hope House (Virginia) to present at the NC TIDE (Training, Instruction, Development, Education) Annual Spring Conference-Building Community Connections April 26-29, 2015 in the amount up to \$2,000. Ms. Seagle will address building community connections through organizational development to serve people with IDD in the home of their choice. Since this is an in-house initiative, match requirement is waived. Karen Armstrong seconded the motion. Motion carried.

Policy Priorities Discussion:

Chris Egan led a discussion about the draft NCCDD Policy Priorities for 2015, asking members "how would we use this list". The list reflects items already identified by NCCDD in other ways and times. The list is not a legislative agenda, but can guide NCCDD on areas to educate policymakers.

A & L Staff Changes:

Chris addressed two NCCDD staff vacancies.

Wrap Up and Reminders:

Chairperson Caroline Ambrose reminded committee members to fill out their financial reimbursement forms upon receipt on Friday, and to let Cora Gibson know as early as possible when there are conferences they would like to attend.

MOTION: Carrie Ambrose made a motion to adjourn the February 2015 Advocacy and Leadership Committee meeting. Chery Powel seconded the motion. The motion carried.

DATE: April 23, 2014

FROM: NCCDD NC Alliance of Direct Support Professionals initiative.

Hello Friends and Partners of the **North Carolina Alliance of Direct Support Professionals (NCADSP)**

We know there is so much going on out there, changes both good and bad, hopeful and disappointing... there is a lot going on in creating our State Chapter of the National Alliance of Direct Support Professionals (NADSP) as well.

I thought I would send out this note and keep it specific to one topic; the **inclusive nature of the NCADSP** in comparison to the NADSP and other chapters across the country.

So here's some history...when we had one of our first conversations with Joe Macbeth, ED of the NADSP, we asked, if we were to include stakeholders from across sectors, could we still be a Chapter of the NADSP, and Joe without hesitation agreed that yes we could...this prompted a big sigh of relief on our part☺. Things we then considered were, should we just focus on the I/DD, SAS, MH communities because that is the way the LME/MCO's are structured, or should we take it a step further and include others as well. We explored this from a variety of perspectives and concluded that direct support staff, regardless of who they are supporting, are in that delicate, critical role of having a level of control in determining whether someone's life is going to be filled with endless possibilities, opportunities, dignity and respect or some version of what is on the other side of that. This **inclusive realization** resulted in the **NCADSP's mission "...to enhance the quality of support provided to all children, adults and families..."**

That was the easy part...the part that becomes more of a challenge is how to reach out, break down silos that have been in place forever and build relationships, and partnerships with people receiving and providing services (the dsp's), providers and families **across the spectrum of services.**

We also realize the majority of information we are sending out is I/DD specific and we really want/need to change that. We would love your input on what you would like to hear from us and better yet, we would love to receive information/stories from you, **our cross sector partners**, and we will most happily pass them along to those on our mailing list.

A little over a year into this process, we are pleased to say we are making progress and are excited that **we are in communication with representatives from the aging, substance abuse, child welfare, traumatic brain injury and physical health communities...**we have a long way to go but we are committed to breaking down the silos and reaping the benefits that will come from this collaboration.

As you can imagine in creating these relationships we are entering into new territory and questions are coming up, great questions that are stretching us, but questions we will get answers for. This part is not so easy/simple, but that's ok...actually it's really great to be building an Alliance that is a new model from others that have come before, as well as from those occurring across the country.

What we would like to say to you all is thank you for your support, your patience, your encouragement, your participation and your challenging us to work toward becoming the best, **inclusive Alliance** that represents **all staff providing supports** to those in need.

Please pass this message along to others and we would love to hear from you with ideas, suggestions or questions about how we can continue to move forward with our **mission of inclusion.**

Subject:

FW: First NADSP National conference

*Join us for our first conference in Louisville, where
we will be honoring Dr. Amy Hewitt!*

On Saturday evening, May 30th, we will be honoring Dr. Amy Hewitt from the University of Minnesota with our first, "John F. Kennedy, Jr. Award for Direct Support Professional Advocacy & Leadership." This award, named for the ideological founder of NADSP, will recognize Dr. Hewitt for her tireless advocacy and support of direct support professionals. Dr. Hewitt will also present at NADSP's Annual Meeting & Conference on Sunday afternoon; "DSPs and Quality."

*NADSP's Annual Meeting & Conference:
The First One*

May 30 & 31, 2015

The Galt House Hotel, Louisville, KY

Join us for an opportunity to connect with the very best of direct support professional development practices and information. We are excited to partner with AAIDD (American Association on Intellectual and Developmental Disabilities) and hold our first national conference in conjunction with AAIDD.

NADSP Conference Agenda:

To see the preliminary conference agenda, [click here](#).

To learn more about the conference, register or sign up to sponsor the conference please go to www.nadsp.org

Thank you very much and see you in Louisville!!!

April's Learning Annex Presentation

Navigating Detours on Apr 10, 2015 11:00 AM EDT at:

<https://attendee.gotowebinar.com/register/3847236627188030978>

This session will provide suggestions and skills participants can utilize when facing change in their lives, and well as offer ways in which employees can approach and interface with supervisors.

After registering, you will receive a confirmation email containing information about joining the webinar.



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Thursday, April 23, 2015
April 8, 2015 12:07 pm

By Bryan Dooley



*For people with intellectual
and developmental disabilities*

1968 was a very important year in world history. Not only were Martin Luther King and Robert F. Kennedy assassinated, but there was also an important movement led by people with intellectual disabilities in Sweden, which quickly spread to this country. According to “No Pity: People with Disabilities Forging a New Civil Rights Movement”, Bengt Nirje, director of the Swedish Parents Association for Mentally Retarded Children, realized that people with intellectual disabilities could and should be their own self-advocates. Nirje offered basic self-advocacy training, for the first time, to people with intellectual disabilities.

Prior to the Self-Advocacy Movement, there was a worldwide parents’ movement in which grassroot groups founded an organization called The National Association of Parents and Friends of Mentally Retarded Children, which later became The Association of Retarded Citizens. The organization changed its name to “The ARC” in 1992, after the original terminology became pejorative and demeaning to its constituency. There was a natural and mutually beneficial partnership between the two which can still be found right in our hometown.

On March 28, 2015, local chapters of the ARC hosted the the third annual NC Self-Advocates Conference in Clemmons, with the same goal. Adonis Brown, President of the NCARC, explains the motivation behind hosting this event.

“Events like this aren’t important for the ARC: It’s important for self-advocates. It’s great that the ARC supports self-advocates to come together and express themselves and to learn, to grow, to be motivated, but the ARC itself gets no benefit,” said Brown. “That’s a change that has to come about. We would like to see a future, when if a legislator sees a self-advocate they don’t recognize them as a representative of the ARC, but rather as a self-advocate and a representative of their community, one that deserves the same opportunities as any other member of their community.”

Brown continued. "Self-advocates have the same wants, desires, and needs of any other member of the community; if we want to live in the community, let us live in the community and let us be safe while doing it. We would also like to have equal access to employment and the same pay as anyone else in those same jobs."

Rusty Bradstock, employee of Beyond Academics at UNCG, explained why the conference was held in Clemmons this year.

"At this point, the conference is more regional," said Bradstock. "The four ARC chapters participating are The Enrichment Center in Winston, The ARC of Greensboro, The ARC of High Point and The ARC of Davidson County. Clemmons is centrally located. We would love to see more ARC chapters participate, so the conference can be truly statewide."

The conference was eleven hours long, which included a dinner dance. Sierra Royster, Director of Programs at Alliance of Disability Advocates- Center for Independent Living, Inc. in Raleigh, opened the conference with a rousing speech on realizing dreams. Ricky D. Boone, magician and T.J. Shimeld, both cofounders of non-profit, The Vanishing Wheelchair, Inc., inspired the crowd with a session including magic called, "Become a Four-Foot Giant-Living Your Dream." Some of the ARC's new advocacy goals were discussed.

Bonnie Nelson, Restoration and Alternatives Project Manager of The Arc of NC's LIFEguardianship Division, elaborates on their new goals.

"We are advocating for Supported Decision-Making, which we hope can be made legal as an alternative for guardianship, so people can make up their own minds about things instead of others doing it for them," said Nelson. "We're supporting Medicaid Reform and Post-Secondary Education, where people with disabilities can go to college just like anyone else. They already have this at UNC-G and Western Carolina."



advocates

The rest of the day was comprised of multiple breakout sessions covering subjects including exploring home ownership, having healthy relationships, gaining independence through technology, legal aid and more.

Royster expounded upon why dreams are important for people with disabilities. "If we don't have dreams then we have no direction for our goals," said Royster. "We would just be setting goals for no reason, not trying to work towards something bigger. Dreams give us a purpose, motivation, direction."

The consensus of the conference was that people with intellectual and developmental disabilities are here and want to be active and contributing members of our community. Those interviewed hope that the Self-Advocacy Conference was a step in that direction.

Nelson summed the conference up. "I believe this Self-Advocacy Conference was a great success," said Nelson. "It may have been a catalyst for a bigger conference including the Eastern part of the state, according to what I heard. It is important for people with intellectual and developmental disabilities to learn self-advocacy skills for the same reason we all should. Everyone has a right to make known what they want and need and it is only through self-advocacy that we make that known."



**COMMUNITY
CAPACITY
BUILDING
COMMITTEE**

Community Capacity Building
DRAFT Minutes
February 12, 2015
9:45 a.m. – 12:15 p.m.
North Raleigh Hilton, Raleigh, NC

Members Present: I. Azell Reeves (Chairperson), Jim Swain and Adonis Brown

Members Absent: Anna Cunningham, Nessie Siler, Amanda Bergen, David White, Representative Verla Insko and Kerri Eaker

Guests: Beverly Colwell and Dreama McCoy (for Bill Hussey, NC Dept. of Public Instruction, appointment pending), Michael Roush (National Disability Institute), and Donna Gallagher (The Collaborative)

Staff/Contractors: Shayna Simpson-Hall, Karen Hamilton (NC ADA Network), and Yadira Vasquez

Introduction:

Welcome: Chairperson I. Azell Reeves welcomed all members.

Approval of Minutes: Chairperson I. Azell Reeves asked for approval of the November 20, 2014 Minutes. Due to not having a quorum, the committee elected to make all discussions based upon consensus. A recommendation by consensus was made to accept the minutes as presented.

Authority to Fund NC ADA Network Fiscal Agent

Shayna Simpson-Hall provided the group with an update on the NC ADA Network Fiscal Agent Request for Applications (RFA). The RFA was released on November 26, 2014 with an application due date of January 8, 2015. The Council received only one application. This one application was from the Alliance of Disability Advocates. The application was evaluated by three external evaluators. Shayna then reviewed the objective and activities of the initiative along with a brief overview of its focus. She stated the following:

Objective: Council will fund training, consultation and technical assistance for individuals to affect policies and practices that support integration, productivity, independence, and inclusion for people with intellectual and other developmental disabilities and their families.

Activities: Allocate funding to support citizen action for voluntary compliance with the Americans with Disabilities Act.

Need: A non-profit fiscal agent/intermediary is needed to distribute funds (cash advancements, small ADA project reimbursements and travel reimbursements) to people with disabilities and grassroots groups led by people with disabilities involved in the NC ADA Network Project. Most of these individuals and small grassroots groups (including self-advocacy groups) do not have the funds or

capacity to apply for funds to conduct ADA projects and activities in any other way.

Shayna also mentioned that the contract will be for \$35,000 with \$5,000 used for administrative expenses with a required \$11,700 match.

Authority to Fund

Adonis Brown made the recommendation by consensus to grant NCCDD staff authority to fund the Alliance of Disability Advocates, a state independent living center, to be selected for the NCCDD "ADA Network Fiscal Agent Initiative." The recommendation included approval of funding for up to \$35,000, with required minimum of 25% non-federal matching funds, for twelve (12) months from July 1, 2015 – June 30, 2016 for year one of up to three.

Karen Hamilton – the NC ADA Network Coordinator

Karen gave the committee the following update on activities of the NC ADA Network as they continue to work to increase compliance with the Americans with Disabilities Act (ADA) in communities across North Carolina. Counties served (2014):

- 23 NC ADA Network grassroots groups, led by people with disabilities, conducted or hosted Americans with Disabilities Act (ADA) Projects/Activities serving 44 counties.
- The NC ADA Network, along with grassroots partners, conducted or hosted ADA Trainings, distributed ADA publications/information, provided ADA technical assistance and conducted Public Awareness Events serving people with disabilities, family members and businesses, representing 100 NC counties. Summary of these 2014 ADA Activities include:
 1. 25 ADA Trainings serving 707 people (254 people with disabilities, 80 family members and 373 business representatives);
 2. 1801 ADA publications to 1209 people;
 3. ADA Technical Assistance to 819 people (343 people with disabilities, 82 family members and 394 business representatives); and
 4. 10 Public Awareness events, including ADA exhibits and presentations, reaching more than 300 people.

Collaborators (2014):

- Southeast ADA Center – Atlanta, GA (provided technical assistance on the Americans with Disabilities Act and supplemental financial support)
- Alliance of Disability Advocates (fiscal agent)
- 23 grassroots groups, led by people with disabilities, from across North Carolina (these groups conducted or participated in ADA projects in their local communities)

- Other agency collaborators involved in supporting grassroots groups in promoting the ADA include but are not limited to: NC Office on Disability and Health, Department of Emergency Management, Disability Rights NC, local governmental agencies, etc.

NC ADA Network – Local Projects and Outcomes:

Over the past 12 months, grassroots groups, led by people with disabilities, conducted local ADA projects addressing:

- Emergency preparedness,
- Public transportation,
- Recreation trails,
- Sports stadiums,
- Service animals,
- Accessible voting,
- Accessible taxi service,
- Libraries,
- Restaurants, and
- Accessible parking

Major outcomes (to date) resulting from these ADA Projects:

- 2 restaurants updated policies/practices to allow service animals in business;
- 5 libraries and 1 courthouse made improvements to effective communication procedures;
- NC Lottery Commission updated policies/procedures related to serving people with disabilities;
- 25 businesses or local government entities added or improved accessible parking spaces, improved accessible route of travel to goods and services, and improved restrooms;
- Rowan Co. school changed policy to allow parents/guardians who are deaf to request interpreter for mandatory parent/teacher meetings;
- 2 apartment complexes added accessible parking spaces for tenants with disabilities, 3 landlords made accessibility improvements to leasing offices and apartment application process;
- Union County High School made accessibility improvements to football stadium;
- Tar River Transit updated policies and procedures affecting riders with disabilities and City of Charlotte added new accessible bus stop;
- 6 People with disabilities gained membership on statewide emergency preparedness committees;
- 4 people with disabilities gained membership on local emergency preparedness task forces; and
- 3 people with disabilities gained membership on local transit advisory groups.

Approval for Continuation Funding

Adonis Brown made the recommendation by consensus for the continuation funding for the In-House NC ADA Network Initiative for the period of July 1, 2015 - June 30, 2016 for an amount up to \$60,000 with match requirement waived.

Initiative Updates

Michael Roush, Project Manager, National Disability Institute (NDI), Upward to Financial Stability

Overview - New staff member has joined the project

Communications and Marketing Plan developed

Advisory Committee has convened

Hosted first webinar

First quarterly report submitted

Work plan updated

Project deliverables are on schedule

Objective 1:

Increase awareness, understanding, and utilization of an array of asset development strategies through collaboration with both asset building partners and disability organizations to benefit job seekers with disabilities.

- Developed a comprehensive marketing and communications plan.
- Connected NDI communications team with NCCDD communication team to discuss article submissions and deadlines.
- Presented information on the project at:
 - North Carolina Assets Alliance release of the 2015 Assets and Opportunity Scorecard
 - Business Resource Alliance Meeting

Objective 2:

Increase blending and braiding of resources, both public and private that connects employment goals with strategies to advance economic self-sufficiency for the target audience.

- Established the Upward to Financial Stability Advisory Committee.
- Hosted two Upward to Financial Stability Advisory Committee conference calls:

Objective 3:

Build core competencies of staff from disability organizations (to include educational institutions) to integrate asset development strategies into delivery of services.

- Team is currently reviewing curriculum and updating existing content.
- Initiative hosted the first of three webinars on January 20, 2015.
- Accessible recording of the webinar has been created.
- Resource mapping toolkit is in development.

Objective 4:

Provide training and technical assistance at state and selected regional levels to providers, financial institutions, and other stakeholders to meet or exceed proposed outcome indicators.

Next Steps:

- Submit articles for NCCDD Catalyst for Change newsletter
- Establish an awards plus recognition program and submit to contract manager for approval.
- Finalize asset development/financial literacy curriculum and submit to contract manager for approval.
- Host additional webinars
- Update NDIs website to include an Upwards to Financial Stability page
- Finalize Resource Mapping Toolkit
- Create Trainer Support Network
- Determine training sites for Year 2
- Create planning committee for Statewide Asset Development Summit

Opportunities Moving Forward:

- Use the upcoming training opportunities to educate individuals, families and system level staff on the ABLE Act and ABLE Accounts.
- Collaborate with non-traditional partners to utilize data from the Resource Mapping Toolkit.
- Promote Upwards to Financial Stability to NDIs network of over 4,000 members. Project will have page on NDIs website and will be highlighted in February Real Economic Impact Network newsletter.

Donna Gallagher, with **The Collaborative**, a partner with NDI on this initiative, gave a presentation on the Corporation for Enterprise Development (CFED) Report. She mentioned that for 20 years, CFED published the *Development Report Card for the States* (DRC) with the philosophy that people drive economies – they are both the catalyst for innovation as well as the reason we seek economic growth. States should promote profitable commerce by putting their people first. It grades states on the health of their economy on three key dimensions:

- **Performance** graded the climate for a wage-earner. This assessment included employment, income and benefits, and quality of life measures.
- **Business Vitality** graded the climate for business, including establishment of new business, industrial diversity and business closings.
- **Development Capacity** graded the way current resources were used with an eye to the future. This assessment looked at education systems, physical infrastructure, and financial, natural and technological resources.

Donna stated that North Carolina scored 41 on the Overall Outcome and 14 on policy. The Scorecard assesses states on the financial security and economic opportunity of households on 67 outcome measures. On 55 of the 67 measures, states are compared to each other and ranked. Measures in each issue area are averaged, ranked and graded. To calculate a state's overall outcome rank, the state's ranks for each individual outcome are averaged to generate an overall score. The lower the overall score, the better the state's overall performance in the Scorecard. The overall score for the states is then ranked from 1 to 51.

Individual issue area outcome ranks are calculated using roughly the same methodology as overall ranks – individual measure ranks are summed and averaged within the issue area to generate an score for that issue area, upon which the states are ranked. She also shared NC scores as follows in the following areas:

OUTCOME RANKING - Financial Assets & Income 35

POLICY RANKING - Financial Assets & Income 8

OUTCOME RANKING - Businesses & Jobs 43

POLICY RANKING - Businesses & Jobs 23

OUTCOME RANKING - Housing & Homeownership 37

POLICY RANKING - Housing & Homeownership 3

OUTCOME RANKING Health Care 48

POLICY RANKING - Health Care 39

OUTCOME RANKING Education 31

POLICY RANKING - Education 13

Fiscal Update

The Council's Business Officer, Yadira Vasquez, provided an update to the Community Capacity Building Committee of the current budget report and expenses by committee and the status of the three federal fiscal years.

Wrap Up and Reminders

Chairperson I. Azell Reeves reminded members to submit their financial forms. She asked that if members are interested, to please respond promptly when they receive notification from Cora about upcoming conferences or other events.

Adjournment

Chairperson I. Azell Reeves asked if everyone was in consensus to adjourn the meeting and the meeting was adjourned at 12:25 p.m.

Emergency Preparedness for People with I/DD

Continuation Funding

Background

The Emergency Preparedness Initiative for Persons with intellectual and Developmental Disabilities aims to improve emergency preparedness in the areas of Communication, Maintaining Health, Independence, Safety and Security, and Transportation. The first year of grant funding allowed NC Division of Emergency Management to develop a technical plan based on service gaps and priorities identified by critical stakeholders from across the State including self-advocates, family members, and grassroots organizations serving people with intellectual and developmental disabilities. Subsequent years will focus on implementing the priorities established in the technical plan.

The purpose of this initiative is to improve emergency preparedness services for people with Intellectual and Developmental disabilities (I/DD).

The services provided through this initiative shall be:

- Develop an Implementation Advisory Board that will provide strategic guidance in rolling out the priorities identified through the technical plan.
- Coordinate statewide activities including partnerships and collaboration with regional and local entities to secure buy-in at all levels; local, regional, and State.
- Roll out at least five new C-MIST initiatives based on gaps and priorities identified through the technical plan.

The goals are:

- To increase statewide participation in planning for emergency preparedness by engaging critical stakeholders such as county EM staff, local Fire and Police departments, and grassroots organizations serving persons with Intellectual and Developmental disabilities, and involving self-advocates and families in the planning process.
- To ensure that the implementation process is aligned with the components of the C-MIST framework.
- To leverage resources effectively through partnerships and collaborations, thus building on collective resources for maximizing emergency preparedness for people with intellectual and developmental disabilities.
- To improve personal preparedness through outreach, education, and public awareness.

Upward to Financial Stability Continuation Funding

Background

With roughly 19 percent of Americans living with disabilities and more than a quarter living in poverty, Americans with disabilities struggle to realize their personal or economic potential. According to the 2012 U.S. Census Bureau's American Community Survey, North Carolina's official poverty rate in 2012 spiked to 18 percent, far outpacing the U.S. poverty rate of 15.9 percent in the same year. Additionally, utilizing the Supplemental Poverty Rate, a measure designed to take cost of living into account the State of North Carolina had the 17th highest rate of poverty of any state in the United States. In North Carolina, more than 1.71 million children, elderly, disabled and low-income individuals are impacted by poverty. Pay equity, income disparities, housing, health care, and education are merely a few areas in which people with disabilities lack necessary supports to overcome economic hardship and make ends meet on a regular basis.

NCCDD aims to identify a results-oriented nonprofit organization that can demonstrate an ability to develop and implement financial literacy and asset building initiative for people with intellectual and developmental disabilities and their families. Research has shown that in order for individuals with disabilities to benefit from the multitude of financial stability opportunities developed over the past decade, individuals must become economically empowered. Economic empowerment moves individuals from the acceptance of a life of poverty and the need for public assistance to the expectation of the right to equality of opportunity, full participation, independent living, and economic self-sufficiency. However complex rules in current federal and state programs often create disincentives for this population to seek employment or increase earnings and assets. One major obstacle that contributes to this issue is the lack of financial literacy among this group. For this reason, the initiative must address obstacles faced by individuals who may be collecting social security disability income (SSDI) payments or supplemental security income (SSI).

The services provided through this initiative shall be:

To meet the objectives and accomplish the goal of the Upward to Financial Stability Initiative, National Disability Institute (NDI) shall leverage lessons learned to design a set of measurable activities that reflect best and promising practices from NDI projects funded by DD Councils in six states, evidence based strategies implemented by 20 Disability Employment Initiative states, NDI's work with federal offices, The Collaborative's experience with NC asset partners findings from VISTAs delivering financial education to NC students with I/DD, and the current state of research. Building on this knowledge and the Route to Success, key strategies include a) update, expand, and refine the curriculum developed by NDI for NCCDD, b) execute train the trainer model to build the capacity of disability organizations to use the curriculum with the target audience, c) build and sustain a trainer support network, d) facilitate statewide asset summit resulting in improved collaboration and policy recommendations, e) track individual and system level outcomes to measure project impact, f) offer awards, recognition, and mentorship to target audience to increase use of financial skills, and g) leverage public/private sector partnerships to create a resource map and tools for key stakeholders.

Upward to Financial Stability Continuation Funding

The purpose of this initiative is to:

Encourage and support the partnership of the public and private sectors in spreading financial awareness to people with I/DD and their families. Information must be disseminated to raise community expectations with stakeholders, consumers, families and provider networks. Moreover the initiative must consist of training agencies and/or qualified individuals to conduct financial literacy training to help support financial stability, independence and provide asset building opportunities for persons with disabilities. Training components should include financial education and asset building elements such as: budgeting, credit, credit repair, checking and savings accounts, free tax preparation, employment, retirement, public benefit programs and disability related income. In addition, the training must include information on raising the expectations of the community for people with I/DD to have the potential to accumulate assets.

The goal is:

The goal of the Upward to Financial Stability initiative is to design and deliver a set of measurable activities that build the financial health of North Carolina residents with intellectual and developmental disabilities, their families and other key stakeholders.

Project SEARCH Continuation Funding

Background

Project SEARCH High School Transition and Adult Programs provide opportunities for young people with intellectual and developmental disabilities. The Project SEARCH model includes job skills training, instruction and job placement through collaboration with community education and disability service organizations. It is a unique, business led, one year transition-to-work program that takes place entirely at the workplace. Total workplace immersion facilitates a seamless combination of classroom instruction, career exploration, and hands-on training through worksite rotations. Project SEARCH is an international trademarked and copyrighted program model. To ensure model fidelity and best practices, it is required that all Project SEARCH program sites sign a licensing agreement with Cincinnati Children's Hospital Medical Center. The model can accommodate different business sectors and regional variation in agency structure while adhering to these critical core model components.

In year one, of the Project SEARCH North Carolina Initiative, three new Project SEARCH programs were implemented. The three new programs are located at the following host businesses:

1. Alamance Regional Hospital in Burlington, NC
2. Harris Regional Hospital in Silva, NC
3. Gardner-Webb University in Boiling Springs, NC

Each program was implemented through the collaborative efforts of the host businesses, local schools or community colleges (Alamance-Burlington School District Southwestern Community College and Cleveland County Schools), North Carolina Division of Vocational Rehabilitation, community rehabilitation agencies (Cape Fear, Cleveland Vocational Industries and Cherokee Tribal Vocational Rehabilitation), and Managed Care Organizations (Smoky Mountain Center and Cardinal Health).

Each program selected from 6 to 10 young people with disabilities who will participate in the program for the school year 2014-15. The goal is competitive employment for each participant.

Also, in year one, the four existing Project SEARCH programs received training from the National Project SEARCH office. In June, 2014, over 50 school and agency staff participated in three days of training in Durham, North Carolina. The training included strategies for the successful day-to-day operation of Project SEARCH model and strategies to reach 100% employment outcomes (based upon a study of Project SEARCH programs that obtain high outcomes). The evaluations from this training were very positive and each partner team identified those strategies that they will implement for school year 2014-15.

The services provided through this initiative shall be:

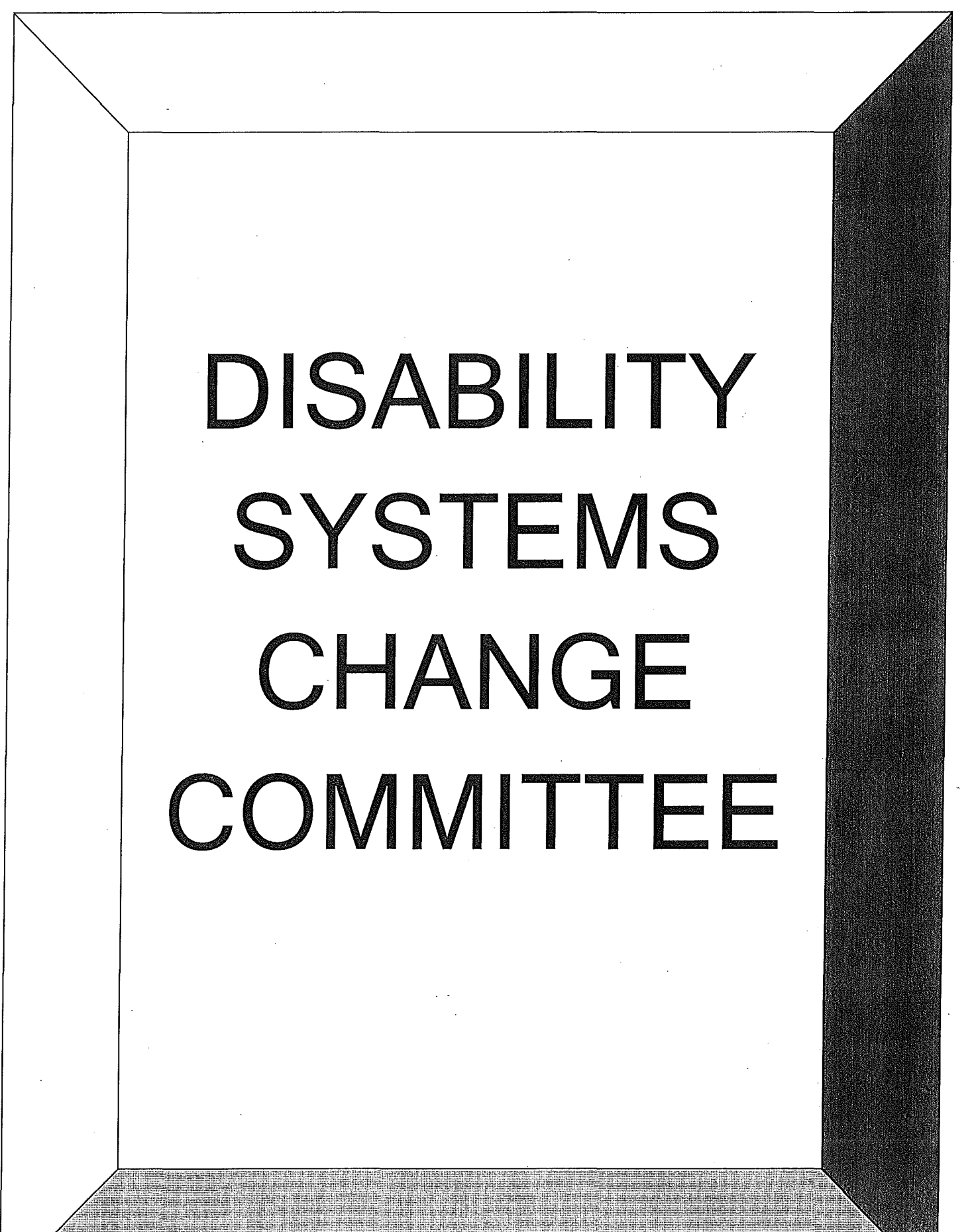
- Provide Technical Assistance and ongoing support from the Project SEARCH national office to the existing seven Project SEARCH sites
- Provide Statewide Coordination activities for additional support, hands on problem solving and continuous improvement for both new and existing programs

Project SEARCH Continuation Funding

- Provide training and technical assistance to implement three new Project SEARCH model programs that will begin operation by August, 2015.
- Provide incentive and support for five individuals from new and/or existing sites to participate in the National Project SEARCH conference.

The goals are:

- The Project SEARCH model will be replicated in three communities in the state of North Carolina.
- The current seven and three new Project SEARCH programs will be aligned with the National model and reach high employment outcomes for their participants.
- Each of the new and existing Project SEARCH programs will serve at least 8-10 young people with disabilities.
- A team of five individuals across the state will receive training at the Project SEARCH national conference and share the training materials with Project SEARCH sites in North Carolina through a face-to-face or electronic networking.



**DISABILITY
SYSTEMS
CHANGE
COMMITTEE**

North Carolina Council on Developmental Disabilities

Disability Systems Change Committee Agenda - DRAFT

May 14, 2015

2:00 p.m. – 3:45 p.m.

Hilton North Raleigh/Midtown

2:00 p.m. – 2:10 p.m.	Introduction <ul style="list-style-type: none"> • Welcome • Approval of Minutes 	<i>Samuel Miller</i>
2:10 p.m. – 2:40 p.m.	Initiative Updates and Motion to Approve Continuation Funding <ul style="list-style-type: none"> • Stakeholder Engagement 	<i>Kelly Friedlander, NASDDDS</i>
2:40 p.m. – 3:10 p.m.	<ul style="list-style-type: none"> • Adult Care Homes 	<i>Cas Shearin, Disability Rights NC</i>
3:10 p.m. – 3:40 p.m.	<ul style="list-style-type: none"> • Medical/Health Home 	<i>Karen Luken, Easter Seals</i>
3:40 p.m. – 3:45 p.m.	Wrap Up and Reminders <ul style="list-style-type: none"> • Completion of Financial Forms 	<i>Samuel Miller</i>

Disability Systems Change Committee SYSTEMS CHANGE COMMITTEE

Samuel Miller, Ph.D.: Chair
 Kelly Woodall Beauchamp
 Wendy Boyd
 Courtney Cantrell; Alternate: Mya Williams
 Christina Carter; Alternate: Andrea Misenheimer
 Eric Chavis
 Wing Ng, M.D.
 Desiree Peterson
 Joe Piven, M.D.; Alternate: Deb Zuver
 Dave Richard, Deputy Secretary; Alternate: VACANT
 Nessie Siler
 Vicki Smith
 Peggy Terhune, Ph.D.

Parent of Child with DD
 Individual with DD
 Parent of Child with DD
 Agency: Div. of MH/DD/SAS
 Non-Profit Agency
 Individual with DD
 Parent/Person with DD
 Individual with DD
 Agency: Carolina Institute for DD
 Agency: DHHS
 Individual with DD
 AIDD Partner: Disability Rights NC
 Local Non-Governmental Agency

Staff: Steve Strom

Disabilities Systems Change Committee

DRAFT MINUTES

Thursday, February 12, 2015

09:45 a.m. to 12:15 a.m.

Hilton North Raleigh/Midtown, Raleigh, NC

Members Present: Samuel Miller, Kelly Woodall Beauchamp, Crystal Bowe, Eric Chavis, Kerri Bennett Eaker, Wing Ng, Desiree Peterson, Joe Piven, Vicki Smith, Peggy Terhune, Joshua Gettinger

Members Absent: Courtney Cantrell, Christina Carter, Robin Cummings, Dave Richard

Staff in Attendance: Steve Strom, JoAnn Toomey, Yadira Vasquez

Guests: Beth Stalvey, Kelly Friedlander, Cas Shearin, Karen Luken, Brian Beauchamp, Monica Hamlin, Robin Vawny, Sherry Franklin, Dakota Kirkland and Nicole DeLeon, Grandma Eaker, Devika Rao, Ron Reeve.

Introduction:

Welcome: Samuel Miller, chairman of the Disability Systems Change Committee, called the meeting to order, welcomed all members, and provided an opportunity for guests to introduce themselves.

Dr. Miller called for a motion to approve the February 2015 Disability Systems Change Committee minutes. Dr. Peggy Terhune made a motion to approve the minutes. Eric Chavis seconded the motion. Motion carried.

Fiscal Update:

- Council Staff Yadira Vasquez presented the review of the Council administrative and program budgets and explained the details. Ms. Vasquez's fiscal update presented the budget summary spreadsheet of the four fiscal years from which all initiatives are funded and a one page initiative update that provided budget information in an easy to read and understand format on the initiatives, "*Adult Care Home Transition*", "*Medical and Health Home with I/DD*", "*Medicaid Reform Stakeholder Engagement*", and "*Rethinking Guardianship*".

Dr. Miller and members thanked Ms. Vasquez for her presentation on the fiscal details of each project.

Agency of Choice Model and Discussion:

Following up on a discussion from the November 2014 Disability Systems Change Committee, Kerri Eaker brought her son, Dakota Kirkland and one of his direct support professionals, Grandma Eaker, to talk to the Committee about the "Agency of Choice" model for providing supports and services. Mr. Kirkland talked to the committee members about how this model has helped him have greater choices to participate in his community. Many questions arose on the availability and promotion of the agency of choice.

Motion

Dr. Peggy Terhune made the motion to have the staff to gather more information on the agency of choice model and present at the May Disability Systems Change Committee. Dr. Crystal Bowe seconded the motion. Motion carried.

Dr. Miller and the committee members thanked Mr. Kirkland for his presentation.

Initiative Updates:

Karen Luken, contractor for Easter Seals UCP, provided an extensive update on the "Medical/Health Home" initiative activities for the past three months. Ms. Luken has been active in the past three months conducting community outreach and partner meetings. Ms. Luken presented a plan to expand the scope of work for the current contract period for an additional \$20,000. The members discussed the merits of the initiative so far and potential benefits of providing additional funding for the current contract period. After the discussion, Dr. Miller called for a motion.

Motion to Amend Medical Health Homes Initiative

Dr. Peggy Terhune made a motion that the contract for the initiative: **Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community led by Easter Seals UCP North Carolina & Virginia, Inc.** be amended with an expanded scope of work and to include supplemental funding in the amount of \$20,000 with required minimum of 25% non-federal matching funds, for the current contract from October 1, 2014 – September 30, 2015. **Dr. Crystal Bowe** seconded the motion. Motion was **carried**.

Committee members, Dr. Peggy Terhune, Dr. Crystal Bowe and Desiree Peterson, and guest Robin Vawny requested that the minutes reflect that they were involved in the activities of the Medical/Health Home initiative but receive no financial gain by supporting the additional funding for the current contract period.

- Cas Shearin, Disability Rights NC, provided an update on the "Adult Care

Home Transition” initiative including an update on the two individuals profiled at the November committee meeting on their successful move from an ACH into the community along with the challenges and barriers each will face now that they have transitioned into the community. From this presentation, members wanted to ensure that citizens in North Carolina have adequate health care coverage. This discussion moved to the expansion of Medicaid eligibility.

Motion to have the Council take a position on Medicaid Expansion

Dr. Sam Miller made a motion to have the NC Council on Developmental Disabilities take a public position on supporting immediate full expansion of Medicaid services in North Carolina to all eligible citizens. Desiree Peterson seconded the motion. Motion was carried.

Following a question and answer session, Dr. Miller thanked Ms. Shearin for her presentation.

- Following the Adult Care Home initiative update, Dr. Miller read his letter that was sent to the Executive Committee regarding the Communications Initiative. Dr. Miller expressed his concerns over questions that were raised in the November 2014 Council meeting and the January 2015 Executive Committee meeting. Discussion among the members centered on the oversight of the initiative, the activities of the initiative, and how much involvement should the Council members have in directing the activities versus providing input on strategic elements of the communications plan such as a new logo. This discussion provided an open forum for the members of the committee to express opinions about the process and deliverables.
- Kelly Friedlander, contractor for NASDDDS, provided a written update on the current initiative, “*Medicaid Reform Stakeholder Engagement*”. Ms. Friedlander invited members of the committee to meet with her throughout the afternoon to ask specific questions about the activities of the SEG outlined in her written report due to the lack of time to formally present in the committee meeting. Dr. Miller thanked Ms. Friedlander for her presentation.

Wrap Up and Reminders:

Dr. Miller thanked the members of the Disability Systems Change Committee for their work during the meeting and adjourned the meeting.

Current Initiatives

Initiative Name	Bridging Practice and Policy: Transitions from Adult Care Homes
Contractor	Disability Rights, North Carolina
Amount	\$75,000 PROPOSED
Number of Years	3 (Year 3 of 3) September 1, 2015 – August 31, 2016
Purpose	Assist individuals with intellectual and developmental disabilities to transition from Adult Care Homes to homes of their own, with the appropriate services and supports.
Activity	Identify adult care homes in North Carolina where individuals with I/DD reside. Identify any barriers that exist for individuals with I/DD who want to move from the ACH to the community and provide supports necessary to make the move.
Outcome	Create a cost-effective, policy and practice blueprint or "bridge" for people with I/DD who currently reside in Adult Care Homes and prefer to live in a home that they lease, share with people of their choice, or own.
Contact Information	Elaine Whitford elaine.whitford@disabilityrightsn.org

Initiative Name	Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community
Contractor	Easter Seals, UCP
Amount	\$75,000 PROPOSED
Number of Years	3 (Year 3 of 3) October 1, 2015 - September 30, 2016
Purpose	To ensure people with I/DD receive the right care at right time in right setting.
Activity	The contractor will develop a medical and health home model with cross systems collaboration informed by individuals and families, health networks, long-term support providers and policy stakeholders. An actionable model requires data-informed input on needs, gaps, existing capacity and outcomes.
Outcome	Identify a cost-effective model to serve the medical and long-term services and support needs of individuals with intellectual and developmental disabilities.
Contact Information	Dr. Karen Luken karenluken@gmail.com



Current Initiatives

Initiative Name	Enhancing Disability Stakeholder Engagement in Managed Long-Term Services/Supports and Primary/Acute Care Systems Coordination	
Contractor	National Association of State Directors of Developmental Disability Services	
Amount	\$100,000 PROPOSED	
Number of Years	3 (Year 3 of 3) September 1, 2015 – August 31, 2016	
Purpose	This contract will be to support consumer and family involvement in several meetings related to the design, planning steps, waiver or state plan changes, contract and policy language, readiness review components, consumer outreach, monitoring and oversight that is important for a well-informed redesign of the state's Medicaid Waiver program.	
Activity	Conduct 6 stakeholder engagement sessions. The first session's facilitation will begin with agreed upon processes and outcomes for the workgroup and an initial overview of key Managed Long Term Services and Supports Programs (MLTSS) ("managed care") principles and practices for people with disabilities. Each of the other five meetings will center on topics outlined by the National Council on Disability's Managed Care Principles and CMS Guidance to States Using 1115 Demonstrations or 1915(b) Waivers for MLTSS in the context of North Carolina Medicaid Reform activities.	
Outcome	Inform and educate those receiving services and their family members so that they can be engaged in the process of informing policy makers on the effects of proposed changes to the Medicaid program.	
Contact Information	Kelly Friedlander kelly@askcatalyst.com	Barb Brent bbrent@nasdds.org

State Plan

Year 1: Oct. 1 2011 thru Sept. 30 2012

Year 2: Oct. 1 2012 thru Sept. 30 2013

Year 3: Oct. 1 2013 thru Sept. 30 2014

Year 4: Oct. 1 2014 thru Sept. 30 2015

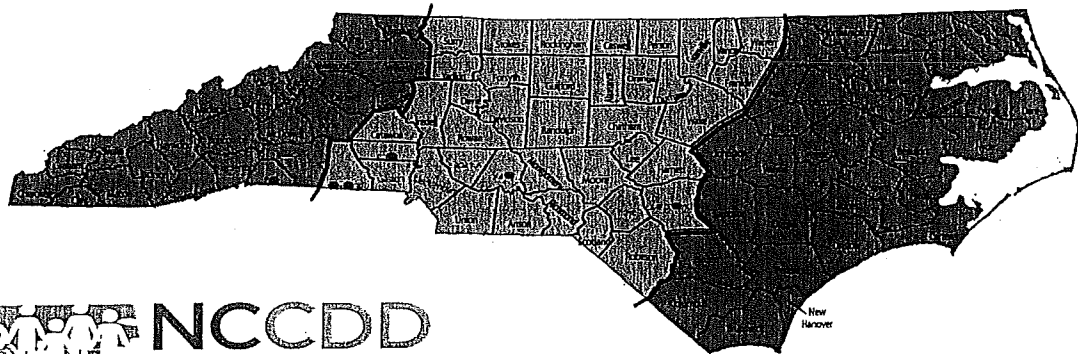
Year 5: Oct. 1 2015 thru Sept. 30 2016



Listen. Gather. Act.

TENTATIVE Schedule and Locations
 NCCDD 5-Year State Plan Development
 Listening Sessions

<u>WKDAY/DATE</u>	<u>TIME</u>	<u>COUNTY</u>	<u>CITY</u>	<u>LOCATION</u>
(Tu) June 23	5:30P	Wake	Raleigh	
(Th) June 25	12:30P	Warren	Henderson	
(W) July 8	12:30P	Pitt	Greenville	
(W) July 8	5:30P	Craven	New Bern	
(Th) July 9	12:30P	Robeson	Lumberton	
(W) July 15	5:30P	Cherokee	Cherokee City	
(Th) July 16	12:30P	Buncombe	Asheville	
(W) July 29	12:30P	Randolph	Asheboro	



**NCCDD Development Schedule
2016 – 2021 Five-Year State Plan
Revised 4/6/2015ms**

January 23, 2015

- Executive Committee (E.C.) reviews Five-Year State Plan development schedule and discusses process
- EC provides initial authority to pursue state plan goal 5.1: Advance Development of Five Year Plan
- Review Sole Source Policy for Carolina Institute on Developmental Disabilities (CIDD) development support with Comprehensive Review and Analysis

February 12 – 13, 2015

- 2016 - 2021 STATE PLAN DEVELOPMENT KICK OFF!
- Staff present Five-Year State Plan Development process and schedule, and
- Highlight member involvement and other development activities (e.g., survey distribution, input forum ambassadors, direct input opportunities)

March 1, 2015 (Rev. from 1-23-15)

- CIDD *potentially* starts to analyze data/results of information from various sources including surveys, listening sessions, and key state agency/organization staff interviews

May 1 – July 31, 2015 (Rev. 4/6/2015)

- Survey release
- Public input solicitation and listening sessions
- Key state agency/organization staff interviews

May 14 – 15, 2015

- NCCDD Staff and CIDD Initiative Coordinator present “up to date” results and an update on general process activities
- **COUNCIL MEMBER STATE PLAN DEVELOPMENT SESSION 1 of 2.** Using preliminary state, national, and NC citizen/stakeholder data, NCCDD members discuss their interests for goal/objective areas for concentration. (Remember, public input period lasts through July 31)

June 1 – July 31, 2015

- NCCDD Staff develop *preliminary* recommendations of goals and objectives using CIDD data, listening session input and other results, and
- NCCDD Member Session 1 results

July 20, 2015

- Executive Committee reviews/gives feedback on *preliminary* recommendations goals and objectives

August 14 – 15, 2015

- Council staff with support of CIDD present results of document review and public/NCCDD member/interview data
- Staff present *preliminary* recommendations of goals and objectives
- **COUNCIL MEMBER STATE PLAN DEVELOPMENT SESSION 2 of 2**

November 18 – 20, 2015

- NCCDD Staff/E.C. present *tentative* Goals/Objectives
- Seek Full Council approval for PUBLIC RELEASE of **DRAFT** Goals and Objectives with Executive Summary of Comprehensive Review and Analysis
- Minimum 45 days per DD Act

December 1, 2015 – January 23, 2016

- DRAFT NCCDD 2017 – 2021 State Plan released for public comment

**NCCDD Development Schedule
2016 – 2021 Five-Year State Plan
(Continued)**

February 2016 Council Meeting

- Quarterly Council meeting. NCCDD Reviews and discusses public comment.
- NOTE: Significant input resulting in substantive REVISION requires second 45 day release for public comment (e.g., February 25, 2016 – April 15, 2016)

May 2016 Council Meeting

- NCCDD receives update by staff on progress of putting plan information in DD Suite OR receives results of second public comment period

August 2016 Council Meeting

- Full plan available and distributed to NCCDD; comprehensive DD Suite print out available. Council approval to submit plan to AIDD sought

August 15, 2016

- Deadline for submission to AIDD of NCCDD 2016 – 2021 Five Year State Plan

October 1, 2016

- Five Year Plan start date

2016 - 2021 STATE PLAN YEARS and QUARTERS

It is easy to be confused about the five-year plan covering 2016 - 2021.

The 2017 Federal Fiscal Year (FFY) starts on Oct. 1, 2016 and the final FFY fiscal year ends September 30, 2021

Year 1: October 1, 2016 through September 30, 2017

Year 2: October 1, 2017 through September 30, 2018

Year 3: October 1, 2018 through September 30, 2019

Year 4: October 1, 2019 through September 30, 2020

Year 5: October 1, 2020 through September 30, 2021

Year	Start	End	Q1	Q2	Q3	Q4	
1	Oct. 1, 2016	Sept. 30, 2017	Oct 1, 2016 Dec. 31, 2016	Jan 1, 2017 Mar. 30, 2017	Apr 1, 2017 June 31, 2017	July. 1, 2017 Sept. 30, 2017	FFY2017
2	Oct. 1, 2017	Sept. 30, 2018	Oct 1, 2017 Dec. 31, 2017	Jan 1, 2018 Mar. 30, 2018	Apr 1, 2018 June 31, 2018	July. 1, 2018 Sept. 30, 2018	FFY2018
3	Oct. 1, 2018	Sept. 30, 2019	Oct 1, 2018 Dec. 31, 2018	Jan 1, 2019 Mar. 30, 2019	Apr 1, 2019 June 31, 2019	July. 1, 2019 Sept. 30, 2019	FFY2019
4	Oct. 1, 2019	Sept. 30, 2020	Oct 1, 2019 Dec. 31, 2019	Jan 1, 2020 Mar. 30, 2020	Apr 1, 2020 June 31, 2020	July. 1, 2020 Sept. 30, 2020	FFY2020
5	Oct. 1, 2020	Sept. 30, 2021	Oct 1, 2020 Dec. 31, 2020	Jan 1, 2021 Mar. 30, 2021	Apr 1, 2021 June 31, 2021	July. 1, 2021 Sept. 30, 2021	FFY2021

Committee or Venue	State Plan ID	Activity Description
Member Development Session		
	5.5	New Member Introduction Initiative Presentations Initiative Updates
ADVOCACY AND LEADERSHIP		
	4.4	Continuation Funding: Sibling Support Initiative
	2.2	Continuation Funding: Partners in Policymaking
COMMUNITY CAPACITY BUILDING		
	2.10	Continuation Funding: Emergency Preparedness
	2.1	Continuation Funding: Upward to Financial Stability Initiative
	1.7	Continuation Funding: Project SEARCH
DISABILITY SYSTEMS CHANGE		
	2.7	Continuation Funding: Enhancing Disability Stakeholder Engagement in Managed Long-Term Services/Supports and Primary/Acute Care Systems Coordination
	2.3	Continuation Funding: Bridging Practice and Policy: Transitions from Adult Care Homes
	2.5	Continuation Funding: Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community
PUBLIC POLICY FORUM Member Discussion		
	5.2	Public Policy Initiative
Member Development Session		
	2.5	Agency of Choice Model Presentation
5-Year Plan Development Session		
	5.1	2016 - 2021 Five-Year State Plan Development Kick-Off

FULL COUNCIL MEETING

Old Business

- 5.5 2015 NCCDD Ad Hoc Committee Updates:
 - Governance
 - Membership and Development
 - Communications
 - 5-Year State Plan Development

New Business

- 5.4 Jean Wolff-Rossi Fund for Participant Involvement
 - In-House Initiative Continuation Funding Requests:
 - 5.5 Council Development Fund
 - 5.6 Conference/Speaker Funding
 - 5.1 Program Management
 - Administrative Budget

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 1: TRANSITION

Advocacy, capacity building, systems change efforts of the Council will give people with I/DD and their families more access to the services and supports they need to make life transitions.

	Objectives	Implementation Activities	Timeline
Not Awarded	<p>1.1</p> <p>Council will provide funding/resources so that individuals with I/DD will have more opportunities for choice in post-secondary education.</p> <p><i>Post-Secondary Education (not awarded)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application for stakeholder group to assist in the assessment of policy barriers to post-secondary education (PSE) options for students with I/DD. 2) Select grantee(s) and negotiate grants. 3) Council will participate in Carolina Institute on Developmental Disabilities Post Secondary Education (PSE) Alliance stakeholder group to assist in the assessment of policy barriers to PSE options. 	<ol style="list-style-type: none"> 1) By 05/31/2012 2) By 06/30/2012 3) By 06/30/2012
Not Awarded	<p>1.2</p> <p>Council will provide funding/resources so individuals with I/DD will have more post-secondary education opportunities in the community college system.</p> <p><i>Post-Secondary Education: Standing on the Shoulders of Success (not awarded)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application for transition to community college/post-secondary education. Identify and convene stakeholder group to assist in the assessment of policy barriers to Post-Secondary Education (PSE) options for students with I/DD. 2) Select recipient(s) of funding and enter into contracts(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change. 	<ol style="list-style-type: none"> 1) 07/01/2012-12/31/2013 2) 07/01/2012-12/31/2013 3) 07/01/2012-12/31/2013 4) By 12/31/2013

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Ended 12/31/11</p>	<p>1.3</p> <p>Council will provide funding/resources to increase access in the community to economic opportunities, inclusive of competitive employment for people with I/DD.</p> <p><i>NC Alliance for Full Participation Employment First Policy Initiative (Institute for Community Inclusion)</i></p>	<ol style="list-style-type: none"> 1) NCCDD adopts "Employment First" Policy; 2) NC Alliance for Full Participation (NCAFP) delegation attends the National AFP Summit; 3) Educate policymakers and general public, in collaboration with stakeholders, about benefits of securing Employment First legislation. 4) Develop, in partnership with stakeholders, strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 5) Implement strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 6) Assess effectiveness of the implementation of the strategic policy/practices and social agenda in support of full participation for people with I/DD in integrated employment at a competitive wage; 7) Council will provide funding/resources for public awareness of transition to work and integrated employment initiatives. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2013 2) 10/01/2011 - 09/30/2013 3) 10/01/2011 - 09/30/2013 4) 10/01/2011 - 09/30/2013 5) 10/01/2011 - 09/30/2013 6) 10/01/2011 - 09/30/2013 7) 10/01/2011 - 09/30/2013
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Ended 6/30/2014</p>	<p>1.4</p> <p>Council will provide funding/resources to advance strategies that support family capacity to leverage the family's resources to achieve the life goals of an individual with I/DD.</p> <p><i>Supporting Families: Coming of Age (First in Families of NC)</i></p>	<ol style="list-style-type: none"> 1) Identify and promote policies and practices that support family capacity to leverage the family's resources to achieve the life goals of an individual with I/DD. 	<ol style="list-style-type: none"> 1) 01/01/2011 - 09/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Started 9/01/2013</p>	<p>1.5 Council will provide funding/resources to increase access in the community for economic opportunities, inclusive of competitive employment for people with I/DD. <i>"Transition to Success" Learning and Earning After High School: The Role of Transition Services in Raising Expectations and Attitudes for Students with Intellectual Disabilities (NC Dept. of Public Instruction, Exceptional Children's Services)</i></p>	<ol style="list-style-type: none"> 1) With Department of Public Instruction (DPI), identify three Local Education Agencies (LEAs) to participate in developing and testing a model, beginning at the Middle School level, for improving transition outcomes for students with intellectual disabilities (ID). 2) Create a paper prototype that provides a transition-focused curricula and outcomes for students with ID between 12 and 21 and for all levels of support needs and conduct evaluation. 3) Develop initial, web-based version of the model and field-test, and conduct evaluation in 6 original schools and 12 additional schools in 3 partner LEAs. 4) Present the results of the initiative to date to one or more state conferences for LEA Exceptional Children's directors. 5) Create a management environment for the system that will allow it to be used within LEAs on a fee-for-service basis. 6) Use outreach from DPI to incorporate outcome data from pilots and to promote the system within LEAs. 	<ol style="list-style-type: none"> 1) 9/1/2013-8/31/2014 2) 9/1/2013-8/31/2014 3) 9/1/2014-8/31/2015 4) 9/1/2015-8/31/2016 5) 9/1/2014-8/31/2015 6) 9/1/2014-8/31/2015
<p>Started 10/01/2011</p>	<p>1.6 Council will provide funding/resources that shall bring together state Developmental Disability agencies for sharing, educating and providing guidance on practices and policies around employment to its members. <i>State Employment Leadership Network (Institute for Community Inclusion, National Association of State Directors of Developmental Disabilities Services)</i></p>	<ol style="list-style-type: none"> 1) The State Employment Leadership Network (SELN) staff will conduct an in-state assessment, in collaboration with the Division of Mental Health, Developmental Disabilities and Substance Abuse Services (DMH/DD/SAS). 2) Assist DMH/DD/SAS to analyze employment policies and practices and potential options for change. 3) Implement policies and practices across DMH/DD/SAS that advance competitive employment of people with disabilities in integrated, community workplaces. 	<ol style="list-style-type: none"> 1) 10/1/12-9/30/16 2) 10/1/12-9/30/16 3) 10/1/12-9/30/16

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Started 9/30/2013</p>	<p>1.7 Council will provide funding/resources to implement a high school transition initiative which is a business-led, one-year, school-to-work program that combines classroom instruction, career exploration, and relevant job-skills training through strategically designed internships for students with I/DD. <i>Project SEARCH (Cincinnati Hospital)</i></p>	<ol style="list-style-type: none"> 1) Increase the number of licensed Project SEARCH program sites in North Carolina by adding 6 new programs. 2) Encourage family involvement in Project SEARCH through Family Involvement Curriculum implementation in existing 4 Project SEARCH sites. 3) Collect data on all Project SEARCH program sites on student enrollment, job placement and job retention during funding cycle. 4) Convene at least one statewide meeting(s) to bring together representatives from all North Carolina Project SEARCH program sites for training and sharing innovations and best practices. 5) Promote and deliver course offerings of the Project SEARCH Training Institute. 	<ol style="list-style-type: none"> 1) 9/30/13-9/30/16 2) 9/30/13-9/30/16 3) 9/30/13-9/30/16 4) 9/30/13-9/30/15 5) 9/30/13-9/30/16
<p>Started 10/01/2012</p>	<p>1.8 Council will provide funding/resources to assist families and students with I/DD in understanding options and opportunities for work and post-secondary education through a series of regional and statewide summits presenting best practices and policies. <i>Reaching the Summit of Success (Institute for Community Inclusion)</i></p>	<ol style="list-style-type: none"> 1) Development of a statewide steering committee. 2) Literature review of evidence-based transition and competitive employment practices. 3) 3 strategic planning summits in 3 different regions of the state. 4) Develop preliminary, strategic plan including implementation strategies that will lead to enhanced employment and post-secondary education outcomes for youth and young adults with I/DD. 5) Hold a statewide conference, in partnership with the Post-Secondary Education Alliance, to continue to expand the knowledge base among parents, students and education professionals. 	<ol style="list-style-type: none"> 1) 10/1/12-9.30.13 2) 10/1/12-9/30/16 3) 10.1.12-9/30/13 4) 10/1/12-9/30/15 5) 10/1/13-9/30/14

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 2: SYSTEM RESPONSE TO PEOPLE’S NEEDS

Advocacy, capacity building and systems change efforts of the Council will improve the ability of service delivery systems to respond to the needs of people with I/DD and their families.

	Objectives	Implementation Activities	Timeline
<p>Ended: 12/31/11 & 06/30/2012</p>	<p>2.1</p> <p>Council will fund training, consultation and technical assistance for organizations to support the development of policies and practices that advance integration, productivity, independence, and inclusion for people with I/DD and their families.</p> <p><i>Real Relationships (Human Services Research Institute)</i></p> <p><i>Child and After School Care (Southwestern Child Development Commission, Inc)</i></p>	<ol style="list-style-type: none"> 1) Allocate funding to identify barriers to the development of healthy, safe relationships for people with I/DD; 2) Convene stakeholder group to make recommendations re: the development of policies and practices that advance healthy, safe relationships for people with I/DD; 3) Target selected strategies for advocacy/capacity building/systems change; 4) Assess effectiveness of advocacy/capacity building/systems change efforts; 5) Allocate funding to identify barriers to the inclusion of children and youth with I/DD in typical child and afterschool care settings or programs; 6) Convene stakeholder group to make recommendations re: the inclusion of children and youth with I/DD in typical child and afterschool care settings or programs; 7) Target selected strategies for advocacy/capacity building/systems change; 8) Assess effectiveness of advocacy/capacity building/systems change efforts. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 12/31/2011 2) 10/01/2011 - 09/30/2012 3) 10/01/2011 - 09/30/2012 4) 10/01/2011 - 09/30/2012 5) 10/01/2011 - 06/30/2012 6) 10/01/2011 - 06/30/2012 7) 10/01/2011 - 06/30/2012 8) 10/01/2011 - 06/30/2012

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

On-going	<p>2.2</p> <p>Council will fund training, consultation and technical assistance for parents and self-advocates to affect policies and practices that support integration, productivity, independence, and inclusion for people with I/DD and their families.</p> <p><i>Partners in Policymaking (The Advocacy Institute, Inc.)</i></p>	<p>1) Allocate funding for Partners in Policymaking™ program</p>	<p>1) 10/01/2011–06/30/2016</p>
Started 9/01/2013	<p>2.3</p> <p>Council will provide resources to support the development of policies and practices for people with I/DD to have more options for living in the community, including living in a home that they or their families rent or own.</p> <p><i>Bridging Practice and Policy: Transitions from Adult Care Homes for People with I/DD (Disability Rights NC)</i></p>	<p>1) Locate individuals with I/DD living in adult care homes in North Carolina who may be eligible for Home and Community Based waiver services, state-funded services, or any available Medicaid State Plan (i) option.</p> <p>2) Provide advocacy, support to individuals with I/DD living in adult care homes to facilitate their transition from adult care homes to homes in community settings.</p> <p>3) Assist at least six (6) individuals with I/DD in transitioning from an adult care home to home in the community.</p> <p>4) Identify and assess barriers to community living for individuals with I/DD.</p> <p>5) Develop a "blueprint" to close the front door of adult care homes to people with I/DD and ensure the successful transition for people with I/DD who wish to live in the community.</p>	<p>1) 9/1/2013-8/31/2014</p> <p>2) 9/1/2014-8/31/2015</p> <p>3) 9/1/2014-8/31/2016</p> <p>4) 9/1/2014-8/31/2015</p> <p>5) 9/1/2015-8/31/2016</p>
	<p>2.4</p> <p>People with I/DD have transportation options that are affordable, accessible, reliable, flexible and safe.</p>	<p>1) Promote the participation of people with I/DD on local transportation boards to ensure local, state, and federal policy implementation.</p>	<p>1) by 09/30/2016</p>

Updated 4/17/2015 ms

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Started 9/01/2013</p>	<p>2.5 People with I/DD will have access to the full range of needed primary and specialized health care services. <i>Medical Health Home for People with I/DD (Easter Seals UCP of NC and VA)</i></p>	<ol style="list-style-type: none"> 1) Engage stakeholders in 6-7 information-gathering sessions. 2) Develop 6 data-informed, consumer profiles to improve the knowledge base on understanding the population, needs, utilization, costs and outcomes. 3) Identify process, cost and outcome data available and analytic options to improve the knowledge base re: relevant data. 4) Establish Community-Academic-Provider Consortium to support policy entrepreneurs in promoting quality assurance and sustainable system change. 5) Identify I/DD Medical and Health Home competencies necessary to the development of social strategies that contribute to robust professional expertise, enhanced practice support and educational requirements. 6) Develop actionable NC model of care, with readiness assessment tool. 7) Pilot test and evaluate enhanced medical/health home elements. 	<ol style="list-style-type: none"> 1) 9/1/2013-8/31/2014 2) 9/1/2014-8/31/2015 3) 9/1/2014-8/31/2015 4) 12/1/2014-3/31/2014 5) 3/1/2014-8/31/2016 6) 3/1/2014-8/31/2016 7) 6/1/2014-8/31/2016
<p>Ended 12/31/2012</p>	<p>2.6 People with I/DD will have access to the full range of needed primary and specialized health care services. <i>National Curriculum Initiative in Developmental Medicine (Mountain Area Health Education Center)</i></p>	<ol style="list-style-type: none"> 1) Identify core content for a curriculum for training in pre-medical, medical, and post-graduate medical education in adult developmental medicine. 2) Develop an advisory group. 3) Secure Family Medicine residency training sites to pilot the curriculum. 4) Identify physicians within the practices who will participate in the study. 5) Residents in training will demonstrate care to patients that is reflective of the training in adult developmental medicine. 	<ol style="list-style-type: none"> 1) 1/1/2011-12/31/2011 2) 1/1/2011-12/31/2011 3) 1/1/2012 - 3/31/2012 4) 4/1/2012 - 5/31/2012 5) 6/1/2012 - 5/31/2013

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

		<ul style="list-style-type: none"> 6) Curriculum and outcomes are presented at professional conferences. 7) Faculty and residents to complete an evaluation and self-assessment of the program. 	<ul style="list-style-type: none"> 6) 6/1/2012 - 5/31/2013 7) 12/1/2012 - 5/31/2013
<i>Started 9/16/2013</i>	<p>2.7</p> <p>Council will provide funding/resources that ensure accountability, advocacy, and outreach for its programs which improve the ability of service delivery systems to respond to the needs of people with I/DD and their families.</p> <p><i>Medicaid Reform Stakeholder Engagement Initiative (National Association of State Directors of Developmental Disabilities Services)</i></p>	<ul style="list-style-type: none"> 1) Develop a stakeholder group that is cross-disability in mental health, developmental disabilities and addictive disease and is reflective of the geographic and ethnic diversity of the state. 2) Facilitate up to six stakeholder meetings/forums. 3) Prepare and disseminate white papers based on group discussions. 	<ul style="list-style-type: none"> 1) 9/1/2013 - 10/31/2013 2) 11/1/2013 – 06/30/2014 3) 11/1/2013- 08/31/2014
<i>Started 1/01/2015</i>	<p>2.8 (Added 11/2013)</p> <p>Council will fund training, consultation and technical assistance to support the development of policies and practices, relative to guardianship and alternatives to guardianship, that advance integration, productivity, independence, integration, inclusion and self-determination for people with I/DD.</p>	<ul style="list-style-type: none"> 1) Develop Request for Application addressing guardianship and alternatives to guardianship for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change interventions. 	<ul style="list-style-type: none"> 1) 1/1/2014 – 3/31/2014 2) 7/1/2014 – 7/31/2014 3) 9/1/2014 – 8/31/2016 4) 5/1/2016 – 8/31/2016

Updated 4/17/2015 ms

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Starts 10/01/2014</p>	<p>2.9 (Added 11/2013) Council will provide funding/resources to promote opportunities for people with I/DD to advance economic self-sufficiency by developing financial literacy and asset building skills. <i>Upward to Financial Stability (National Disability Institute)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application to assist in the assessment of policy barriers and benefits related to financial literacy/asset development and perseverance for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of community capacity building efforts. 4) Promulgate findings and target selected strategies for sustainable community capacity building. 	<ol style="list-style-type: none"> 1) 1/1/2014 – 9/30/16 2) 1/1/2014 – 9/30/16 3) 1/1/2014 – 9/30/16 4) 1/1/2014 – 9/30/16
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Started 9/01/2013</p>	<p>2.10 (Added 11/2012) Council will provide funding/resources to implement and maintain an emergency preparedness program that is inclusive of persons with I/DD and that builds capacity for disaster preparation, emergency response, and related procedures and systems. <i>Emergency Preparedness and Recovery (NC Department of Public Safety)</i></p>	<ol style="list-style-type: none"> 1) Convene a Technical Advisory Board to advise with regard to persons with I/DD. 2) Communication - assess current emergency preparedness communication tools and trends to assure receipt of information and methods can be readily communicated and used effectively by persons with I/DD. 3) Medical - assess the incorporation of emergency preparedness training and disaster management. 4) Functional Independence - identify emergency preparedness programs in which persons with I/DD can be educated on early disaster response. 5) Supervision - establish a statewide standard to influence policy change, enabling the creation of an emergency preparedness plan for individuals with I/DD. 6) Transportation - in collaboration with NC Department of Transportation and NC Department of Public Instruction, survey, throughout the state, methods of transportation during evacuations or disasters for persons with I/DD. 	<ol style="list-style-type: none"> 1) 9/1/2013-9/30/2014 2) 9/1/2013-9/30/2016 3) 9/1/2013-9/30/2016 4) 9/1/2013-9/30/2016 5) 9/1/2013-9/30/2016 6) 9/1/2013-9/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Started 1/01/2014</p>	<p>2.11 Added (11/2013)</p> <p>Council will provide funding/resources to provide people with I/DD with information to assist them in being safe from abuse, neglect, and harm and to equip direct support professionals and domestic violence support staff with the tools to meet the needs of victims with I/DD.</p> <p><i>Safety and Security: Addressing Sexual Violence and Domestic Violence Against People with I/DD</i></p>	<ol style="list-style-type: none"> 1) Release RFA on domestic violence to support the development of best practice-based, training curricula for direct support staff and domestic violence response staff to develop skills to improve prevention efforts and meet the needs of victims with I/DD 2) Select grantee 3) Execute first year of initiative according to grantee's approved work plan 	<ol style="list-style-type: none"> 1) 9/1/2013 – 12/1/2013 2) 11/2013 3) 1/1/2014 – 9/30/2016
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Ongoing & Started 7/01/2012</p>	<p>2.12</p> <p>Council will provide funding/resources to support groups led by people with disabilities to conduct initiatives that promote voluntary compliance with the Americans with Disabilities Act (ADA) in their local communities..</p> <p><i>NC Americans with Disabilities (ADA) Network ADA Network Fiscal Agent (NC Alliance of Disability Advocates)</i></p>	<ol style="list-style-type: none"> 1) Consult with groups of people with disabilities to develop ADA community initiative plans. 2) Provide follow-up, technical assistance and training to local groups to carry out their plans. 3) Conduct leadership and ADA training for 2 new, grassroots groups. 4) Processes reimbursement requests and in-kind match documentation from the NC ADA Network within 15 days or less of remittance. 	<ol style="list-style-type: none"> 1) 7/1/2012- 9/30/2016 2) 7/1/2012- 9/30/2016 3) 7/1/2012- 9/30/2016 4) 7/1/2012- 9/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 3: SUPPORTS-WORKFORCE- LEADERSHIP/PROFESSIONALS

Advocacy, capacity building and systems change efforts of the Council will improve the knowledge and skills of the workforce that serves people with I/DD and their families.

	Objectives	Implementation Activities	Timeline
<p>Ended 9/30/2012</p> <p>3.1</p> <p>Council will expand, beyond the current number, the learners utilizing validated, evidence- and competency-based curricula for direct support workers who support people with I/DD.</p> <p><i>College of Direct Support/Direct Course (Monarch, Inc.)</i></p> <p><i>College of Direct Support Technical Assistance (Institute for Community Integration)</i></p>	<ol style="list-style-type: none"> 1) Allocate Funding to expand implementation of the College of Direct Support (CDS)/Direct Course to at least 14 or more sites; 2) Allocate funding to conduct research in 4 sites re: curriculum and learner development to improve model coherency; 3) Allocate funding to provide targeted technical assistance and consultation to CDS sites (CDS TA); 4) Present CDS to state Practice Improvement Collaborative as an evidence-based practice to promote statewide adoption; 5) Provide necessary supports to community college system to test pilot CDS curriculum, advancing career paths for DSPs; 6) Advocate for CDS to be a state-approved training and identify funding strategies for advancing CDS statewide as an approved training; 7) Assess effectiveness of CDS initiative; 	<ol style="list-style-type: none"> 1) 10/01/2011 - 10/01/2016 2) 10/01/2011 - 10/01/2016 3) 10/01/2011 - 09/30/2012 4) 10/01/2011 - 12/31/2011 5) 10/01/2011 - 10/01/2016 6) 10/01/2011 - 10/01/2016 7) 07/01/2013 - 09/30/2016 	

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Goals, Objectives, Activities and Timelines

	<p>3.2</p> <p>Council will fund strategies to promote competency-based training for Care Coordinators and Community Guides who support people with I/DD.</p>	<ol style="list-style-type: none"> 1) Develop Request for Application(s) for Care Coordination/Community Guides for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change. 	<ol style="list-style-type: none"> 1) 1/1/2014 – 3/31/2014 2) 4/1/2014 – 4/30/2014 3) 7/1/2014 – 8/31/2016 4) 5/1/2016 – 8/31/2016
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">On-going</p>	<p>3.3</p> <p>Council will fund leadership training for I/DD professionals.</p> <p><i>Advancing Strong Leaders in the Developmental Disabilities' Field Test, Class I and II (National Leadership Consortium in Developmental Disabilities)</i></p>	<ol style="list-style-type: none"> 1) Allocate funding to the National Leadership Consortium in Developmental Disabilities to modify Advancing Strong Leaders in DD, three-year curriculum to inform and educate NC professionals in the field of I/DD. (Advancing Strong Leaders Class I); 2) Allocate funding to the National Leadership Consortium in Developmental Disabilities to modify Advancing Strong Leaders in DD curriculum to a one-year training, designed to inform and educate NC professionals in the field of I/DD. (Advancing Strong Leaders, Class II) 3) Assess effectiveness of initiative. 4) Present recommendations to Council. 5) Develop strategies for continuing to promote the development of leaders in the field of I/DD. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 12/31/2011 2) 10/01/2012 - 09/30/2016 3) by 09/30/2015 4) by 05/31/2016 5) by 09/30/2016
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">Refer 2.6</p>	<p>3.4</p> <p>Council will fund training of other professionals that increases their ability to provide quality services to meet the needs of people with I/DD.</p>	<ol style="list-style-type: none"> 1) Collaborate with the American Academy of Developmental Medicine and Dentistry and the Wal-Mart Foundation; the Family Medicine Education Consortium; the Assoc. of University Centers on Disability; and other strategic partners to advance the goal of embedding adult developmental medicine into the training of physicians in NC and the nation. 2) Recruit NC pilot sites for curriculum. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016

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NCCDD 2011 - 2016 Five Year State Plan
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<p><i>Curriculum on Adult Developmental Medicine</i></p>	<ol style="list-style-type: none"> 3) Collaborate with other Councils on Developmental Disabilities that are conducting primary health care initiatives, the AADMD, and other strategic partners to expand pilot demonstration of the curriculum to other states. 4) Host meeting with steering committee to consider next steps. 	<ol style="list-style-type: none"> 4) 10/01/2011 - 09/30/2016
<p>3.5 (Added 11/2013) Council will explore approaches to provide funding/resources so that employment professionals will have the support, knowledge, skills, and values that will allow them to provide improved services in the area of employment to individuals with I/DD.</p>	<ol style="list-style-type: none"> 1) Develop Request for Application for stakeholder group to assist in the assessment of policy barriers and benefits related to employment supports for individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s). 3) Provide technical assistance to enhance the effectiveness of employment professionals in community capacity building efforts. 4) Promulgate Findings and target selected strategies for sustainable community capacity building. 	<ol style="list-style-type: none"> 1) 1/1/2014 – 9/30/2016 2) 1/1/2014 – 9/30/2016 3) 1/1/2014 – 9/30/2016 4) 1/1/2014 – 9/30/2016
<p><i>Started 01/01/2014</i> 3.6 Council will enhance the status of direct support professionals and promote the development of a highly competent human services workforce supporting individuals with I/DD. <i>NC Chapter of the National Alliance for Direct Support Professionals (Benchmarks, Inc.)</i></p>	<ol style="list-style-type: none"> 1) Plan and convene no less than 4 regional forums and one state-wide conference to educate the direct support workforce and general public about the benefits of a NADSP chapter in North Carolina. 2) Establish 501 (c)(3) status for a NC NADSP chapter with a board of directors, bylaws, and 100 members. 3) Assist in transitioning the NC NADSP chapter from being grant-supported to being independently supported. 	<ol style="list-style-type: none"> 1) 3/1/2014 – 12/30/2014 2) 1/1/2015 – 12/30/2015 3) 1/1/2016 – 12/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 4: SUPPORT/STRENGTHENING SELF ADVOCACY ORGANIZATIONS

Council will strengthen a statewide self-advocacy program.

Objectives	Implementation Activities	Timeline
<p>4.1</p> <p>Council will provide opportunities for people with I/DD to provide leadership training to others.</p> <p><i>Ended 6/30/12 Infrastructure support to ASANC (Association of Self-Advocates of NC (ASANC)</i></p> <p><i>Ended 3/30/12: Making Our Voices Heard (HSRI)</i></p> <p><i>Ended 9/30/12: Building a Stronger ASANC</i></p>	<ol style="list-style-type: none"> 1) Support statewide self-advocacy efforts. 2) Allocate funding to support the development of a stronger state and local infrastructure for the Association of Self Advocates of NC (ASANC); 3) Allocate funding to support the development of a stronger state and local leadership; 4) Survey ASANC board and membership regarding satisfaction with performance of ASANC. 5) Make office space, supplies, and equipment available to support the ASANC. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 05/30/2012 3) 06/01/2012 - 09/30/2013 4) by 11/30/2011 5) 10/01/2011 - 09/30/2016
<p>4.2</p> <p>Council will provide opportunities for people with I/DD to participate in cross-disability, culturally diverse, leadership coalitions and training opportunities.</p>	<ol style="list-style-type: none"> 1) Support the development of a cross-disability coalition. 2) Assess the viability of the NC Disability Action Network as a foundation for efforts to build and strengthen a cross-disability coalition. 3) Allocate funding to build and strengthen a cross-disability coalition. 4) Select fund recipient. 5) Enter into contract. 6) Implement activities. 7) Assess effectiveness of efforts to build and strengthen a cross-disability coalition. 	<ol style="list-style-type: none"> 1) 06/01/2013 - 9/30/2016 2) by 06/30/2013 3) by 02/28.2013 4) by 05/30/2013 5) by 07/01/2013 6) by 07/01/2013 7) by 09/30/2016

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NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>Ended 08/31/2014</p>	<p>4.3 (Added 11/2013) Council will assess the climate of the self-advocacy in NC to determine how best to support people with I/DD to be effective advocates at the local, regional, and state levels. <i>Advocacy Ambassador Initiative (Community Resource Alliance)</i></p>	<ol style="list-style-type: none"> 1) Release funds to support a state-wide assessment of the goals, of local self-advocacy groups and barriers and opportunities to achieving these. 2) Recruit and train 3 Advocacy Ambassadors from among the I/DD community. 3) Advocacy Ambassadors will survey self-advocacy groups across NC to determine their goals and barriers and opportunities to achieving these and submit findings to Council. 4) Develop a set of recommendations for how the NCCDD can best support statewide self-advocacy based on feedback gathered. 	<ol style="list-style-type: none"> 1) 9/1/2013 – 8/31/2014 2) 9/1/2013 – 10/31/2013 3) 11/1/2013 – 3/31/2014 4) 4/1/2014 – 8/31/2014
<p>Starts 10/01/2014</p>	<p>4.4 (Added 11/2013) Council will provide funding/resources to assist siblings of individuals with I/DD in providing informal and natural supports for a brother or sister. <i>Sibling Support (First in Families)</i></p>	<ol style="list-style-type: none"> 1) Develop Request for Application for supporting siblings of individuals with I/DD. 2) Select recipient(s) of funding and enter into contract(s)contract(s)contract(s). 3) Provide technical assistance to enhance the effectiveness of advocacy/systems change efforts. 4) Promulgate findings and target selected strategies for advocacy/system change. 	<ol style="list-style-type: none"> 1) 11/2013 – 8/2014 2) 3/2014 – 8/2014 3) 9/2014 – 8/2015 4) 9/2015 – 9/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

GOAL 5: Council Quality Assurance/Operations

	Objectives	Implementation Activities	Timeline
On-going	<p>5.1</p> <p>Council will provide funding/resources that ensure accountability, advocacy, and outreach for its programs.</p> <p><i>State Plan Development, Program Management, Route to Success (Ended 6/30/2014), Impact Evaluation (Unaddressed)</i></p>	<ol style="list-style-type: none"> 1) Allocate funding for the development and monitoring of the NCCDD State Plan to ensure accountability for Goal I programs; 2) Coordinate and conduct Program Management activities associated w/ the development and monitoring of the St. Pl. to ensure accountability for programs under this goal; 3) Implement the "Route to Success" model as a means of monitoring & ensuring accountability for programs under this goal; 4) Conduct evaluation to assess impact of selected State Plan Programs. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016
On-going	<p>5.2</p> <p>Council will provide funding/resources that promote individuals with I/DD and families participating meaningfully in public policy deliberations.</p> <p><i>NCCDD Public Policy Initiative</i></p>	<ol style="list-style-type: none"> 1) Allocate funding for assistance from a policy analyst to enhance the NCCDD's advocacy for sustainable systems change 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

<p>On-Going</p> <p>5.3</p> <p>Council will provide funding/resources that promotes awareness of its initiatives.</p> <p><i>NCCDD Communications Initiative (Ended 12/31/2013 - The Wallace Group)</i></p> <p><i>(Started 1/01/2014 - Communications Temp Contractor)</i></p> <p><i>(10/01/2014 - Next Contract Starts)</i></p>	<ol style="list-style-type: none"> 1) Allocate funding from Communications Initiative to provide marketing and outreach for initiatives. 2) Create accessible communication materials. 3) Strengthen media relations to further the image of the Council and its programs. 4) Work with grantees to promote the objectives of the grant and assist in any marketing/recruitment efforts required for the initiative. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016
<p>On-going</p> <p>5.4</p> <p>Provide individuals with I/DD and family members/guardians of people with I/DD with opportunities to attend in-state and national events, educating participants with regard to systems change, advocacy and capacity building activities that are consistent with the NCCDD's mission.</p> <p><i>Jean Wolff-Rossi Fund</i></p>	<ol style="list-style-type: none"> 1) Select five advisory committee members for the Rossi Fund from the NCCDD Council. Identify a coordinator and establish a personal service contract. 2) Process applications according to Rossi Fund guidelines, including sending letter of receipt to applicant, review of application and event brochure, approval or denial letter created/sent with reimbursement and survey form or copy of guidelines to applicant. 3) Ensure that reimbursement is submitted upon applicant's return from event. 4) Maintain Rossi Fund demographics and performance data and provide quarterly, usage, status reports to NCCDD. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016

NCCDD 2011 - 2016 Five Year State Plan
Goals, Objectives, Activities and Timelines

On-going	<p>5.5</p> <p>Enhance NCCDD membership decision-making skills and abilities regarding board participation, and state and national practices and policies affecting people with I/DD and their families.</p> <p><i>Council Development Initiative</i></p>	<ol style="list-style-type: none"> 1) Coordinate presentations for quarterly Council meetings by local, state, and national experts on topics in, or planned for inclusion in, the NCCDD State Plan. 2) Develop contract with presenters approved by Executive Committee. 3) Secure Program Report from contractor. 4) At least annually, provide board membership training to new and existing members. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016
On-going	<p>5.6</p> <p>Sponsors content expert speakers to present at 10 in-state or national conferences on topics in or planned for inclusion in the NCCDD State Plan.</p> <p><i>Conference Funding Initiative</i></p>	<ol style="list-style-type: none"> 1) Market NCCDD Conference Funding initiative on website and in NCCDD newsletter. 2) Process conference funding application requests, then provide to Council Executive Committee for review and funding consideration 3) Following Executive Committee approval, develop and enter into contract. 4) Secure conference funding report from contractor. 	<ol style="list-style-type: none"> 1) 10/01/2011 - 09/30/2016 2) 10/01/2011 - 09/30/2016 3) 10/01/2011 - 09/30/2016 4) 10/01/2011 - 09/30/2016

**Comprehensive List of Funded Initiatives
2011 - 2015 Five Year State Plan**

1 State Plan Development

Partner with CIDD to assist NCCDD in data collection for programs under this goal.

2 Program Management/Program Quality Management (2011)

Supports Council Program Management Staff and their related office and travel expenses; develops, manages, and evaluates statewide program activities across approximately 20 external initiatives and multiple internal initiatives.

3 Council Development initiative

Provides for the education and training of the membership of the NCCDD to enhance their decision-making skills and abilities regarding practices and policies for people with intellectual and developmental disabilities (IDD) and their families.

4 Administrative Staff and Council Expenses

Comprises the capped 30% Administrative expense allowance for Council executive, management and administrative staff and related office and travel expenses. Also includes budgeted expenses for quarterly Council meetings and member reimbursements for Council meeting attendance.

5 Comprehensive Communications Plan

This initiative uses a strategic, targeted and efficient communications program to produce a measurable increase in awareness of the NCCDD and greater understanding and appreciation for Council activities.

6 Public Policy Initiative

Promote and enhance education activities about the capabilities, preferences, and needs of individuals with intellectual and developmental disabilities; develop and support coalitions that support the policy agenda of the Council; as well as develop and support training in self-advocacy, education of policy makers, and citizen leaderships skills.

7 Route to Success

An innovative logic model for assisting Councils in developing, implementing, and evaluating initiatives, such that investments are more likely to produce the systems change with which Councils are charged under the Developmental Disabilities Bill of Rights and Assistance Act (P.L. 106-402).

8 MAHEC Mini Fellowship in Adult Developmental Disabilities

This initiative will transform a physician training program on the care of adults with developmental disabilities from prototype to a formal incubator initiative then develop a national consensus on the curricular content of neuro development disorders for pre-medical, medical, graduate and post graduate medical education.

9 JWR Participant Fund

Funding for people with IDD and families to participate in diverse learning forums, garnering information necessary to make informed choices, enhance advocacy and positively impact public policy

10 NC Partners in Policymaking

This initiative teaches leadership skills, and the process of developing positive partnerships with elected officials and other individuals who make policy decisions about services used by North Carolinians with developmental disabilities and their families.

11 NC ADA Network

This initiative is designed to promote voluntary compliance with the Americans with Disabilities act (ADA) through a statewide, grassroots network of local affiliates.

12 ADA Network Fiscal Intermediary

This initiative is designed to distribute funds to the ADA Network affiliates, to the ADA Network Coordinator and at the request of the ADA Network Coordinator .

**Comprehensive List of Funded Initiatives
2011 - 2015 Five Year State Plan**

13 Advancing Strong Leaders in Developmental Disabilities

This initiative creates a leadership program for the state's young professionals in the field of intellectual and developmental disabilities (IDD). This leadership program will create a cohesive group of emerging leaders who hold shared, core values; are equipped to advocate for and implement contemporary public policy in the IDD field and are prepared to assume the responsibilities of the state's current leaders as they retire.

14 Supported Employment Leadership Network (SELN)

NC Division Leaders providing technical assistance to IDD agencies to promote employment.

15 Family Support: Coming of Age

This initiative will identify the barriers to accessing family support; developed recommendations for removing such barriers; and recommend systems change strategies that are cost-effective and consistent with the values that both families and self-advocates espouse.

16 Reaching the Summit of Success (Start 10/1/12)

This initiative offers students with intellectual disabilities ongoing experiences and interactions with other students within the context of a typical college environment, integrated with access to the activities and services a college provides its students.

17 Conference Funding

This initiative provides funding for content expert speakers to present at conferences approved by the Council.

18 Learning and Earning After High School: The Role of Transition Services in Raising Expectations and Attitudes for Students with Intellectual Disabilities

With this contract, the NCCDD will create a sustainable approach to providing transition services and resources for students with intellectual disabilities, even with those with the most complex of these disabilities. The approach will begin as early as middle school and continue through high school.

19 Bridging Practice and Policy: Transitions from Adult Care Homes

The intent of this contract is to create a cost-effective, policy and practice blueprint or "bridge" for people with I/DD who currently reside in Adult Care Homes and prefer to live in a home that they lease, share with people of their choice, or own. The initiative will clearly delineate practice innovations and policy changes with the potential to assist individuals with intellectual and developmental disabilities to transition from ACHs to homes of their own, with the appropriate services and supports. It will also address barriers and propose solutions.

20 Medical and Health Homes for People with Intellectual and Other Developmental Disabilities: Coordination, Collaboration and Community

To ensure people with IDD receive the right care at right time in right setting, the contractor will develop a medical and health home model with cross systems collaboration informed by individuals and families, health networks, long-term support providers and policy stakeholders. An actionable model requires data-informed input on needs, gaps, existing capacity and outcomes.

21 Emergency Preparation

To implement and maintain an emergency preparedness program that is inclusive of persons with I/DD and that builds capacity for disaster

22 Enhancing Disability Stakeholder Engagement in Managed Long-Term Services/Supports and Primary/Acute Care Systems Coordination

This contract will be to support consumer and family involvement in several meetings related to the design, planning steps, waiver or state plan changes, contract and policy language, readiness review components, consumer outreach, monitoring and oversight that is important for a well-informed redesign of the state's Medicaid Waiver program.

**Comprehensive List of Funded Initiatives
2011 - 2015 Five Year State Plan**

23 Advocacy Ambassadors

To obtain a current and accurate assessment of the state of self-advocacy in North Carolina and receive clear feedback from self-advocates about how the NCCDD can best support and advance the self-advocacy movement.

24 Project Search

To implement a high school transition initiative which is a business-led, one-year, school-to-work program that combines classroom instruction, career exploration, and relevant job-skills training through strategically designed internships for students with I/DD.

25 NC Direct Support Professional Association

Establish a local chapter of NADSP to advance the quality of the workforce that supports individuals with disabilities through increased competency, professionalism, and a voice in decision-making.

26 Safety and Security: Addressing Sexual Violence and Domestic Violence

To develop a meaningful, effective, and concise training for 1) providers of intellectual and/or developmental disability (I/DD) services and 2) providers of generic domestic and sexual violence prevention programs in the community.

27 Taskforce on Inclusive Child and Afterschool Care

This 18-month initiative is to invest in systems change efforts that promote and enhance the availability of fully inclusive, high quality child and afterschool care environments, with an emphasis on facilitating organizational or systems change that will lead to outcomes valued by families of children with intellectual and other developmental disabilities. A taskforce will assist in the development of recommendations to increase community capacity and support for addressing attitudinal, policy, procedural, training, regulatory, and funding barriers hindering the development of inclusive child and afterschool care environments for children and youth.

28 NC Alliance for Full Participation/Employment First

This initiative is an 18-month grant designed to enhance and promote the collaborative efforts of North Carolina's AFP Steering Committee in substantially increasing the ability of individuals with developmental disabilities to secure employment in regular, competitive, and inclusive settings. The initiative's intent will be met as a result of the provision technical assistance, including consultation and meeting facilitation, through the University of Massachusetts' Institute for Community Inclusion.

29 MAHEC Mini Fellowship in Adult Developmental Disabilities

This project will transform a physician training program on the care of adults with developmental disabilities from prototype to a formal incubator project then develop a national consensus on the curricular content of neuro development disorders for pre-medical, medical, graduate and post graduate medical education.

30 NC Relationships Initiative (aka Real Relationships, Risks, and Responsibilities)

This 18-month initiative is to promote systemic change; provide education around and information about healthy sexual and intimate relationships; offer people with I/DD opportunities for active participation in identifying barriers and solutions; and increase community capacity/willingness to address attitudinal, policy, and or regulatory barriers associated with such relationships for people with I/DD.

31 ASANC - Infrastructure and Staff Support

This Project is designed to provide staff support and administrative services and supports to the Executive Director, board and members of the Association of Self Advocates of North Carolina (ASANC).

32 ASANC - Building a Stronger ASANC

This one year initiative is designed to support the Association of Self-Advocates NC (ASANC) in their efforts to build a new stronger structure for their Association that will provide leadership and supports needed to build a strong organization where self-advocates make decisions and do the work.

**Comprehensive List of Funded Initiatives
2011 - 2015 Five Year State Plan**

33 Phase II: NCCDS Research and Expansion Initiative

This initiative will assure access to and provide administration and coordination for all new CDS participants; develop a comprehensive public awareness and marketing plan for general and targeted groups and promote CDS and outreach to providers agencies, Community colleges, universities, and DHHS agencies.

34 Phase II: Technical Assistance NCCDS Research and Expansion Initiative

This initiative will provide consultation, training, and technical assistance in support of the Phase II-CDS Research/Expansion initiative

35 (Summit Implementation) Technical Assistance Collaborative (Ended 1/31/12)

This project aims to provide technical assistance to divisions within the NC Department of Health and Human Services so that the recommendations outlined in the 2008 Summit on Developmental Disabilities can be implemented successfully. The Division of MH/DD/SAS and the Division of Medical Assistance will be the primary recipients of this technical assistance.

36 Better Together Sibling Support Initiative

To address the various needs and barriers that siblings of a person with an intellectual or other developmental disability face.

37 Upward to Financial Stability

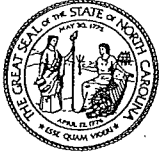
This initiative promotes opportunities for people with I/DD to advance economic self-sufficiency by developing financial literacy and asset building skills.

38 Rethinking Guardianship: Building A Case For Less Restrictive Alternatives

The goal of the Rethinking Guardianship: Building A Case For Less Restrictive Alternatives Initiative is to: build a workgroup that will address changes needed to the guardianship statutes, policies, and practices on an ongoing basis; build a collection of relevant data to support innovative approaches to guardianship alternatives; build a knowledge base of best practices including states that have adopted alternatives to guardianship and the Uniform Adult Guardianship and Protective Proceedings Jurisdiction Act and; build long term support for change.

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**FOR YOUR
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Volume 18, Issue 3

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ANNUAL ADVISORY OPINION NEWSLETTER

Below is a table summarizing 2014 Formal Advisory Opinions issued by the State Ethics Commission interpreting the Ethics Act and Lobbying Law. The complete opinions, are available on the Commission's web site under Advisory Opinions: <http://www.ethicscommission.nc.gov/ao/default.aspx>. Although all advice issued by the Commission or its staff is confidential, requesters may waive confidentiality and authorize the release of unedited advisory opinions. G.S. 138A-13(e) and 120C-102(d).

These summaries are for general information and guidance purposes only. Anyone who has a specific question or who would like to request advice or a formal advisory opinion regarding their particular situation should contact the State Ethics Commission. Contact information and instructions are provided below.

SUMMARY OF THE STATE ETHICS COMMISSION'S 2014 FORMAL ETHICS ADVISORY OPINIONS

CATEGORY	AUTHORITY	AO #	TITLE & SUMMARY
Gifts and Gift Ban Exceptions	G.S. 138A-32(c); 138A-32(d); 120C-303(a); and 138A-32(e)(3)(i).	E-14-001	<p>Paying Expenses of Legislators to Participate in the 2014 "Global Leaders Program to Germany: Focus-Advanced Manufacturing, Workforce Training, and Innovation"</p> <p>The Center for International Understanding asked whether it would be permissible for lobbyist principals to pay the trip-related costs of legislators and public servants participating in its 2014 Germany Trip. This opinion requires the application of the educational meeting and reimbursement exception to the Ethics Act's gift ban.</p> <p>The Center may also receive donations from businesses that are doing business with or are regulated by various State agencies (generally referred to as "interested persons"). However, in order for participating public servants to accept travel expenses from those interested persons, the "reimbursement exception" of the Ethics Act must apply since the educational meeting exception applies only to costs paid by lobbyist principals.</p> <p>The Commission concluded that the 2014 Germany Trip met the educational meeting criteria adopted by the Commission and therefore lobbyist principals may pay for the reasonable actual travel expenses of participating legislators and those legislators may accept the expenses. Since the public servants, if any, who are participating in the trip were not identified, the Commission was unable to determine if the trip was job-related, a requirement</p>

CATEGORY	AUTHORITY	AO #	TITLE & SUMMARY
			<p>of both the reimbursement and meeting exceptions. However, the opinion outlines the standards for applying those exceptions.</p>
<p>Gifts and Gift Ban Exceptions</p>	<p>G.S. 138A-32(c); 138A-3(15); 120C-303(a); 120C-403(b)(1).</p>	<p>E-14-002</p>	<p>Permissibility of NCDENR Division of Energy, Mineral & Land Resources Program's Acceptance of Additional American Petroleum Institute Standards</p> <p>The Division asked whether API may provide it with a complimentary copy of certain API Technical Standards, valued at \$3,216.00.</p> <p>The Mining and Energy Commission (MEC) has been charged with adopting rules necessary for the administration of the Oil and Gas Conservation Act and for the further development of the State's oil, gas, and mining resources. The members of the MEC and some of the Division staff are public servants subject to the Ethics Act, including the Act's gift ban. API, a registered lobbyist principal, sells a variety of publications that include technical standards applicable to various segments of the oil and gas industry. The Technical Standards will be used by the Division and the MEC in connection with those rulemaking responsibilities.</p> <p>In 2013 the Commission issued a formal advisory opinion which concluded that it was permissible for the Division to accept one complimentary copy of API's Technical Standards on Hydraulic Fracturing, Well Construction, Wellheads, and Well Abandonment in order to assist in the development of proposed rules. Because the more recently requested Technical Standards will also be used in connection with the development of statutorily-required rules, and will not be used for the personal benefit of the Division staff or the MEC members or by the members of the MEC in their private business pursuits, the Commission concluded that the Ethics Act's gift ban would not restrict the Division's acceptance of those Technical Standards from API, and the Lobbying Law would not restrict API from giving those materials to the Division. However, if the materials were given to the Division at the specific request of a public servant and were made for lobbying, API would need to report the fair market value of the materials.</p>
<p>Gifts and Gift Ban Exceptions</p>	<p>G.S. 138A-36; and 138A-38(a)(1).</p>	<p>E-14-003</p>	<p>Conflicts of Interest Arising in Connection with the Establishment of Standards Applicable to Licensees Serving on a State Board</p> <p>A public servant serving on a State board asked if he/she may take official action in connection with the Board's consideration</p>

CATEGORY	AUTHORITY	AO #	TITLE & SUMMARY
			<p>of certain standards applicable to board licensees under the conflict of interest provisions of the Ethics Act; and what that public servant should do in light of any conflicts of interest identified.</p> <p>The Commission concluded that although it was unclear whether the State board's adoption of the standards would result in a reasonably foreseeable financial benefit to the public servant's business, the public servant may participate in that official action since, if there was such a financial benefit, it would similarly affect many other businesses. Therefore, the public servant may participate in the State board's deliberations and vote on those matters.</p> <p>In addition, the Board's actions in adopting an appeals process and directing the development of rules incorporating these standards would not result in a discernable financial benefit to the public servant's business. The public servant may therefore participate in those official actions.</p>
Conflicts of Interest	G.S. 138A-36; 138A-38(a)(1).	E-14-004	<p>Conflicts of Interest Associated With Stock Ownership and Official Actions Taken as a Member of a State Board</p> <p>A public servant serving on a State board asked if he/she can take official actions that may affect companies in which the public servant owns stock under the conflict of interest provisions of the Ethics Act.</p> <p>The Commission observed that the value of the Board member's stock interests in one company did not meet the \$10,000 threshold value for triggering the conflict of interest standards of G.S. 138A-36(a). The value of the Board member's stock interests in another company did exceed the \$10,000 threshold. However, the Commission stated that it was unlikely that the public servant's official actions as a member of the State board would result in a reasonably foreseeable financial benefit to the value of the public servant's stock or that companies' overall financial status. Furthermore, the financial impact, if any, would likely similarly affect other companies with similar business interests. Therefore, the Commission concluded that the public servant was not restricted from taking official actions with respect to those matters.</p>
Conflicts of Interest	G.S. 138A-36; 138A-3(14c); 138A-3(27d); 138A-3(3); and 138A-39(a).	E-14-005	<p>Conflicts of Interest Associated With Independent Contractor Relationship With Law Firm and Service on State Board</p> <p>A public servant serving on a State board asked if the Ethics Act would restrict him/her from serving on and taking official action</p>

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			<p>as a member of a State board if those actions have a financial impact on a company that is a client of a law firm with which the public servant has an independent contractor relationship.</p> <p>The Commission concluded that the Ethics Act would not restrict the public servant from serving on the State board or taking official action regarding matters involving the firm's client, as long as, the firm is not representing the client in those matters. The public servant may, however, be restricted from taking official action if the firm represents the client before the State board, depending upon the particular circumstances.</p>
Restrictions Against Use of Official Title for Advertising/State Funds for PSAs	G.S. 138A-31(c)	E-14-006	<p>Use of Photographs Produced With State Resources on Private Website, in E-Mails, and on Social Media Venues</p> <p>A public servant asked whether he/she may use several photographs taken of the public servant on State property and/or with the use of State equipment, resources, and/or personnel in the normal course of conducting State business. The public servant wants to use those images on a private website, in emails, and in social media venues. The public servant points out that those images are readily accessible for use by members of the public.</p> <p>G.S. 138A-31(c) restricts the use of State funds for the purpose of producing, distributing, or broadcasting advertisements or public service announcements in a newspaper or magazine, on radio or television, or on billboards. The Commission has construed State funds to include various State resources. However, G.S. 138A-31(c) does not restrict the use of State funds for advertisements publicized on the Internet.</p> <p>Although the images were produced using State property, materials, equipment, and/or personnel, the public servant only intended to use them on the Internet as described. Therefore 31(c) would not restrict the intended use of the images.</p>

**SUMMARY OF THE STATE ETHICS COMMISSION'S
2014 LOBBYING LAW FORMAL ADVISORY OPINIONS**

CATEGORY	AUTHORITY	AO #	TITLE & SUMMARY
Lobbying and Registration Requirements	G.S. 120C-100(a); 120C-200(a); and 120C-304(c).	L-14-001	<p>The Application of the Lobbying Law's "Cooling Off" Period to Former Legislative Employee</p> <p>An organization asked if a recently-hired employee may register as a lobbyist. The employee was formerly employed by the General</p>

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			<p>Assembly.</p> <p>G.S. 120C-304(c) provides that “no other employee of any State agency” may register as a lobbyist “to lobby the State agency that previously employed the former employee within six months after voluntary separation” “State agency” is defined as “[a]n agency in the <i>executive</i> branch of the government of this State” G.S. 138A-3(30k).</p> <p>Since the General Assembly is not an agency in the executive branch of State government, the Commission concluded that six-month “cooling off” period of 120C-304(c) does not apply to former legislative employees.</p>

HOW TO REQUEST INFORMAL ADVICE OR A FORMAL ADVISORY OPINION ON THE ETHICS ACT OR ON THE LOBBYING LAW

Who can request advice? Anyone affected by the Ethics Act or Lobbying Law may request informal advice or a formal advisory opinion.

What can be requested? Requests for advice must be related to specific questions involving the meaning and application of the Ethics Act and/or Lobbying Law and must relate to real or reasonably anticipated fact settings or circumstances. All requests must also be prospective.

What is the difference between “informal advice” and a “formal advisory opinion”?

- Informal advice is issued by Commission staff and does not confer immunity. Requests for informal advice may be either verbal or written.
- A formal advisory opinion is issued by the Commission. Reliance on a formal advisory opinion confers immunity from investigation by the Commission or the Secretary of State’s Office. A request for a formal advisory opinion must be in writing.

Are requests and advisory opinions confidential? Yes. Requests for advice or a formal advisory opinion, and all related documents, are confidential. However, the Commission is required to share unredacted copies of formal advisory opinions with the Secretary of State’s Office and must publish redacted formal advisory opinions on the Commission’s website.

How do I request informal advice or a formal advisory opinion? Contact the State Ethics Commission at (919) 715-2071 or by e-mail at ethics.commission@doa.nc.gov.

